

TOWNSHIP OF LEET
BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
FEBRUARY 5, 2026

The Leet Township Board of Commissioners Workshop Meeting was called to order at 4:30 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: The Commissioners present were Paul Magee, Martin P. Zimmel, Martin C. McDaniel, Donna Adipietro, and Jessica Cindrich. The meeting started with the Pledge of Allegiance.

Other Attendees:

Manager Betsy Rengers	Special Counsel Harlan Stone
Police Chief Brian Jameson	Engineer Kevin Brett
QVSD Superintendent Tammy Andreyko	
QVSD Solicitor Emily Mueller	
Planning Commission Chairman Joe Ferrang	
Resident Tom Lench	

PUBLIC PARTICIPATION

There was no public participation at this time.

UNFINISHED BUSINESS

Resolution 2026-22 (Intergovernmental Cooperation Agreement with Allegheny County and Quaker Valley School District for Camp Meeting Road Realignment) and Maintenance Agreement

Mr. McDaniel turned the meeting over to Special Counsel Harlan Stone to provide an update to the Board on the Intergovernmental Cooperation Agreement between Allegheny County and the Quaker Valley School District regarding the realignment and vacating of two sections of right-of-way along Camp Meeting Road. This realignment will create two new parcels of property, which the district has committed to maintaining. The Township approved the school district's site plan application, with conditions, for the new school in October 2025. Initially, there were safety concerns about the sightlines at the proposed entrances to the high school on Camp Meeting Road. The school district contacted Allegheny County to address the issue. The county applied for funding for roadwork and determined that safety conditions could be improved by relocating the roads in those areas. Initial engineering work was completed, and it was decided that the best course was to straighten out and lower the road, which blocked sight lines. This will create two new parcels of property because the county will vacate the portion of the road no longer needed and turn it over to the Township. The Township must formally accept the parcels. Mr. Stone began discussions with the district's attorneys about improving the school entrance and addressing residents' safety concerns, such as children crossing the road nearby. During negotiations, the district proposed maintaining the parcels of property by mowing the grass and handling other maintenance. If the district sells the school property or decides not to build the school there, the Township will require a new agreement with the new owners.

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Mr. Stone provided three documents for the Board to review: an intergovernmental agreement with the district to maintain the township-owned right-of-way, a maintenance agreement for the district to oversee the newly created parcels, and a resolution authorizing the Board to adopt and approve these agreements. The maintenance agreement will include a maintenance schedule. Ms. Mueller explained that the district was at the tail end of the HOP (Highway Occupancy Permit) process. Once the agreements are approved, the plan will go to the Allegheny County Council for review and approval. The exact layout of the realignment had not been decided upon.

Mr. Stone stated that the Board should vote on the two agreements at a future legislative Board meeting. The Commissioners previously conducted site visits to review the proposed parcels of land to be created by vacating the existing rights-of-way.

Mr. Ferrang asked for clarification about the area of Camp Meeting that will be affected by the realignment. The road will be moved nearer to the new school entrances. Turning lanes will be added to the road to allow traffic to turn into the entrances. Mr. Stone stated that there is a proposed sidewalk to run along Camp Meeting from Pilgrim Drive to the school entrance. Mr. Brett said it will be approximately a 50-foot shift of the road toward the district property. Mr. Stone discussed the utility rights-of-way in the area with Mr. Brett and stated that a new easement will need to be recorded. The County will own the road, and the new parcels of land will remain under the Township's control. There is an existing utility easement. Mr. Brett noted that the Township would require a street opening permit if additional utility easements were needed on the new parcels. Mr. McDaniel inquired about the voting process for the intergovernmental agreements. Mr. Stone did not believe there needed to be separate votes on the agreement and the maintenance agreement, but it was up to the Board's discretion. The discussion continued.

Mr. Brett noted that the driveway currently crossing the new parcel of land at the upper entrance will be extended by 50 feet and will be located on Township property. He suggested that the school district has an agreement with the property owner regarding the 50-foot extension and driveway maintenance. The resident should understand that the Township and the District will not maintain the new driveway. The maintenance agreement covers only the mowing of vegetation. The residents will need a driveway permit to cross Township property. The resident currently has a two-foot connection to the county right-of-way. Ms. Mueller will follow up with the district engineers to see if they have contacted the property owner about the new driveway. The driveway will also need a permit from the Township, and the district may apply for the permit in the resident's name.

Hunting Regulations on Township Property

Chief Jameson reported that he was still investigating the hunting regulations on Township property. He contacted the PA Game Commission and learned that using a rifle requires maintaining a 150-yard distance from structures, while bow hunting is allowed at 50 yards. He used GPS to measure distances between structures (garages included). The area between High Street and Pilgrim Drive should not be hunted with a rifle, but a bow is acceptable. Behind Pilgrim Drive, there are 25 yards to a property line with no structures. Chief Jameson felt that archery was permissible, but rifle hunting was not. The discussion continued. Mr. Magee

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suggested posting the safety zone signs once the weather improves. The matter was tabled, awaiting more information.

NEW BUSINESS

Girard Pension Agreement

Ms. Rengers received a new investment advisory agreement from the Girard Pension Plan representatives and forwarded it to the solicitor for review, but has not yet received any feedback. The Board tabled the agreement for approval until they discussed it with the solicitor.

Posting the Case Backhoe on Municibid

The Township will determine the fair market value of the Case Backhoe, and it will be listed on Municibid for sale sometime in March.

MOTION: Mr. Zimmel made a motion to authorize the manager to post the Case Backhoe on Municibid. Mrs. Cindrich seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

EXECUTIVE SESSION

MOTION: Mrs. Adipietro made a motion to amend the agenda to go into Executive Session at 5:32 pm to discuss personnel issues. Mr. Zimmel seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

MOTION: Mr. Magee made a motion to go back into Regular Session at 6:31 pm after discussing personnel issues. Mrs. Cindrich seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

MOTION: Mrs. Adipietro made a motion to approve the Girard Investment Advisory Agreement. Mr. Zimmel seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mrs. Adipietro, yes; and Mrs. Cindrich, yes. The motion carried.

ADJOURNMENT

With no further business, Mrs. Cindrich made a motion to adjourn at 6:32 PM. Mr. Magee seconded the motion. All members voted in favor.

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/s/Betsy Rengers

Betsy Rengers, Manager

/s/Martin C. McDaniel

Martin C. McDaniel, President

Date: March 9, 2026