

# LEET TOWNSHIP BOARD OF COMMISSIONERS

December 8, 2025

Minutes of the Board of Commissioners' Regular Meeting

President Martin C. McDaniel called the Regular Meeting of the Leet Township Board of Commissioners to order at 7:00 p.m. at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Formal roll call: The Commissioners present were Donna Adipietro, Martin Zimmel, Martin C. McDaniel, Dan Peluso, and Rody Nash. The meeting began with the Pledge of Allegiance.

Also present:

Betsy Rengers, Manager

Chief Brian Jameson

Steve Chesney, Solicitor, via phone

John Valinsky, LSSE Engineer

John Stephansky, Resident

Paul Magee, Resident

Joe Ferrang, Planning Commission Chairman

## EXECUTIVE SESSION

The Board convened an Executive Session at 6:30 pm to address a real estate matter and a personnel issue.

**MOTION:** Mr. Zimmel made a motion to go into Regular Session. Mr. Peluso seconded the motion, with all in favor of it.

Mr. McDaniel explained to the audience that the Board had just concluded an Executive Session after discussing a proposed agreement with Special Counsel Harlan Stone. It was regarding a real estate transaction among Allegheny County, Quaker Valley School District, and the Township for the creation of an easement once Camp Meeting Road is realigned and relocated. A personnel matter was also addressed.

## PUBLIC PARTICIPATION

Resident John Stephansky stated that it had been two years since he served on the board and thanked Mr. Nash and Mr. Peluso for their four years of service. Mr. Stephansky informed the Board that he oversaw the installation at Ambridge Ave Park in 1980 and was responsible for selecting the oak trees planted there. He was upset that the trees had recently been trimmed and believed they would die because of the poor work. He asked the Board to bring in an arborist to assess the trees' condition after the trimming. Mr. McDaniel stated that he agreed with Mr. Stephansky that, in hindsight, an arborist should have been called to evaluate the trees' condition and to recommend a course of action.

Commissioner-elect Paul Magee asked the Board to consider designating the township property behind his house as a no-hunting zone. The Township owns a 47-acre parcel, and the concern is that hunters are firing inside the safety zones near the houses. Mr. Chesney stated that the Township would need to create an ordinance and hold a public hearing on it before passing it. Mr. McDaniel said the issue would be given to the Public Safety Committee for review.

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**APPROVAL OF MEETING MINUTES**

**Approval of the November 10, 2025, Board of Commissioners Regular Meeting Minutes**

**MOTION:** Mr. Zimmel made a motion to approve the minutes of the November 10, 2025, Board of Commissioners Regular Meeting as submitted, seconded by Mrs. Adipietro. A formal roll-call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**FINANCE REPORT**

Ms. Rengers informed the Board that a check for the annual Tax Collector stipend of \$1,000.00 and a check for a commissioner's stipend of \$375.00 had been added to the bill list, bringing the total to \$103,377.33.

**MOTION:** Mr. Zimmel made a motion to pay the bills and invoices as presented in the amount of \$103,377.33. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Circulation of Department Reports**

The Department Reports were circulating in the meeting room. Later in the meeting, a vote will be held to accept the reports.

**UNFINISHED BUSINESS**

**Partial Payment #6 Final to El Grande, LLC for the 2025 Municipal Complex Park Improvement Project**

Mr. Valinsky explained that this project was funded by a grant administered by the Quaker Valley COG. Once the final payment is made by the COG, an 18-month bonding period will begin to address any issues that may arise with the park during that time.

**MOTION:** Mrs. Adipietro made a motion to approve Partial Payment #6 Final for \$5,803.54 to El Grande, LLC for the 2025 Municipal Complex Park Improvement Project. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Employee Bonus**

Mr. McDaniel informed the audience that an employee matter was discussed during the earlier Executive Session. An employee stepped in for the foreman during the foreman's leave of absence. The Board praised his performance during this time, resulting in a bonus for his service in the foreman's role. The Board included funds in the 2026 Budget for the Crew Leader position, if needed.

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**MOTION:** Mr. Nash motioned to pay Jake Mosholder \$716.88 for serving as foreman during Andy Wanto's leave of absence. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Ordinance 2025-04 and 04A (2026 Budget and Millage)**

Mr. McDaniel explained a proposed minor budget change: following the recent actuarial report, the Non-Uniformed Pension Plan's Minimum Municipal Obligation was reduced from \$13,095.00 to \$74.00. This decrease saved \$13,021.00, which will be allocated to the Capital Reserve.

**MOTION:** Mr. Zimmel made a motion to adopt Ordinance 2025-04 and 04A, approving the 2026 Budget and millage rate. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Mr. McDaniel thanked Mr. Zimmel and Ms. Rengers for their work on the budget.

**Resolution 2025-20 (TAN Loan)**

**MOTION:** Mrs. Adipietro made a motion to approve Resolution 2025-20 for obtaining a Tax Anticipation Note of \$200,000.00 from First National Bank, with an interest rate of 5.45%. Mr. McDaniel and Mrs. Rengers are designated signers on the loan. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Resolution 2025-21 (Re-Appointment of Matt Sample to the LTMA Board)**

**MOTION:** Mr. Zimmel made a motion to re-appoint Matt Sample to the Leet Township Municipal Authority Board, term ending 12/31/2030. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Resolution 2025-22 (Re-Appointment of David Kovacs to the Zoning Hearing Board)**

**MOTION:** Mr. Zimmel made a motion to re-appoint David Kovacs to the Leet Township Zoning Hearing Board, term ending 12/31/2029. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

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**Resolution 2025-23 (Re-Appointment of Joe Ferrang to Planning Commission)**

**MOTION:** Mrs. Adipietro made a motion to re-appoint Joe Ferrang to the Leet Township Planning Commission, term ending 12/31/2029. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Resolution 2025-24 (Re-appointment of Justin Miller to Planning Commission)**

**MOTION:** Mr. Zimmel made a motion to re-appoint Justin Miller to the Leet Township Municipal Authority Board, term ending 12/31/2029. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Announcement of 2026 Open Board Seats**

Mr. McDaniel announced the following open seats after the current members declined to be reappointed.

- Six-Year Term for Civil Service Commission Seat
- Six-Year Term for Alternate Civil Service Commission Seat
- Four-Year Term for Quaker Valley Ambulance Board Seat

The announcement will be posted on the website, and the Board is accepting *Letters of Interest* for those who want to serve in these volunteer positions.

**NEW BUSINESS**

**Resolution 2025-25 (Intergovernmental Cooperation Agreement with Allegheny County and QVSD for Camp Meeting Road Realignment)**

Mr. McDaniel explained that the Board held an Executive Session earlier in the evening to discuss an intergovernmental cooperation agreement with Allegheny County, the Quaker Valley School District, and the Township regarding Camp Meeting Road. The county will realign the road to enhance safety, creating two rights-of-way that they will vacate. One is at the main entrance to the proposed high school, and the other is in the lower section, approximately 200 feet. The County wants the Township to take over the maintenance of the rights-of-way. Since the realignment benefits the school, the Township wants the school district to maintain the rights-of-way. The Board has decided to postpone the decision on the agreement until the Commissioners have time to review the agreement and inspect the areas in the field.

**Resolution 2025-26 (Eliminating 2026 Employee Contributions to the Police Pension Plan)**

**MOTION:** Mr. Zimmel made a motion to approve Resolution 2025-26 to eliminate 2026 employee contributions to the Police Pension Plan. Mr. Nash seconded the motion. A formal

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roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Resolution 2025-27 (Eliminating 2026 Employee Contributions to the Non-uniformed Pension Plan)**

**MOTION:** Mrs. Adipietro made a motion to approve Resolution 2025-27 to eliminate 2026 employee contributions to the Non-Uniformed Pension Plan. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Recalculated 2026 Minimum Municipal Obligation for the Non-Uniformed Pension Plan**

Mr. McDaniel explained that, following a recent actuarial report on the Non-uniformed Pension Plan, the Township received a recalculated minimum municipal obligation amount for 2026 from the pension administrators.

**MOTION:** Mr. Nash made a motion to approve the recalculated Non-Uniformed Pension minimum municipal obligation amount of \$74.00. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Employer Contribution to the 457 Plan**

**MOTION:** Mr. Zimmel made a motion to approve a \$1,500.00 contribution from the Township to match the \$300.00 contributed by full-time employee participants to the 457 Plan. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Employees Gift Card for Christmas**

**MOTION:** Mr. Peluso made a motion to give the full-time employees a \$75.00 gift card for Christmas. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Transfer \$15,000.00 to the Fireman's Truck Fund Account**

**MOTION:** Mr. Peluso made a motion to transfer the annual payment of \$15,000.00 to the Fireman's Truck Fund. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

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**Transfer \$20,000.00 from Real Estate Tax Account to Capital Reserve Savings**

**MOTION:** Mr. Peluso made a motion to transfer \$20,000.00 from the Real Estate Tax Account to the Capital Reserve account. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Advertisement of 2026 Board of Commissioners Meeting Dates**

**MOTION:** Mr. Zimmel made a motion to advertise the 2026 Board of Commissioners meeting dates. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Advertisement of 2026 Planning Commission Meeting Dates**

**MOTION:** Mrs. Adipietro made a motion to advertise the 2026 Planning Commission meeting dates. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Advertisement of 2026 Civil Service Commission Meeting Dates**

**MOTION:** Mr. Zimmel made a motion to advertise the 2026 Civil Service Commission meeting dates. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Administration Office Closure on December 26, 2025**

**MOTION:** Mr. Zimmel made a motion to close the administrative office on December 26, 2025. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

**Resolution 2025-28 (Act 172 Firefighters Tax Relief)**

**MOTION:** Mr. Zimmel made a motion to approve Resolution 2025-28, setting the minimum requirements a Fair Oaks Volunteer Firefighter must meet to qualify for Act 172 tax relief for the year 2025. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

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## DEPARTMENT REPORTS/CORRESPONDENCE

Chief Jameson reported installing a solar panel on the digital speed sign on Main Street and budgeted to buy a new digital speed sign for Plum Street. He ordered new body cameras from Motorola, funded by the grant received in 2022/2023, to upgrade older units. Officers Wilson, Armstrong, and Lema attended field sobriety training, while Officer Galzarano completed POSIT (Police Supervisory In-Service Training). The newer officers are performing well. The final year of the police collective bargaining agreement is 2026. Officer Lema will take the use-of-force training. Chief Jameson spoke with Laurel Ford about ordering a new police vehicle, and it will take 12 weeks to arrive.

Mr. Valinsky reported that he had a preconstruction meeting with Ms. Rengers and the contractors for the Plum Street Sidewalk Project and the Quaker Heights Storm Water Project. He spoke with Columbia Gas about the trench on the bottom of Camp Meeting Road and along Beaver Street in Leetsdale. They will repair it soon.

The Township was awarded a \$75,000.00 grant to rebuild the salt shed. A small water and sewer grant was applied for the Watson Street Stormwater Project. Mr. McDaniel discussed the stormwater drainage problem in a resident's yard on Watson Street with Susan Filiaggi from Allegheny County and Chief Executive Sarah Innamorato. Still, the county will take no action. The property owner previously signed an agreement in the 1980s to maintain the drainage pipe, yet he never did. Currently, the pipe is blocked with leaves and debris. Mr. McDaniel thanked Mr. Valinsky for his work on the grants.

Mr. Zimmel explained that the Fire Chief requested an advance on the January payment to the fire department due to a funding shortfall. He provided a list of the bills that need to be paid.

Mr. Chesney explained that there have been recent changes to the rules for amending the agenda, and it would be appropriate to amend it for this purpose.

**MOTION:** Mr. Zimmel made a motion to amend the agenda to add an advance to the Fair Oaks Fire Department. Mr. Peluso seconded the motion, with all in favor of it.

**MOTION:** Mr. Zimmel made a motion to give the Fair Oaks Fire Department an advance on the January payment of \$7,250.00. Mrs. Adipietro seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

The Public Works Department will continue leaf collection in the spring due to the early snowfall.

**MOTION:** Mr. Peluso made a motion to accept the Department Reports, as submitted. Mr. Nash seconded the motion, with all in favor of it.

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**CORRESPONDENCE**

Mr. Zimmel reported that the Civil Service Commission had submitted the year-end report. The Commission is considering how to handle applicants who are veterans.

Mrs. Adipietro reported that QVCOG Executive Director Patrick Connors has resigned from his position and will be the new Executive Director of the South Hills Council of Governments.

**PUBLIC PARTICIPATION**

Mr. Stephansky commended the Chief for the good work he has done in controlling truck traffic on Ambridge Ave. He thanked the Board and the manager for their hard work.

Mr. McDaniel presented Commissioners Dan Peluso and Rody Nash with paperweights bearing the Township logo, since this was their last meeting. They were thanked for serving the Township. Mr. Peluso and Mr. Nash thanked the Board and stated it was a pleasure to serve the Township.

**ADJOURNMENT**

**MOTION:** Mr. Peluso moved to adjourn the meeting at 8:22 p.m., seconded by Mr. Nash, with all in favor of the motion. The motion carried.

TOWNSHIP OF LEET

/s/Betsy Rengers

/s/Martin C. McDaniel

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BETSY RENGERS, MANAGER

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MARTIN C. MCDANIEL, PRESIDENT

Date: January 12, 2025