

TOWNSHIP OF LEET
BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
SEPTEMBER 22, 2025

The Leet Township Board of Commissioners Workshop Meeting was called to order at 5:00 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: The Commissioners present were Donna Adipietro, Martin P. Zimmer, Rody Nash, and Martin C. McDaniel. The meeting started with the Pledge of Allegiance.

Absent: Commissioner Dan Peluso

Also present:

Manager Betsy Rengers

Resident Peggy Adams

Chief Brian Jameson

Engineer Josh Callendar

Planning Commission Chairman Joe Ferrang

Resident Tom Lench entered near the end of the meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

UNFINISHED BUSINESS

Multi-modal Grant for Sidewalk Improvements

Mr. Callendar presented the Board with the bid report from the bid opening held on September 8, 2025, for the township-wide sidewalk replacement project. Three companies submitted bids, with Independent Enterprises, Inc. offering the lowest bid. The Board discussed the bid, and the total project cost came in at \$134,200.00. The Township was awarded a reimbursement grant of \$127,000.00 for the project and has budgeted for a matching contribution of \$55,000.00.

MOTION: Mr. Zimmer made a motion to award the contract to Independent Enterprises, Inc., for Contract No. 25-SW1 Township Wide Sidewalk Improvements, with the base bid of \$85,600.00 and Alternate 1 for \$48,600.00, totaling \$134,200.00. Mr. Nash seconded the motion. A formal roll call was taken, with the following votes recorded: Mrs. Adipietro, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Quaker Heights Drainage Project Plan Review

Mr. Callendar presented the Board with the bid report from the bid opening held on September 8, 2025, for the Quaker Heights Stormwater Improvement project. Two companies submitted bids, with Jet Jack, Inc. offering the lowest bid. The Board discussed the bid, and the total project cost came in at \$197,900.00, which was \$32,850.00 more than the grant award of \$165,050.00. The Board discussed options to reduce the project's cost and decided to award

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the Base Bid Amount of \$174,100.00. The Add Alternate bid of \$23,800.00 was to mill and pave Colonial Drive because the road will be trenched for piping. The company performing the work on the road will provide an 18-month guarantee on the trench and will be responsible for addressing any issues that may arise during that period. The Board may decide at a later time to mill and pave the road, depending on its condition and the availability of funds.

MOTION: Mr. Nash made a motion to award the contract to Jet Jack, Inc., for Contract No. 25-ST01, Quaker Heights Stormwater Improvements, with a base bid of \$174,100.00. Mr. Zimmer seconded the motion. A formal roll call was taken, with the following votes recorded: Mrs. Adipietro, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Local Share Account Grant Opening

The Board considered submitting grant applications for multiple projects, including the addition of a secondary entrance to Plum Street Park, the repair of two detention basins in Olde Sewickley Highlands, and the establishment of a secondary emergency ingress/egress for Leet Acres. LSSE will conduct preliminary cost assessments for the emergency ingress/egress into Leet Acres and the detention basin repairs in Olde Sewickley Highlands.

MOTION: Mrs. Adipietro made a motion to authorize LSSE to conduct initial cost assessments for an emergency ingress/egress into Leet Acres and for repairing the detention ponds in Olde Sewickley Highlands. Mr. Nash seconded the motion, with all in favor of it.

NEW BUSINESS

Pay Raise for Public Works Employee

A full-time public works employee recently left and has been replaced. The Board considered promoting Public Works Laborer Jacob Mosholder to the second position in the department and granting him a pay raise. The pay raise is in the budget.

MOTION: Mr. Zimmer made a motion to increase Jacob Mosholder's pay to \$23.91 starting September 25, 2025. Mr. Nash seconded the motion. A formal roll call was taken, with the following votes recorded: Mrs. Adipietro, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Leaf Pickup Season Start Date

The Public Works Department will begin leaf collection early this year, starting on September 29th, due to the dry weather and the early fallen leaves.

WIFI Equipment for Plum Street Park

Chief Jameson explained that the police department has been testing Wi-Fi equipment at the park, enabling live streaming of the park cameras directly to police cars, cell phones, and department monitors. Using this technology, Chief Jameson was able to arrest adults at the park who were smoking marijuana. The cost of the equipment from T-Mobile was \$909.00 for the router and an annual cost of \$372.00 for the WIFI.

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MOTION: Mr. Zimmel made a motion to buy the Wi-Fi router from T-Mobile for \$909.00 and approved the annual service cost of \$372.00 for Plum Street Park. Mr. Nash seconded the motion. A formal roll call was taken, with the following votes recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

PUBLIC PARTICIPATION

There was no public participation.

ADJOURNMENT

MOTION: Mr. Nash moved to adjourn the meeting at 5:38 p.m., seconded by Mr. Zimmel, with all in favor of the motion.

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/s/Betsy Rengers

Betsy Rengers, Manager

/s/Martin C. McDaniel

Martin C. McDaniel, President

Date: October 13, 2025