

LEET TOWNSHIP BOARD OF COMMISSIONERS

July 13, 2026

Minutes of the Board of Commissioners' Regular Meeting

President Martin C. McDaniel called the Regular Meeting of the Leet Township Board of Commissioners to order at 7:00 p.m. at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Formal roll call: The Commissioners present were Martin Zimmer, Martin C. McDaniel, and Donna Adipietro. The meeting began with the Pledge of Allegiance.

Absent: Commissioners Paul Magee and Jessica Cindrich

Also present:

Betsy Rengers, Manager

Chief Brian Jameson

John Valinsky, LSSE Engineer

Solicitor Steve Chesney

Terry Zinsmaster, Resident

Deb Cheddar, representing Katie Melodini

Joe Ferrang, Planning Commission Chair

Peggy Adams, Resident

Fair Oaks Fire Chief Mark Brooks

Fire Department Merger Draft Agreement

Fair Oaks Fire Chief Mark Brooks updated the Board on the merger plans with Leetsdale and Bell Acres fire departments. A draft agreement, modeled on the current Fair Oaks Fire Department Agreement with Leet Township, was prepared by the merger's legal counsel and circulated to all involved municipalities for feedback. This agreement is set for a three-year term. The merger has secured state approval and awaits approval from the Orphans' Court in Allegheny County. Once authorized, there will be a 30-day period to rename the existing corporation to Quaker Valley Fire District, during which new officers will be elected. Chief Brooks' title will change to "Station Captain," and the station number will be 324. The target is to complete the merger by January 1st, contingent on Allegheny County's final approval.

PUBLIC PARTICIPATION

Deb Cheddar, representing her daughter, Katie Melodini, asked the Board for an update on the unpermitted garage/shed on Neely Street. Mr. Chesney stated that he could not discuss it publicly because of its nature, but that a hearing is being scheduled with the local magistrate. Mr. Chesney will attend the hearing with Ms. Rengers due to the case's complexity.

APPROVAL OF MEETING MINUTES

Approval of the June 8, 2026, Board of Commissioners Regular Meeting Minutes

MOTION: Mrs. Adipietro made a motion to approve the minutes of the June 8, 2026, Board of Commissioners Regular Meeting as submitted, seconded by Mr. Zimmer. The following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

LEET TOWNSHIP BOARD OF COMMISSIONERS

July 13, 2026

Minutes of the Board of Commissioners' Regular Meeting

Approval of the June 22, 2026, Board of Commissioners Workshop Meeting Minutes

MOTION: Mr. Zimmer made a motion to approve the minutes of the June 22, 2026, Board of Commissioners Workshop Meeting as submitted, seconded by Mrs. Adipietro. The following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Approval of Bills and Current Invoices

Mr. McDaniel asked Ms. Rengers to clarify the Babst Calland bill. The invoice covers legal work on the school district's high school project. The district will reimburse the Township for these charges. There seem to be possible discrepancies, so Mr. McDaniel will review the invoice with Special Counsel Stone.

Mr. McDaniel noted that the Township had approved a tree-removal bid at a previous meeting, but the day after the meeting, a lower bid was received from Timberwolf Tree Service. The savings were \$3,000.00, so Timberwolf was engaged to perform the project.

MOTION: Mrs. Adipietro made a motion to pay the bills and invoices as presented in the amount of \$196,780.61. Mr. Zimmer seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes. The motion carried.

Circulation of Department Reports

The Department Reports were circulating in the meeting room. Later in the meeting, the reports will be discussed, and a vote will be held to accept the reports.

UNFINISHED BUSINESS

Partial Payment #1 to Jet Jack for the Quaker Heights Stormwater Improvement Project

Mr. Valinsky stated that Jet Jack completed the Quaker Heights Stormwater Improvement Project. A grant funded the entire project cost, and he requested the Board's permission to submit a reimbursement request. The Township is retaining a 2.5% fee to cover potential issues that may surface later. The Township will receive the funds to pay the contractor.

MOTION: Mr. Zimmer made a motion to pay Jet Jack, Inc, \$142,306.12 for the Quaker Heights Stormwater Improvement Project. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes. The motion carried.

Mr. Valinsky will submit the funding request to the grant provider. Once the Township receives the funds, they will pass them through to the contractor.

Partial Payment #1 Township-wide Sidewalk Improvements

Mr. Valinsky had a punch list of issues for Independent Enterprises, Inc, for the Plum Street Sidewalk Project. They have requested a partial payment of \$136,032.00 for the completed work. A reimbursable grant fully covers the project. Mr. Valinsky will submit the funding

LEET TOWNSHIP BOARD OF COMMISSIONERS

July 13, 2026

Minutes of the Board of Commissioners' Regular Meeting

request for this project. Once the Township receives the funds, they will pass them through to the contractor.

MOTION: Mr. Zimmer made a motion to pay Independent Enterprises, Inc., \$136,032.00 for the Township-wide Sidewalk Improvements Project. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes. The motion carried.

2026 Roadway Improvement Project (Liquid Fuels)

Mr. Valinsky asked the Board to approve advertising the 2026 Roadway Improvement Project using Liquid Fuels funds. The base bid is for the Beech Street speed hump, with alternate bids for paving Oak or upper Orchard Street.

MOTION: Mr. Zimmer made a motion to approve advertising the 2026 Roadway Improvement Project using Liquid Fuels Funds. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

GEDTF Grant Application

Mr. Valinsky announced that applications are now open for the Gaming Economic Development Tourism Fund Grant. We had previously applied for the Watson Street Stormwater Project, but we were not awarded funding. The Township received grants to upgrade Ambridge Ave Park, improve the roof and doors at the Public Works Building, and replace the salt shed. An application was also submitted for a Local Share Account grant to fund renovations to the administration building at 194 Ambridge, but it was unsuccessful. The administration building requires a new roof and camera system, and the police department needs expansion for various reasons. The Board agreed to apply for the GEDTF grant for the Watson Street Stormwater Project and for a new roof and camera system at 194 Ambridge Ave. Additionally, a Local Share Account grant will be sought to renovate the administration building at 194 Ambridge Ave.

MOTION: Mr. Zimmer made a motion to apply for the GEDTF grant for the Watson Street Stormwater Project and for a new roof and camera system at 194 Ambridge Ave. Additionally, a Local Share Account grant will be sought to renovate the administration building at 194 Ambridge Ave. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Sale of 2020 Dodge Durango

Chief Jameson explained that he had listed the 2020 Dodge Durango for sale on Municibid for \$20,000.00, but the highest bid was \$14,900.00. Quaker Valley School District was interested but had not made a formal offer. Chief Jameson spoke with a dealer who felt we could get upwards of \$22,000.00 for the vehicle. The Board agreed that Chief Jameson should list the car on SPIN to gauge interest.

LEET TOWNSHIP BOARD OF COMMISSIONERS

July 13, 2026

Minutes of the Board of Commissioners' Regular Meeting

2006 Case Backhoe

The Township listed the 2006 Case Backhoe on Municibid with a starting price of \$14,500.00 and received a winning bid of \$24,100.00. However, the winning bidder withdrew from the deal. The second-highest bid was \$24,000.00, and Municibid will reach out to that bidder to confirm whether they are still interested in purchasing the machine. If not, the machine will be relisted.

MOTION: Mr. Zimmer moved to have Municibid contact the second-highest bidder for the 2006 Case backhoe to determine whether they are still interested in the purchase. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Update on Main Street Resident Complaint

At the June 8th Board meeting, several residents raised concerns about a house on Main Street. Mr. McDaniel devised an action plan during the meeting to address these complaints. In follow-up, Ms. Rengers detailed the steps taken for each item in Mr. McDaniel's house-related plan in response to the complaints. Since then, the roof has been repaired, and the yard garbage has been cleared. However, as of today, Ms. Rengers noted that the trash cans are now overflowing. A neighbor reported seeing a rat in the yard, and Ms. Rengers also received a report of a rat at a nearby property. The house still has unresolved possible structural problems with the chimney, which will be addressed by notifying the building inspector for an inspection and following up with the homeowner. The properties where rats have been seen have been notified and asked to remedy the situation.

Pilgrim Drive Parking Issue-Quaker Heights Park

Mr. McDaniel reported that vehicles are parking on the grass at Quaker Heights Park near the newly planted trees. Mr. Chesney researched the issue to find a solution. The property is public, and the Township does not have an ordinance addressing parking there. Mr. McDaniel suggested sending a letter to residents near the park stating that the Board was considering solutions to the issue. Other ideas were discussed, such as installing a split-rail fence along the park border or around the trees to protect them. Chief Jameson and Ms. Rengers will draft a letter to inform residents about the issue, state that the Board is considering solutions, and request feedback.

NEW BUSINESS

SHACOG Salt Bid

The South Hills Council of Governments informed participants in the winter rock salt purchasing process that no bids had been received for the supply of rock salt. They will rebid the contract on August 10th and notify participants of the results then. Mr. McDaniel asked Ms. Rengers to see if the Township can purchase salt from CoStars. Ms. Rengers will report back to Mr. McDaniel with her findings.

LEET TOWNSHIP BOARD OF COMMISSIONERS

July 13, 2026

Minutes of the Board of Commissioners' Regular Meeting

DEPARTMENT REPORTS

Chief Jameson reported that he submitted a PCCD (PA Commission on Crime and Delinquency) Grant application for \$61,400.00 to purchase 9 tasers. Valarie Gaydos submitted a letter of support for the grant. The tasers include virtual training and a DR monitor. The current tasers will be phased out in the next few years. Officer Lema completed Police Officer Supervisory In-service (POSIT) training. Beaver County is switching its radios, so we will not have a functioning radio starting tomorrow. Chief Jameson will contact the local chiefs to check if they have an old radio that we could have. The department cannot communicate with Beaver County without a radio. A portable radio costs approximately \$4,000. Mr. Chesney will see if Beaver County Regional has an extra radio. Chief Jameson will apply for a Firehouse Subs grant the next time it opens.

Mr. McDaniel asked for clarification on the police report between underage drinking and underage consumption. Chief Jameson stated that one is listing citations that were issued for the same incident.

Mr. Valinsky indicated that the bid for replacing the doors and roof at the public works building is expected to be ready for the workshop meeting.

Mrs. Adipietro reported that the program had been completed for the Veteran's Memorial Dedication. The state representatives will attend, and the event was announced in the newsletter mailed to residents today.

Ms. Rengers was waiting to hear when the court dates are scheduled for the recent citations filed with the magistrate.

Mr. McDaniel mentioned that Mr. Chesney proposed holding an executive session at a future meeting to discuss the draft agreement for the fire department merger.

A resident requested that disabled child signage be placed on Mound Street, but he failed to email his request to Ms. Rengers in time for the meeting.

MOTION: Mrs. Adipietro made a motion to accept the Department reports as submitted, seconded by Mr. Zimmer, with all in favor of the motion.

PUBLIC PARTICIPATION

Resident Terry Zinsmaster complained about speeding on Main Street. The Chief reported that the Police Department has been issuing speeding tickets there.

ADJOURNMENT

MOTION: Mr. Zimmer moved to adjourn the meeting at 8:13 p.m., seconded by Ms. Adipietro, with all in favor of the motion. The motion carried.

TOWNSHIP OF LEET

/s/Betsy Rengers

/s/Martin C. McDaniel

BETSY RENGERS, MANAGER

MARTIN C. MCDANIEL, PRESIDENT

LEET TOWNSHIP BOARD OF COMMISSIONERS
July 13, 2026
Minutes of the Board of Commissioners' Regular Meeting

Date: August 10, 2026