

# LEET TOWNSHIP CIVIL SERVICE COMMISSION

## MEETING MINUTES

Regular Meeting of March 6, 2024

**Members Present:** Tom Weber, Chairman (via telephone); Martin Zimmer, Vice-Chairman; W. Curtis Bubb, Secretary; Robert Gulish, First Alternate

**Member of the Public:** Charles Galzarano

### 1. Call to order

Mr. Weber called the meeting to order at 7:00 PM.

### 2. Pledge of Allegiance/ Roll Call

The Pledge of Allegiance was recited. All members were present.

### 3: Public Participation

There was no public participation.

### 4. Approval of the January 17, 2024 Special Meeting Minutes

Mr. Weber asked if there were any corrections, additions, or deletions to the submitted minutes of the February 7, 2024 Regular Meeting. As there were none, Mr. Weber asked for a motion to approve those minutes.

**Motion:** Mr. Weber moved to approve the minutes for the February 7, 2024 Regular Meeting of the LT-CSC as written. Seconded by Mr. Zimmer. A roll call vote was taken and the motion to accept the minutes of the January 3, 2024 meeting as submitted was passed.

### 5. Old business

5.1. Review of Entry Level Testing of New Officers: Testing to be done at the Allegheny County Police Academy. Mr. Zimmer will order the written test from the PA Chiefs of Police Association when appropriate. Mr. Zimmer will also administer the test.

It was decided to accept an issued birth certificate instead of requiring the certified birth certificate.

5.2. Review of Rules and Regulations: Mr. Weber learned from William Gamble that our rules and regulations must continue to follow the PA First Class Township code and we must be careful of making changes. Discussions continued about officers moving from part time to full

time and the reverse. It was the opinion of this commission that those decisions fall under the purview of the Leet Township Board of Commissioners.

#### **6. New Business**

6.1. Review of current police staffing needs: We have one applicant who is currently still on our existing eligibility list and may be re-interviewed by the Board of Commissioners.

The calendar for testing of applicants for both full time and part time positions was discussed.

6.2. Possible cancellation of the March 20, 2024 meeting: It was decided to hold the meeting.

#### **7. Public Participation**

Charles Galzarano spoke about Leet Township officers meeting face-to-face with current cadets and speaking to the advantages of joining the Leet Township police force.

#### **8. Adjournment**

Mr. Weber asked for a motion to adjourn.

Mr. Zimmel made a motion to adjourn the meeting, Mr. Bubb seconded the motion, The motion was passed in a voice vote.

The meeting was adjourned at 8:02 PM

/S/ W. Curtis Bubb

Secretary

/S/ Tom weber

Chairman