

LEET TOWNSHIP BOARD OF COMMISSIONERS  
March 9, 2026  
Minutes of the Board of Commissioners' Regular Meeting

President Martin C. McDaniel called the Regular Meeting of the Leet Township Board of Commissioners to order at 7:00 p.m. at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Formal roll call: The Commissioners present were Martin Zimmel, Martin C. McDaniel, Donna Adipietro, and Jessica Cindrich. The meeting began with the Pledge of Allegiance.

**Absent:** Commissioner Paul Magee

Also present:

Betsy Rengers, Manager

Chief Brian Jameson

John Valinsky, LSSE Engineer,

Solicitor Steve Chesney

Tom Lench, Resident

Charlie Frederick, Resident

Kris Shelton, Resident

Mark Brooks, Fair Oaks Fire Chief

Jacob Mosholder, Public Works/Fair Oaks Fire Department Assistant Chief

Joe Ferrang, Planning Commission Chairman

Devlin Robinson, PA State Senator

Carson Cramer, for PA State Representative Valarie Gaydos

**Proclamation Recognizing Life-Saving Actions by Chief Jameson and Jake Mosholder**

Mr. McDaniel recognized Chief Jameson and Assistant Fire Chief Jacob Mosholder, by proclamation, for their life-saving efforts on February 24, 2026, at 8:37 am after responding to a car accident. Due to their immediate action and expert use of CPR and the Automated External Defibrillation (AED), they were able to sustain life until professional and medical responders arrived. Chief Jameson and Jacob Mosholder's selfless courage and quick thinking directly saved a life that might otherwise have been lost. The Board of Commissioners recognized and commended Chief Jameson and Fair Oaks Fire Department Assistant Chief Jacob Mosholder for their heroic life-saving efforts and urged all citizens to join them in expressing deepest gratitude for this act of bravery and service to humanity. Mr. McDaniel, on behalf of the Leet Township Board of Commissioners, set his hand to the document and caused the seal of the Township to be affixed to it.

Chief Jameson reported that two other officers from different departments were on the scene, and the victim is now resting at home.

Senator Devlin Robinson presented Chief Jameson and Assistant Fire Chief Mosholder with Challenge Coins of Recognition for their exemplary service. Senator Gaydos' representative, Carson Cramer, presented them with a citation and thanked them for their courage.

Fair Oaks Fire Chief Mark Brooks stated that Mr. Mosholder is a valued member of the fire department and thanked the Commissioners for their cooperation in allowing Jake to answer calls while on duty at the public works department.

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**Funds for the Fair Oaks Fire Department Merger**

Mr. Brooks explained that the Fair Oaks Fire Department entered into merger discussions with the Leetsdale Fire Department several years ago to ensure mutual coverage. Bell Acres is also interested in merging. This is a three-department merger that would bring many advantages, including qualifying for grant awards. The departments have formed a consolidation committee, and each municipality is represented on the committee. The committee has hired legal representation for the merger and asked each department to contribute \$2,000.00. At the next meeting, a name will be chosen for the new department. Once the name is established, grants will be applied for. There are two grants: one pays for staffing, and the other would be for improvements to the Camp Meeting Road sub-station.

**MOTION:** Mrs. Adipietro made a motion to pay \$2,000.00 for legal services for the Fair Oaks/Leetsdale/Bell Acres Fire Department merger committee. Mrs. Cindrich seconded the motion. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**PUBLIC PARTICIPATION**

Resident Charlie Frederick had a question about Resolution 2026-26, but he will wait until the resolution comes up on the agenda.

Resident Kris Shelton mentioned that the temporary speed table shifted position over the winter due to the freeze-thaw cycle. She inquired whether the Board had considered replacing it with permanent pavement. Chief Jameson acknowledged the issue and explained that the snowplow was not clearing the table, which contributed to its movement. Mr. McDaniel stated that the Board will take it under advisement.

**APPROVAL OF MEETING MINUTES**

**Approval of the February 5, 2026, Workshop Meeting Minutes**

**MOTION:** Mr. Zimmel made a motion to approve the minutes of the February 5, 2026, Board of Commissioners Workshop Meeting as submitted, seconded by Mrs. Adipietro. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**Approval of the February 9, 2026, Board of Commissioners Regular Meeting Minutes**

**MOTION:** Mrs. Cindrich made a motion to approve the minutes of the February 9, 2026, Board of Commissioners Regular Meeting as submitted, seconded by Mr. Zimmel. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

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**Approval of the February 23, 2026, Workshop Meeting Minutes**

**MOTION:** Mrs. Adipietro made a motion to approve the minutes of the February 23, 2026, Board of Commissioners Workshop Meeting as submitted, seconded by Mr. Zimmel. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**Approval of Bills and Current Invoices**

**MOTION:** Mr. Zimmel made a motion to pay the bills and invoices as presented in the amount of \$137,360.10. Mrs. Cindrich seconded the motion. A formal roll-call vote was conducted, and the following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**Circulation of Department Reports**

The Department Reports were circulating in the meeting room. Later in the meeting, the reports will be discussed, and a vote will be held to accept the reports.

**UNFINISHED BUSINESS**

**War Memorial Landscaping Project**

Mr. McDaniel suggested changing the name of the War Memorial to Veterans' Memorial, since it honors the service of veterans. The Board members agreed with the change. Mrs. Adipietro reported that the memorial stone has been installed. Two flagpoles will be added, each with lighting. Mrs. Cindrich requested that the engineering firm have its landscape engineer design a landscaping plan for the memorial. Mr. McDaniel mentioned that five trees have been ordered for Quaker Heights Park and that there are still funds available in the budget to assist with the landscaping costs, or the project might be phased in over the upcoming years. There was a discussion about the possibility of adding pavers to the memorial and the associated problems that would arise.

**MOTION:** Mrs. Cindrich made a motion to have LSSE landscape architects create a landscaping plan for the Veterans' Memorial. Mrs. Adipietro seconded the motion. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**No Hunting on Township Property**

The Board discussed posting "safety zone" and "no hunting with a firearm" signs on Township-owned property behind Quaker Heights within the allowable limits set by the PA Game Commission of 150 yards for firearms and 50 yards for archery. The safety zone signs have been purchased but haven't been installed yet due to the weather. Chief Jameson has researched the Township-owned property and found that hunting areas are scarce due to the proximity of the houses. Chief Jameson will work with the Public Works Department to accomplish the task.

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**MOTION:** Mrs. Adipietro made a motion to post “safety zone” and “no hunting with firearm” signs on Township-owned property with the allowable limits set by the PA Game Commission. Mrs. Cindrich seconded the motion. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**Resolution 2026-27 (Police Vehicle Loan/Lease)**

Mr. Chesney and Ms. Rengers have been working with the bank on a loan, but the bank requested that the Township enter into a lease-purchase agreement. Mr. Chesney reviewed the documents and identified issues, including that the DCED small-borrowing resolution would be unnecessary and that taxes could be charged if the loan or lease were called in. Ms. Rengers followed up with the bank to ask about the interest rate difference for a loan-only, which was her original question. The rate is lower at 4.99% for three years. The bank provided an amortization schedule, showing that the loan payments would be lower. The discussion continued. The original resolution setting the loan interest rate to 5.2% will need to be amended to 4.99%.

**MOTION:** Mrs. Adipietro moved to amend Resolution 2026-23 (A) to reflect the loan interest rate at 4.99% for a term of three years. Mrs. Cindrich seconded the motion. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**DEPARTMENT REPORTS**

Chief Jameson reported that the Commercial Motor Vehicle Awareness class the Township was hosting has been canceled due to low enrollment. The police department has signed up to host two law enforcement seminars: Narcotics Investigations (October 5<sup>th</sup> and 6<sup>th</sup>) and Overdose Investigation (December 7<sup>th</sup> and 8<sup>th</sup>). Leet Township will receive 1 free course for every 10 registered seats, at \$425.00 per course. Officer Josh Armstrong completed the 1<sup>st</sup> Aid/CPR/AED Instructor course. Chief Jameson contacted Encompass Health to explore a partnership on CPR training. He is waiting to hear back from them.

Engineer John Valinsky reported that the Plum Street Sidewalk Project and the Quaker Heights Stormwater project were delayed due to the weather. The projects should be started this spring. The Quaker Valley Council of Governments has a new Executive Director. Ms. Rengers and Mr. Valinsky will meet with her to provide an update on ongoing projects such as the Public Works Garage and Salt Shed Projects. Mr. Valinsky will provide the Board with a list of roads to include in an application for a paving grant.

Mr. McDaniel stated that the Public Works Department submitted their report, which included a snow removal schedule. The Township was fortunate to avoid running out of salt during an unusually snowy winter, compared to some other municipalities.

**MOTION:** Mr. Zimmel made a motion to accept the department reports, seconded by Mrs. Cindrich. All were in favor of the motion.

**NEW BUSINESS**

**Up and Running IT Service Upgrade**

Up and Running Computer Service notified the Township that, over the past year, they had not billed for the cybersecurity software installed on the police laptops. They will not issue retrospective charges, but starting now, an annual fee of \$120.00 will be applied for the service. The Board does not need to take any action, as this was included in the previously approved quote.

**Transfer of Remaining War (Veterans') Memorial Account Funds to Reimburse the General Fund and Close the Account**

Ms. Rengers explained that the Township received the final invoice from Rome Monument for the Veteran's Memorial stone. She asked the Board for approval to transfer the remaining funds from the War Memorial account to the General Fund to reimburse the Rome Monument payment and to close the War Memorial account.

**MOTION:** Mr. Zimmel made a motion to authorize Ms. Rengers to transfer the remaining funds from the War (Veterans') Memorial Account to the General Fund and then close the War (Veterans') Memorial Account. Mrs. Adipietro seconded the motion. The following votes were recorded: Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

**Resolution 2026-26 (Immigration and Customs Enforcement Policy)**

Mr. McDaniel stated that the Board is reviewing a proposed immigration and customs enforcement policy for the police department, but will not vote on it tonight. The Board would like to collect feedback from residents. The policy is a model policy from the Pennsylvania Chiefs of Police Association and Allegheny County's District Attorney's office. This policy is based on the law. Mr. Chesney explained that the policy provides officers with guidelines for handling encounters with federal immigration officers.

Mr. McDaniel requested that the proposed policy be added to the website to gather public comments at the April meeting. Mr. Chesney reviewed the policy and found it consistent with current law.

**CORRESPONDENCE**

The Department of Transportation notified the Township that it received the annual Liquid Fuels allocation of \$44,881.36 on March 2, 2026.

LSSE notified the Township that they are seeking approval from Allegheny County Economic Development to use a CoStars vendor for the Public Works Garage Improvement Project.

The Municipal Authority of the Borough of Edgeworth notified the Township that it is applying for a general permit from the PA Department of Environmental Protection to replace a water line that will cross a culvert pipe in Big Sewickley Creek.

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The Township was copied on a letter from the DEP to the school district stating that the district must respond to the third technical deficiency letter regarding the proposed new high school campus on or before May 22, 2026, or the application may be denied.

Mr. McDaniel explained that the school district was not ready to bring the Camp Meeting Road Agreement back to the Board for approval because details regarding a private driveway still needed to be worked out.

**PUBLIC PARTICIPATION**

No public participation occurred at this time.

**EXECUTIVE SESSION**

**MOTION:** Mrs. Adipietro made a motion to go into Executive Session at 8:05 pm to discuss police contract negotiations. Mr. Zimmel seconded the motion, with all in favor of it.

**MOTION:** Mr. Zimmel made a motion to come out of Executive Session at 8:47 pm after discussing police contract negotiations. Mrs. Adipietro seconded the motion, with all in favor of it.

**ADJOURNMENT**

**MOTION:** Mr. Zimmel moved to adjourn the meeting at 8:47 p.m., seconded by Mrs. Cindrich, with all in favor of the motion. The motion carried.

/s/Betsy Rengers

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BETSY RENGERS, MANAGER

TOWNSHIP OF LEET

/s/Martin C. McDaniel

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MARTIN C. MCDANIEL, PRESIDENT

Date: April 13, 2026