

TOWNSHIP OF LEET
WORKSHOP MEETING MINUTES
MAY 28, 2024

The Workshop Meeting of the Leet Township Board of Commissioners was called to order at 5:00 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: Commissioners present were Martin C. McDaniel, Donna Adipietro, Rody Nash, Dan Peluso, and Martin C. Zimmer. The meeting started with the Pledge of Allegiance.

Also present:

Betsy Rengers, Manager

Engineer John Valinsky

Auditor Chris Robertson

PUBLIC PARTICIPATION

There were no audience members in attendance, so there was no public participation.

UNFINISHED BUSINESS

2023 Audit Review

Auditor Chris Robertson reviewed the 2023 Audit with the Commissioners. No deficiencies or weaknesses were found in the audit. Mr. Robertson felt Ms. Rengers was good to work with and very well organized. Cash and bank balances were verified. Taxes receivable were \$159,001.00, and delinquent taxes were recorded at \$157,714.00, offsetting each other. Mr. Robertson felt this should stay on the books even though the Township felt it was not collectible because they do not affect the fund balances. Portnoff and Jordan collect delinquent taxes. Portnoff collects any taxes owed prior to 2022. The statement of revenues shows \$1,531,935.00, with expenditures at \$1,554,647.00. This included the TAN loan for \$150,000.00. The net change in the fund balance was \$9,716.00. The year-end fund balances are stable, with the year ending with \$239,674.00 in the General Fund. Mr. Robertson continued with the review. Mr. McDaniel asked the Auditor for his opinion on raising the tax millage in 2025 for specific projects such as family health insurance, building, and public works needs. Grant applications have been filed for some of these projects. Allegheny County is considering a tax reassessment, and we will have to adjust the millage accordingly. The Township has been unable to keep up with necessary equipment updates and building maintenance.

Cargill Salt Contract

MOTION: Mr. Zimmer made a motion to approve the option to extend the Cargill Salt Contract for a second year, ending on June 30, 2025. Mr. Peluso seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Resolution 2024-25 (Police Chief's Employment Terms)

MOTION: Mr. Zimmer made a motion to approve Resolution 2024-25, setting forth the terms of employment for Chief Brian Jameson. Mr. Nash seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

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Purchase of Yard Sale Signs

Mrs. Adipietro explained that she met with Steph Turner about a township-wide yard sale. They would like to purchase signs for the yard sale. The signs will be repetitive use signs to use every year. They will create a Google map to show the houses that will participate in the yard sale.

MOTION: Mr. Peluso made a motion to purchase \$300.00 of yard sale signs for a township-wide yard sale. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Bid Award for Ambridge Ave. Park Project

Mr. Valinsky explained that the Township was awarded \$300,000.00 for the Ambridge Ave Park Project from the Gaming, Economic Development, and Tourism Fund. The COG bid out the project, and there were two bidders. Mr. Valinsky recommended approving the Base Bid and Alternates 1, 3, 4, and 5 from El Grande for a total of \$259,090.00. The scope of the project can be changed at a later date. The Board discussed the project and the reimbursement of engineering fees. There was a discussion about the layout of the War Memorial and the cost of the trees.

MOTION: Mrs. Adipietro made a motion to approve the Base Bid and Alternates 1, 3, and 4 for \$243,160.00 to El Grande, LLC for the Ambridge Avenue Park Project, funded by the \$300,000.00 grant awarded from the Gaming, Economic Development, and Tourism Fund. Mr. Zimmel seconded the motion. A formal roll call vote was conducted, and the following votes were recorded: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

NEW BUSINESS

Duquesne Light Pole Replacement at 110 Skrabut/112 Kenney

MOTION: Mr. Peluso made a motion to approve Duquesne Light pole replacements at 110 Skrabut and 112 Kenney Drive. Mr. Nash seconded the motion, with all in favor of it.

Street Opening Permit on Plum and Orchard Street

Edgeworth Water will continue the water line replacements on Plum and Orchard Street.

QVAA Reports

There was a brief discussion about receiving quarterly reports from the Quaker Valley Ambulance Authority and Leet QVAA Rep Marcie Razete. QVAA Representatives will be contacted to supply meeting minutes to the commissioners.

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ADJOURNMENT

MOTION: Mr. Nash moved to adjourn the meeting at 5:58 p.m., seconded by Mr. Peluso, with all in favor of the motion.

/s/Betsy Rengers
Betsy Rengers, Manager

TOWNSHIP OF LEET
/s/Martin C. McDaniel
Martin C. McDaniel, President

June 10, 2024
Date