

TOWNSHIP OF LEET
WORKSHOP MEETING MINUTES
FEBRUARY 26, 2024

The Workshop Meeting of the Leet Township Board of Commissioners was called to order at 5:00 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: Commissioners present were Martin C. McDaniel, Donna Adipietro, Rody Nash, and Martin C. Zimmel. The meeting started with the Pledge of Allegiance.

Absent: Commissioner Dan Peluso

Also present:

Betsy Rengers, Manager

Interim Chief Brian Jameson

Engineer John Valinsky

Solicitor Steve Chesney via phone

PUBLIC PARTICIPATION

There was no public participation at that time.

UNFINISHED BUSINESS

Grant Status Update

There was a discussion about the status of the grants that had been previously applied for and if they were awarded. The Township applied for an extension for the park improvement grant and the Olde Sewickley Highlands Detention Basin Project. The contractor for the Olde Sewickley Highlands Detention Basin Project had problems with the required paperwork, but it has since been submitted. The project will start soon.

LSSE provided a cost analysis and plan for Ambridge Ave Park, including the War Memorial. The project and associated costs were discussed. Mr. Zimmel asked if pickleball court stripping could be added to the hockey deck or tennis court. Mr. Valinsky will investigate.

MOTION: Mr. Zimmel made a motion to bid out the Ambridge Ave Park Improvement Project, including the War Memorial Project. Mrs. Adipietro seconded the motion. A roll call vote was taken with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

American Rescue Act Plan Grant

The Township has \$168,000.00 in grant monies from the American Rescue Act Plan. The money must be obligated by December 31, 2024. Mr. Chesney joined the meeting by phone and spoke to the board about the types of expenditures that were approved for the ARAP grant. Mr. Chesney explained that the approved types of expenditures were expanded in 2022, and he listed the uses. The Township could use the "loss formula" or a standard allowance, which would allow the Township to use the funds for equipment purchases and building repairs.

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The Township may use Liquid Fuels funds to pave Watson Street. Mr. Valinsky will give the Board estimates on enlarging two of the garage doors at 198 Ambridge Ave so larger equipment can be stored in the bays and repairing the rusted building exterior. The discussion continued about radios and a carport for the police department. Each department will research the prices for the items discussed and report the findings back to the Board at a later meeting. Prices for a leaf machine and backhoe were requested.

PGH Networks Renewal

Mr. Chesney reviewed the PGH Networks contract and reported his findings to the Board. There was a provision to charge the standard index amount. However, they did not state what standard index they would use.

MOTION: Mr. Zimmel made a motion to enter into a three-year contract with PGH Networks for \$125.00 per month. Mrs. Adipietro seconded the motion. A roll call vote was taken with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Employee Settlement

MOTION: Mr. Zimmel made a motion to approve the settlement wording for Nicklas Vigliotti as presented. Mr. Nash seconded the motion. A roll call vote was taken with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Order and Financing for 2023 Police Ford SUV

MOTION: Mr. Zimmel made a motion to order a 2023 Police Ford SUV for the Costar's price of \$37,980.00. The SUV's price will be financed, and the outfitting (\$11,994.00) will be paid from the Capital Reserve Account. Mr. Nash seconded the motion. A roll call vote was taken, with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Resolution 2024-19 (Sale of 2015 Ford SUV)

MOTION: Mr. Nash made a motion to approve Resolution 2024-19 for the sale of the 2015 Ford SUV on Municibid to Nick VanDina for \$4,500.00. Mr. Zimmel seconded the motion. A roll call vote was taken with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Civil Service Testing for Full and Part-time Police Officers

MOTION: Mr. Zimmel made a motion to approve civil service testing for full—and part-time police officers. Mr. Nash seconded the motion. A roll call vote was taken, with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

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Fee Schedule Review

The Board reviewed the current fee resolutions and proposed Resolution 2024-20 to set fees for a short-term rental application. The discussion was tabled for a subsequent meeting. Resolution 2024-21 updates the fee for an occupancy inspection to the current price.

MOTION: Mrs. Adipietro made a motion to approve Resolution 2024-21 to set the fees for an occupancy inspection. Mr. Zimmel seconded the motion. A roll call vote was taken with the results as follows: Mrs. Adipietro, yes; Mr. Zimmel, yes; Mr. McDaniel, yes; and Mr. Nash, yes. The motion carried.

Police Chief Search Update

Mr. Zimmel reported that the Township received 26 resumes for the Police Chief position. The Personnel Committee reviewed the resumes and had a list of four candidates to interview, including Interim Chief Jameson. The interviews will take place next week.

PUBLIC PARTICIPATION

There was no public participation.

ADJOURNMENT

MOTION: Mr. Nash moved to adjourn the meeting at 6:17 p.m., seconded by Mr. Zimmel, with all in favor of the motion.

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/s/Betsy Rengers
Betsy Rengers, Manager

/s/Martin C. McDaniel
Martin C. McDaniel, President

March 11, 2024
Date