

TOWNSHIP OF LEET
WORKSHOP MEETING MINUTES
JANUARY 22, 2024

The Workshop Meeting of the Leet Township Board of Commissioners was called to order at 4:00 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: Commissioners present were Martin C. McDaniel, Dan Peluso, Donna Adipietro, and Martin C. Zimmer. The meeting started with the Pledge of Allegiance.

Absent: Commissioner Rody Nash

Also present:

Betsy Rengers, Manager

Interim Chief Brian Jameson

Resident Peggy Adams

PUBLIC PARTICIPATION

There was no public participation at that time.

UNFINISHED BUSINESS

The primary purpose of the workshop meeting was to approve the job description, qualifications, and employment ad to hire a permanent police chief. The Board of Commissioners voted to advertise the position at the meeting on December 8, 2023. At that time, Mr. McDaniel volunteered to work on the qualifications, job description, and employment ad. Mr. McDaniel recruited Mr. Zimmer to help with the process due to his expertise in the field.

Mr. Zimmer presented the qualifications, job description, and wording for the employment ad. Mr. Zimmer suggested changing Section 7.C. from “ten years of full-time law enforcement experience” to “fifteen years of law enforcement experience” in both the ad and the qualifications.

Mr. Zimmer corrected the wording in the ad to say fifteen years, and the salary was left as negotiable. He did not include a time limit for the submission of the cover letter and resumes. He suggested three to four weeks to submit a cover letter and a resume. Mr. McDaniel suggested word modifications to the Board. Mr. McDaniel and Mr. Zimmer will review the cover letters and resumes for accuracy, and then applications will be sent out to the approved candidates. The position is not strictly administrative, and that wording will be added to the ad stating so. Ms. Rengers and Mr. Zimmer will work to fine tune the ad before it is placed.

MOTION: Mr. Peluso made a motion to approve the job description, qualifications, and employment ad wording for the police chief position, seconded by Mr. Zimmer. A roll call vote was taken with the vote as follows: Mrs. Adipietro, yes; Mr. Zimmer, yes; Mr. McDaniel, yes; and Mr. Peluso, yes. The motion carried.

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War Memorial Park Project

Mr. Peluso reported that the War Memorial Committee met On Friday, January 23rd, at 2 pm to review the plans presented by LSSE. After review and discussion, Mr. Peluso asked Mr. Valinsky to revise the plan and scale it back with the committee's revisions. There was a brief discussion about the name engraving and other ideas for the memorial.

CORRESPONDENCE

CFA Grant: The meeting packet included a letter from the Commonwealth Financing Authority announcing a grant award. The Township was awarded \$165,050.00 for a stormwater drainage project in Quaker Heights—no action needed to be taken by the Board at the time.

ARAP Grant: Mr. McDaniel reminded the Board that the Township has \$168,000.00 in grant monies from the American Rescue Act Plan. The money must be obligated by December 31, 2024. The Committees will meet with the department heads to discuss equipment needs and ideas for the expenditure of the grant. We will discuss it at the Workshop Meeting on Feb 26th. Mrs. Adipietro suggested the purchase of a new conference table.

QVSD Site Plan: The Planning Commission will meet on January 25th to discuss the status of the QVSD site plan. LSSE has reviewed the plan and found it to be incomplete on numerous items spelled out in the township's ordinances. There were no fire hydrants shown on the plan. There was a brief discussion about the site plan process.

Mr. Peluso suggested moving the Workshop Meetings to 5 pm. The topic will be on the February agenda.

PUBLIC PARTICIPATION

Resident Peggy Adams complained about the condition of the sidewalk in front of her neighbor's house. Mr. Zimmel walked the sidewalk and noticed the issue, too. Ms. Rengers misunderstood Ms. Adams' last complaint and notified a different neighbor about the condition of the sidewalk. Ms. Rengers will contact the owner about the issue.

ADJOURNMENT

MOTION: Mr. Peluso made a motion to adjourn the meeting at 4:51 p.m., seconded by Mrs. Adipietro, with all in favor of the motion.

TOWNSHIP OF LEET

/s/Betsy Rengers
Betsy Rengers, Manager

/s/Martin C. McDaniel
Martin C. McDaniel, President

Feb. 12, 2024
Date