

# LEET TOWNSHIP BOARD OF COMMISSIONERS

November 10, 2025

Minutes of the Board of Commissioners' Regular Meeting

President Martin C. McDaniel called the Regular Meeting of the Leet Township Board of Commissioners to order at 7:00 p.m. at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Formal roll call: The Commissioners present were Donna Adipietro, Martin Zimmel, Martin C. McDaniel, and Rody Nash. Commissioner Dan Peluso joined the meeting at 7:06 p.m. The meeting began with the Pledge of Allegiance.

Also present:

Betsy Rengers, Manager

Chief Brian Jameson

Steve Chesney, Solicitor

John Valinsky, LSSE Engineer

David Volk, Emergency Management Coordinator

Tom Lench, Resident

Peggy Adams, Resident

Deb Cheddar, representing Katie Melodini, joined the meeting at the end.

## PUBLIC PARTICIPATION

Resident Tom Lench provided the Board with photos of a pothole on Watson Street and asked them to consider paving the road next year. The road was partially repaved last year due to a proposed stormwater project that was awaiting grant funding before proceeding. The Board will determine which roads to pave in the spring. Meanwhile, Public Works will be instructed to use cold patch on the potholes.

## APPROVAL OF MEETING MINUTES

### **Approval of the October 13, 2025, Board of Commissioners Regular Meeting Minutes**

**MOTION:** Mrs. Adipietro made a motion to approve the minutes of the October 13, 2025, Board of Commissioners Regular Meeting as submitted, seconded by Mr. Zimmel. A formal roll-call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

### **Approval of the October 27, 2025, Workshop Meeting Minutes**

**MOTION:** Mr. Zimmel made a motion to approve the minutes of the October 27, 2025, Board of Commissioners Workshop Meeting as submitted, seconded by Mr. Nash. A formal roll-call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Mr. Peluso joined the meeting.

## FINANCE REPORT

Regarding the bill list, Mr. McDaniel asked why a gas caddy was purchased for \$188.00. Mr. Peluso said it was a large gas can, and he agreed with the price as it was the current market rate. Additionally, in response to another inquiry, the township will be reimbursed for the LSSE invoices related to the grant and the QVSD high school project.

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**MOTION:** Mrs. Adipietro made a motion to pay the bills and invoices as presented in the amount of \$105,135.66. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

## **Circulation of Department Reports**

The Department Reports were circulating in the meeting room. Later in the meeting, a vote will be held to accept the reports.

## **UNFINISHED BUSINESS**

### **Resolution 2025-19 (Community Development Block Grant)**

**MOTION:** Mr. Peluso made a motion to approve Resolution 2025-19, confirming that the Township formally requested Community Development Block Grant funds for \$50,000.00 to continue the Fair Oaks Sidewalk Replacement Project. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

## **Emergency Management Report (Hazard Mitigation Plans)**

Emergency Management Coordinator Dave Volk informed the Board about the three-hazard mitigation plans he and Mrs. Adipietro developed and recently submitted to Allegheny County. He thanked Mrs. Adipietro for becoming the Deputy Emergency Management Coordinator and stepping in for him in his absence.

The initial plan was to create a written protocol to trigger action from the fire, police, and public works departments when floodwater is rising. The National Weather Service anticipates water levels and issues flood reports. Flooding is hard to predict because the Big Sewickley Creek watershed extends north of Fair Oaks, which is located in a floodplain. There is a scale on the side of the Valley Road bridge that shows the creek's water levels.

The second plan is to explore switching to a more user-friendly reverse-911 emergency call system. The current system is cumbersome and complicated to use.

The third plan involved evaluating a secondary emergency ingress/egress route for Leet Acres. There was a discussion about the practicality of building a road and managing the trees along Watson Street. Mr. Chesney mentioned that Duquesne Light should be contacted if any trees are leaning. Ms. Rengers reached out to Duquesne Light, which then sent its tree company in late October to inspect the trees on Watson Street. The tree company reported to Ms. Rengers that the trees appeared healthy and posed no threat of falling onto the power lines. Mr. McDaniel expressed gratitude to Mr. Volk and Mrs. Adipietro for their efforts with emergency management.

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**NEW BUSINESS**

**Reimbursement to the General Fund from the War Memorial Fund**

**MOTION:** Mr. Zimmel made a motion to reimburse the General Fund \$5,500.00 from the War Memorial Fund for the recent down payment made to Rome Monument for the War Memorial stone. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Edgeworth Water Easement Request**

Edgeworth Water Authority requested an easement along a small section of Ambridge Ave to install a water line. The engineer and solicitor reviewed and approved the plan.

**MOTION:** Mrs. Adipietro made a motion to approve the request from Edgeworth Water Authority for an easement along the beginning of Ambridge Ave to install a water line. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**DEPARTMENT REPORTS/CORRESPONDENCE**

Chief Jameson reported that Officers Lema and Janicki recently completed training courses, while Officer Galzarano completed a 40-hour criminal investigations training course. The Department has been enforcing speed limits on Camp Meeting Road following complaints.

Mr. Valinsky presented the contracts for the Plum Street Sidewalk and Quaker Heights Stormwater projects for signature by the solicitor, president, and manager. The work should begin in December.

Mr. McDaniel explained that the engineers had received a preliminary grading plan from the school district to review. Special Counsel Harlan Stone received a copy of an agreement between Allegheny County Public Works and the Quaker Valley School District regarding the relocation of several sections of Camp Meeting Road. The roadway will be moved and lowered, and Allegheny County will vacate a portion of the right-of-way there. Mr. Stone will draft an agreement for the maintenance of the vacated right-of-way by Quaker Valley School District. The agreement will come before the Board at a later date.

Ms. Rengers reported she has two pending court dates for code enforcement violations. The Public Works Department has submitted detailed reports on the work it has completed over the past few weeks.

Mr. McDaniel and Ms. Rengers will meet with newly elected Commissioners Paul Magee and Jessica Cindrich for an orientation session. He suggested that they attend the Newly Elected Officials Course offered by the Local Government Academy. The Board agreed with his suggestion, and the Township will pay for their course tuition.

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**MOTION:** Mr. Zimmel made a motion to approve the department reports. Mr. Peluso seconded the motion, with all in favor of it.

**CORRESPONDENCE**

It was announced that the Township is a Toys for Tots drop-off location.

**2026 Budget**

**Ordinance 2025-04 (2026 Budget)**

Finance Committee members, Mr. McDaniel and Mr. Zimmel, met with Ms. Rengers several times to review the 2026 Preliminary Budget. The budget will be advertised for the required 20-day viewing period.

Mr. McDaniel read the budget and millage ordinance aloud:

GENERAL FUND

**SUMMARY OF RECEIPTS**

TOTAL REVENUES	\$2,398,835.00
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**SUMMARY OF EXPENDITURES**

GENERAL GOVERNMENT	\$386,485.33
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PUBLIC SAFETY (POLICE, FIRE, CODE, PLANNING, CROSSING GUARD)	\$964,632.00
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PUBLIC WORKS	\$578,691.00
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SEWER AUTHORITY, CULTURE/RECREATION EVENTS/INTERFUND TRANSFERS	\$469,026.67
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TOTAL EXPENDITURES	\$2,398,835.00
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**MOTION:** Mr. Peluso motioned to advertise Ordinance 2025-04 for the 20-day viewing period for the 2026 Budget. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Ordinance 2025-04A (2026 Millage)**

Tax rate for general purposes is the sum of 9.1 mills

On each dollar of assessed valuation,

Or the sum of .91 cents

On each one hundred dollars of assessed valuation

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**MOTION:** Mr. Zimmel made a motion to advertise Ordinance 2025-04A, setting the 2026 millage rate at 9.1 mills. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**PUBLIC PARTICIPATION**

Deb Cheddar, representing Katie Melodini, asked the Board for an update on the Wernicki Flood Plain Application. Mr. Chesney stated there was no update at this time because the review process is still ongoing, and there is potential litigation.

**EXECUTIVE SESSION**

**MOTION:** Mr. Zimmel made a motion to go into Executive Session to discuss potential litigation at 7:46 pm. Mr. Peluso seconded the motion, with all in favor of it.

**MOTION:** Mr. Nash made a motion to go back into regular session at 8:30 pm after discussing potential litigation. Mr. Peluso seconded the motion, with all in favor of it.

**ADJOURNMENT**

**MOTION:** Mr. Peluso moved to adjourn the meeting at 8:31 p.m., seconded by Mr. Nash, with all in favor of the motion. The motion carried.

**TOWNSHIP OF LEET**

/s/Betsy Rengers

/s/Martin C. McDaniel

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BETSY RENGERS, MANAGER

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MARTIN C. MCDANIEL, PRESIDENT

Date: December 8, 2025