

TOWNSHIP OF LEET
BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
FEBRUARY 23, 2026

The Leet Township Board of Commissioners Workshop Meeting was called to order at 5:00 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: The Commissioners present were Paul Magee, Martin P. Zimmer, Martin C. McDaniel, and Donna Adipietro. The meeting started with the Pledge of Allegiance.

Absent: Commissioner Jessica Cindrich

Other Attendees:

Manager Betsy Rengers

Police Chief Brian Jameson

PUBLIC PARTICIPATION

No public attended the meeting.

UNFINISHED BUSINESS

Upfitting Quotes for 2026 Ford SUV

Chief Jameson stated he obtained two quotes for vehicle upgrades, but they weren't directly comparable, so he explained the differences to the Board. He met with West Penn Vehicle Specialists to review their quote. West Penn provides a 10-year warranty (excluding sirens), offers programmable flashing light sequences, and provides on-site service. If maintenance cannot be performed in the parking lot and the vehicle needs to be taken to the garage, West Penn will pick up and return the vehicle. The West Penn quote was \$442.00 more, but it offered more services than the quote from Ibus Emergency Vehicles. Both quotes are CoStar's pricing.

MOTION: Mr. Zimmer made a motion to approve the West Penn Specialist Quote to upfit the new police car for \$14,421.12. Mr. Magee seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Chief Jameson then asked the Board to consider updating the graphics on the older Ford SUV, which has just over 30,000 miles. He felt that with three new vehicles, each accumulating about 10,000.00 miles per year, these vehicles should last more than three years, and it would look more professional to have a matching fleet. Chief Jameson will contact West Penn Specialist about the cost to redo the vehicle graphics and report back to the Board at the March regular meeting.

Resolution 2026-23 (Loan Signatures and Financing Options for the Purchase of the 2026 Police Ford SUV)

The Board considered two financing options for the new Ford SUV: the first was to finance only the vehicle's cost and cover the upfitting expenses with Capital Reserve Funds, while the

TOWNSHIP OF LEET
BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
FEBRUARY 23, 2026

second was to include the upfitting costs in the loan. Mr. McDaniel pointed out that once the new vehicle is delivered, the Dodge Durango will be put up for sale. The proceeds from the sale of the Durango should cover the upfitting costs. Mr. Magee ran the two different amounts through an amortization schedule and reported the difference in the loan payments. The purchase of the car was included in the budget.

MOTION: Mrs. Adipietro made a motion to approve Resolution 2026-23 to finance the purchase of the 2026 Ford Interceptor Police SUV for \$44,765.00 at First National Bank for three years at an interest rate of 5.2%. Mr. Zimmel seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Approval for Chief Jameson to Sign to Take Possession of the 2026 Ford Interceptor from Laurel Ford

MOTION: Mr. Zimmel made a motion to allow Chief Jameson to sign to take possession of the 2026 Ford Interceptor from Laurel Ford. Mr. Magee seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Resolution 2026-25 (Police Chief Employment Terms)

Public Safety Committee Chairman Zimmel had Solicitor Chesney revise two parts of the resolution establishing employment terms for Chief Jameson: #2 was amended to state that Chief Jameson is a civil service employee. #17 was amended to specify that “any unused uniform allowance carried over from 2025 to 2026.” The Public Safety Committee will work on a contract for Chief Jameson for 2027.

MOTION: Mr. Magee made a motion to approve Resolution 2026-25 setting the employment terms for Chief Jameson. Mr. Zimmel seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

NEW BUSINESS

Splitting the April payment for the Fair Oaks Fire Department between March and April

Public Safety Committee Chairman Zimmel received a request from Fire Chief Mark Brooks to split the April quarterly payment between March and April due to increased utility bills and other expenses. The January Fire Department Report detailed the monthly expenditure and bank balances.

MOTION: Mr. Zimmel made a motion to distribute the quarterly Fair Oaks Fire Department payment across March and April. Mrs. Adipietro seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

TOWNSHIP OF LEET
BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
FEBRUARY 23, 2026

Resolution 2026-24 (Allegheny County CDBG/Home Opt-In)

To receive funding from the program, the Township must opt in to the Community Development Block Grant Program through HUD every 3 years. The Township receives funds annually through the program and has used them for the Fair Oaks Sidewalk Rehabilitation Program. The Quaker Valley Council of Governments administers the grant.

MOTION: Mr. Zimmel made a motion to approve Resolution 2026-24 to opt in to participate in the Allegheny County Community Development Block Grant Program through HUD. Mr. Magee seconded the motion. The following votes were recorded: Mr. Magee, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mrs. Adipietro, yes. The motion carried.

Mrs. Adipietro reported that the Fair Oaks Fire Department had a merger meeting on Tuesday, February 24, 2026, in the evening. The Quaker Valley Council of Governments has a new Executive Director, Michelle Harkins.

Ms. Rengers reported that the insurance adjuster examined the damage caused by snow and ice on the Township building roof. She is waiting for the adjuster's report.

ADJOURNMENT

With no further business, Mr. Zimmel made a motion to adjourn at 5:38 PM. Mr. Magee seconded the motion. All members voted in favor.

TOWNSHIP OF LEET

/s/Betsy Rengers

/s/Martin C. McDaniel

Betsy Rengers, Manager

Martin C. McDaniel, President

Date: March 9, 2026