

LEET TOWNSHIP BOARD OF COMMISSIONERS

June 8, 2026

Minutes of the Board of Commissioners Regular Meeting

President Martin C. McDaniel called the Regular Meeting of the Leet Township Board of Commissioners to order at 7:00 p.m. at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Formal roll call: The Commissioners present were Paul Magee, Martin Zimmer, Martin C. McDaniel, Donna Adipietro, and Jessica Cindrich. The meeting began with the Pledge of Allegiance.

Also present:

Betsy Rengers, Manager

John Valinsky, LSSE Engineer

Cheryl Smith, Resident

Joe Ferrang, Planning Commission Chair

Peggy Adams, Resident

Chief Brian Jameson

Solicitor Steve Chesney

Terry Zinsmaster, Resident

Tom Lench, Resident

PUBLIC PARTICIPATION

Resident Terry Zinsmaster addressed the Board regarding the condition of a neighboring property, which had a hole in the roof with a raccoon living in it, a dilapidated chimney, and garbage and weeds in the yard. She was frustrated that, as a taxpayer, she had to live next to a house in this condition. Neighbors Cheryl Smith and Peggy Adams agreed with her. Mr. Chesney stated that the Township is required to comply with the law and that citations may be filed against the property owner. The Township has a course of action in play at this time. There was a discussion about the condition of the property. Ms. Zinsmaster reported that the neighbor screamed in her yard from time to time. Chief Jameson asked Ms. Zinsmaster to call the police when this happens. Ms. Zinsmaster stated that the neighbor had written derogatory messages on the side of her house directed at her.

Mr. McDaniel set the following course of action:

- Ms. Rengers will send notices to the resident regarding the weeds and garbage.
- Ms. Zinsmaster should call the police if there is a disturbance.
- Ms. Rengers will notify the building inspector to inspect the condition of the roof and chimney.
- Ms. Rengers will notify the Department of Health about the raccoon.

APPROVAL OF MEETING MINUTES

Approval of the May 11, 2026, Board of Commissioners Regular Meeting Minutes

MOTION: Mr. Zimmer made a motion to approve the minutes of the May 11, 2026, Board of Commissioners Regular Meeting as submitted, seconded by Mr. Magee. The following votes were recorded: Mr. Magee, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. Mrs. Cindrich abstained from the vote since she did not attend the meeting. The motion carried.

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Approval of Bills and Current Invoices

MOTION: Mrs. Adipietro made a motion to pay the bills and invoices as presented in the amount of \$112,299.61. Mr. Zimmer seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Magee, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

Circulation of Department Reports

The Department Reports were circulating in the meeting room. Later in the meeting, the reports will be discussed, and a vote will be held to accept the reports.

UNFINISHED BUSINESS

Beech Street Speed Table

Mr. Valinsky informed the Board of the estimated cost to replace the temporary speed table on Beech Street with permanent paving, as well as the costs for paving the street itself. Other streets, such as Watson Street, may also need paving. The Township has applied for grants to install catch basins along Watson, a requirement that must be met before further paving. Additionally, the upper portions of Orchard and Oak streets require paving. Mr. Valinsky will present the estimated costs for paving these streets at the upcoming workshop meeting for discussion.

Purchasing Owl Webcam and Hosting Live Stream Meetings

Mr. Magee polled his neighbors to see if they would like to watch the Township meeting broadcasts. Most believed that this type of system would not be utilized. Mr. Zimmer stated that the money to purchase the Owl camera would be better spent on a Municipal Complex camera system. Mrs. Cindrich felt that no residents had requested such meetings. Mr. Zimmer asked the audience members whether they would watch recordings of the meetings. They all felt it was better to attend the meetings in person. Mr. McDaniel will ask the reporter from the Sewickley Herald to ask the residents who want to see broadcast meetings to contact the Township.

Amendment to Rear Yard Setbacks

Mr. McDaniel reported that the Zoning Officer had sent the Board proposed wording for amending the rear-yard setbacks in certain districts. Mr. Valinsky created a map of the setbacks and reviewed it with the Board. The ordinance will be sent to the Planning Commission for review and discussion.

Orchard Street Sidewalk Bid Report

Mr. Valinsky stated that when the Quaker Valley COG bid out the Orchard Street ADA Sidewalk Improvement Project (CD 51-7.4d), only one bid was received. Since the CBDG grant funding the project mandates multiple bids, it has been requested that the project be rebid.

MOTION: Mr. Magee made a motion to reject the bid for the Orchard Street ADA Sidewalk Improvement Project (CD 51-7.4d) from N&N Landscaping, LLC, and rebid the project through the Quaker Valley COG. Mr. Zimmer seconded the motion. A formal roll call vote was

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conducted, and the following votes were recorded: Mr. Magee, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

2020 Dodge Durango Sale

Chief Jameson listed the car for sale on SPIN (Shared Police Information Network) to attract potential buyers. The school district is interested in purchasing it, but was not ready to decide on the purchase. The car will be listed on Municibid.

2006 Case Backhoe Sale

Ms. Rengers posted the backhoe on Municibid after researching the appropriate price for the machine. A few years ago, a dealership quoted the Township \$17,000.00, and after accounting for depreciation, she listed the machine at \$14,500.00. A few bids have been received, and the sale of the machine will be on the agenda for the Workshop meeting.

Scrapping of the Salt Spreaders

The salt spreaders have been scrapped, and we received \$514.40 for them.

NEW BUSINESS

Installation of Doggie Waste Receptacles

Mrs. Adipietro was approached by several residents requesting the installation of doggie waste receptacles. Mr. McDaniel tasked Property Committee Members Mrs. Adipietro and Mrs. Cindrich with recommending where to place the receptacles and the cost of purchasing the bags for them.

DEPARTMENT REPORTS

Mr. McDaniel noted a discrepancy in the year-over-year financial comparison concerning Earned Income Tax collection. Ms. Rengers investigated and found that part of the issue was due to the timing of collections. The Township received a large deposit last week. Additionally, the auditor's adjustment is needed because two deposits totaling \$74,000.00 were misclassified last March. These deposits should have been recorded as real estate tax revenue. The Bookkeeper is awaiting the auditor's adjustments to correct the report.

Mr. Valinsky reported that he has a punch list of corrections for the contractor for the Plum Street Sidewalk project. Mr. Valinsky asked the contractor to replace the bricks at Mr. Stiens' house. Mr. Valinsky met with a supplier who advised on repairs to the roof of the Public Works building at 198 Ambridge Ave. The doors will also be replaced.

Chief Jameson reported that the custom no hunting safety-zone signs were installed in Quaker Heights. The 2022 Ford is at the upfitter to have new graphics applied. Allegheny County gave the Township three additional portable radios, saving \$18,000.00. The Kenwood radios will be taken out of service and sold. There will be some cost to program the radios. He is working on a grant for tasers and three (3) Beaver County portable radios with car and station charging systems.

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Officer Barry McQuaid has been working part-time for the police department for 25 years, and we are purchasing a vest for him. There are not many hours for the part-timers to work. Citations are to be filed against a resident who built an unpermitted accessory structure in Fair Oaks.

CORRESPONDENCE

Resident Brett Williams sent a letter to the Board requesting that the Board adopt a noise ordinance due to issues with landscapers mowing at 7:30 am in his neighborhood. There was a brief discussion about it. Chief Jameson informed the Board that he had contacted the offenders and felt the problem had been resolved.

The Township was issued a \$961.47 annual check by the Quaker Valley Council of Governments for the 901 Recycling Grant in 2024.

Other Meeting Minutes

The Commissioners' packet included the approved meeting minutes of the Leet Township Municipal Authority from April 7th.

PUBLIC PARTICIPATION

Resident Peggy Adams thanked the Board for installing the new sidewalks on Main Street in front of her house.

EXECUTIVE SESSION

MOTION: Mrs. Adipietro made a motion to enter Executive Session at 8:14 pm to discuss employee matters. Mrs. Cindrich seconded the motion, with all in favor.

MOTION: Mr. Magee moved to enter Regular Session at 9:29 pm after discussing employee matters, seconded by Mr. Zimmer, with all in favor.

MOTION: On a motion by Jessica Cindrich, seconded by Mr. Zimmer, Jacob Mosholder was appointed as acting Public Works Foreman, effective June 9, 2026, through December 31, 2026, when he will receive a performance evaluation. His hourly rate will be \$27.00, as previously set by the Board for this role. It was also moved that Andy Wanto will no longer serve as Foreman but be reassigned to a laborer position, with no change to his hourly wage. A formal roll call vote was conducted, and the following votes were recorded: Mr. Magee, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

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ADJOURNMENT

MOTION: Mr. Zimmer moved to adjourn the meeting at 9:30 p.m., seconded by Mr. Magee, with all in favor of the motion. The motion carried.

/s/Betsy Rengers

BETSY RENGERS, MANAGER

TOWNSHIP OF LEET

/s/Martin C. McDaniel

MARTIN C. MCDANIEL, PRESIDENT

Date: July 13, 2026