

LEET TOWNSHIP BOARD OF COMMISSIONERS
December 11, 2023
Minutes of the Board of Commissioner's Regular Meeting

President Martin C. McDaniel called the Regular Meeting of the Leet Township Board of Commissioners to order at 7:00 p.m. at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: Commissioners present were Martin C. McDaniel, Carolyn Verszyla, Dan Peluso, John Stephansky, and Rody Nash. The meeting started with the Pledge of Allegiance.

Also present:

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| Betsy Rengers, Manager | Marty Zimmel, Resident |
| Brian Jameson, Interim Police Chief | Peggy Adams, Resident |
| Steve Chesney, Solicitor via phone | Charlie Frederick, Resident |
| John Valinsky, LSSE Engineer | Pam Beeman Shannon, Resident |
| Donna Adipietro, Resident | William J. McGivern, McDonald, PA |
| Joe Ferrang, Planning Commission Chairperson | Tom Weber, Civil Service Chairman |
| Bob Gulish, Resident | Katherine Longwell, Resident |
| Curt Bubb, Resident | |

PUBLIC PARTICIPATION

Resident Pam Beeman-Shannon has a handicapped placard and asked the Board to allow an accessible parking space to be placed in front of her house. Mr. McDaniel explained to Ms. Beeman-Shannon that he drove past the property and felt the driveway was about the same distance from the front door as the sidewalk or street where a handicapped space would be located. He clarified to Ms. Beeman-Shannon that the handicapped parking ordinance did not allow for an accessible parking space if the property had a driveway. Ms. Beeman-Shannon has trouble unloading groceries and making multiple trips. She went on to complain about speeding and parking in the area. The discussion continued. Mr. Nash asked Interim Chief Jameson to have a map of the area showing Ms. Beeman-Shannon's property for discussion at the January 8 meeting. Ms. Beeman-Shannon requested the Commissioners give her a waiver to park on the sidewalk to unload the car because her driveway was too far from the front door.

Mrs. Verszyla referenced a Facebook post written by Mrs. Adipietro regarding changing health insurance policies for the employees. Mrs. Verszyla stated that the Board was not changing the health insurance policies, and there was nothing on the agenda about it. Mrs. Verszyla researched health insurance policies and found that the Township could not get a better policy so that no changes would be made. She asked Mrs. Adipietro to make sure she had the correct information before making statements on Facebook.

APPROVAL OF MEETING MINUTES

Approval of the November 13, 2023, Board of Commissioners Regular Meeting Minutes

Mrs. Verszyla questioned if the dollar amount in the motion regarding the local share grant for building renovations at 194 Ambridge Ave was, in fact, \$1,000,000.00. The motion was correct.

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MOTION: Mrs. Verszyla made a motion to approve the minutes of the November 13, 2023, Board of Commissioners Regular Meeting, as submitted, seconded by Mr. Stephansky. A roll call vote was taken with the vote as follows: Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Nash, yes; Mr. Stephansky, yes; and Mr. Peluso, yes. The motion carried.

Approval of the November 27, 2023, Board of Commissioners Workshop Meeting

MOTION: Mr. Nash made a motion to approve the minutes of the November 27, 2023, Board of Commissioners Workshop Meeting, as submitted. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Peluso, yes; Mr. McDaniel, yes; Mr. Nash, yes; and Mrs. Verszyla, yes. Mr. Stephansky abstained from the vote because he did not attend the meeting. The motion carried.

FINANCE REPORT

Mr. Stephansky questioned check number 11137 on page 2, which was made out to Bischak Electric for work done at the fire department. Ms. Rengers explained that she pulled the check and voided it because it was given to the bookkeeper by mistake.

MOTION: Mr. Stephansky made a motion to approve the bill list and invoices for \$109,610.16, seconded by Mrs. Verszyla. A roll call vote was taken with the vote as follows: Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; Mr. Stephansky, yes; and Mr. Nash, yes. The motion carried.

Circulate Department Reports

The Department Reports were circulating in the meeting room. There will be a vote to accept the reports later in the meeting.

UNFINISHED BUSINESS

Finance Committee

Approval of Budget Change for Chief's Wages

Mr. McDaniel explained that in an Executive Session, the Board had discussed a wage 2.5% increase for Interim Chief Jameson and a wage of \$87,000.00 for the permanent position of a police chief. The Board previously voted to give the interim chief a 2.5% raise and advertise the position for a permanent chief. The 2.5% increase is reflected in the proposed budget. Mr. McDaniel suggested changing the wage in the proposed Budget to \$85,000.00 because the hiring process will take several months.

MOTION: Mr. Peluso made a motion to change the chief's wage in the Budget to \$85,000.00 with the annualized salary at \$87,000.00. Mrs. Verszyla seconded the motion. A roll call vote was taken with the vote as follows: Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; Mr. Stephansky, yes; and Mr. Nash, yes. The motion carried.

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Approval of Ordinance 2023-03 and 03A (2024 Budget and Millage)

The 2024 Budget is balanced with revenues and expenditures of \$1,787,622.00. The millage will remain the same at 7.7 mills.

MOTION: Mr. Stephansky made a motion to approve Ordinance 2023-03 and 03A to enact the 2024 Budget with revenues and expenditures of \$1,787,622.00 and no change to the millage rate of 7.7 mills. Mrs. Verszyla seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval of Resolution 2023-25 (TAN Loan)

MOTION: Mrs. Verszyla made a motion to approve Resolution 2023-25 to enact the processes to take the 2024 Tax Anticipation Note from First National Bank for \$150,000.00 with a 5.89% interest rate for twelve months and to set forth Mr. McDaniel and Ms. Rengers as signers for the loan. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Personnel Committee

Approval of Resolution 2023-26 (Appointing Fred Kellinger to the LTMA Board)

MOTION: Mrs. Verszyla made a motion to approve Resolution 2023-26 to appoint Fred Kellinger to the Leet Township Municipal Authority Board for a five-year term. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval of Resolution 2023-27 (Appointment to the Civil Service Commission)

Mrs. Verszyla nominated Martin Zimmel as a regular member to serve on the Civil Service Commission.

MOTION: Mrs. Verszyla made a motion to approve Resolution 2023-27 to appoint Martin Zimmel to the Leet Township Civil Service Commission for a six-year term as a regular member. Mr. Nash seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval of Resolution 2023-28 (Appointment of Alternate to the Civil Service Commission)

Mr. Peluso nominated Bob Gulish as an alternate to serve on the Civil Service Commission.

MOTION: Mr. Peluso made a motion to approve Resolution 2023-28 to appoint Bob Gulish as an alternate for a two-year term to the Leet Township Civil Service Commission as Alternate #1. Mrs. Verszyla seconded the motion. A roll call vote was taken with the vote as

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follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval of Resolution 2023-29 (Appointment of Alternate Civil Service Commission)

MOTION: Mr. McDaniel made a motion to approve Resolution 2023-28 to appoint Katherine Longwell as Alternate #2 for a six-year term to the Leet Township Civil Service Commission. There was no second to the motion. The motion failed.

Approval of Resolution 2023-30 (Appointing Terry Soster to the Zoning Hearing Board)

MOTION: Mrs. Verszyla made a motion to approve Resolution 2023-30 to appoint Terry Soster to a three-year term on the Leet Township Zoning Hearing Board. Mr. Stephansky seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Public Safety Committee

Approval of Wage Amendment to the Police Contract

The Police Bargaining Unit has approved the wage scale change because there was a 5% wage increase in 2023 due to inflation. A 2.5% increase for subsequent years will be on top of the 5% for 2023. The Bargaining Unit has agreed to the change. Mr. McDaniel asked to have the amendment signed by the Bargaining Unit and Commissioners.

MOTION: Mrs. Verszyla made a motion to amend the base wages as written in the Leet Township Police Collective Bargaining Agreement to reflect a 5% increase for 2023 and a 2.5% increase for the years 2024, 2025, and 2026. Mr. Nash seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval of Resolution 2023-31 (Act 42 Warrantless Summary Arrest)

Mr. Chesney explained that the resolution is a guideline for officers to make summary arrests. The law was passed in the 1990s. Act 42 Warrantless Summary Arrest includes disorderly conduct, public drunkenness, obstruction of highways and public passages, and the purchase, consumption, and transportation of liquor or brewed beverages. Mr. Chesney stated that no one had challenged these types of arrests previously. Interim Chief Jameson felt it was prudent to get the resolution in place.

MOTION: Mr. Nash made a motion to approve Resolution 2023-31 adopting guidelines for township police officers when making authorized warrantless summary arrests. Mrs. Verszyla seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

NEW BUSINESS

Finance Committee

Approval of Resolution 2023-32 (Eliminating 2024 Employee Contributions to the Police Pension Plan)

MOTION: Mr. Peluso made a motion to approve Resolution 2023-32 to eliminate employee contributions in 2024 to the Police Pension Plan. Mr. Stephansky seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval of Resolution 2023-33 (Eliminating 2024 Employee Contributions to the Non-Uniformed Pension Plan)

MOTION: Mr. Stephansky made a motion to approve Resolution 2023-31 to eliminate employee contributions in 2024 to the Non-Uniformed Pension Plan. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval to Transfer \$15,000.00 into the Fireman's Truck Fund

MOTION: Mr. Stephansky made a motion to transfer \$15,000.00 from the General Fund to the Fireman's Truck Fund. Mr. Nash seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval to Make the Employer Contribution to the 457 Plan

MOTION: Mrs. Verszyla made a motion to contribute \$300.00 to the qualifying employee's 457 Plans for a total of \$1,800.00 as per the budget. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval to Transfer \$10,000.00 to the Capital Reserve Account

MOTION: Mr. Stephansky made a motion to transfer \$10,000.00 from the General Fund to the Capital Reserve Account, earmarking \$5,000.00 for the 194 Ambridge Ave Maintenance Fund and \$5,000.00 for the 198 Ambridge Ave Maintenance Fund. Mr. Nash seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

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Approval to Transfer \$10,041.51 from Liquid Fuels Account to the General Fund for Salt Reimbursement

MOTION: Mrs. Verszyla made a motion to transfer \$10,041.51 from the Liquid Fuels Account to reimburse the General Fund for winter salt purchases. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Commissioners

Approval to Advertise 2024 Board of Commissioner Meeting Dates

The Commissioners will have a reorganization meeting on Tuesday, January 2, 2024. The meeting should start at 6 pm so that the officers can be sworn in. Judge Roselli has agreed to swear everyone in.

MOTION: Mr. Nash made a motion to advertise the 2024 Board of Commissioners Reorganization, Regular, and Workshop meeting dates. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval to Advertise 2024 Planning Commission Meeting Dates

Approval to Advertise 2024 Civil Service Commission Meeting Dates

MOTION: Mr. Peluso made a motion to advertise the 2024 Planning Commission and Civil Service Commission meeting dates. Mr. Nash seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Personnel Committee

Acceptance of Crossing Guard Elaine Zassick's Resignation

MOTION: Mrs. Verszyla, with great regret, made a motion to accept Elaine Zassick's Letter of Resignation from the position of Crossing Guard, effective on her last day worked. The Board requested that Ms. Rengers send her a letter of thanks for her dedication and service to the Township. Mr. Peluso seconded the motion, with all in favor of the motion. The motion carried.

Approval of Crossing Guard Rules and Regulations

MOTION: Mrs. Verszyla made a motion to accept the Crossing Guard's Rules and Regulations as presented by Interim Chief Jameson. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Approval to Advertise for the Position of Police Chief

Mr. McDaniel will have Commissioner Elect Martin Zimmel work on advertising the police chief's position due to Mr. Zimmel's extensive knowledge of police work.

MOTION: Mrs. Verszyla made a motion to advertise the Leet Township Police Chief's position. Mr. Nash seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Public Safety Committee

Approval of Resolution 2023-34 (ACT 172 Firefighters Tax Relief)

MOTION: Mr. Stephansky made a motion to approve Resolution 2023-34 setting forth the requirements for Act 172 Firefighter's Tax Relief. Mrs. Verszyla seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Updates

Ms. Rengers sent a letter to Leetsdale Council to see if they are interested in sharing the costs for two speed tables from Pleasant Hills Borough for installation on Beech Street. She is waiting to hear back from them. The trailer was sold to Scott McGinn, and the money was deposited in the bank. The 2015 police SUV has not been put on Municbid yet due to a family emergency. Ms. Rengers asked Mr. Brown to submit his invoice for the Township's use of his leaf machine. Mr. Chesney will work on a written agreement to use the leaf machine.

Approval of Schedule Amendment to Police Contract

Interim Chief Jameson came up with a new scheduling system for the police department. He discussed the schedule with Mr. Chesney to make sure it fit with labor laws. Interim Chief Jameson hopes that the new schedule will alleviate the use of sick time. It is an intricate schedule and will be discussed in an Executive Session. The amendment was tabled.

Commissioners

Approval of Testimonial Resolution 2023-35 (Thanking Mr. Stephansky for his Service to the Township)

Mr. McDaniel read the resolution aloud:

WHEREAS, John J. Stephansky has served the Township of Leet as Commissioner since his election on 01/01/1980 for various terms of office covering a period of 32 years until the end of his current term on January 2, 2024.

WHEREAS, during his tenure as Commissioner, Mr. Stephansky discharged his responsibilities in a highly competent manner.

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WHEREAS, Mr. Stephansky has been a valued and respected resident in our Township and has contributed significantly to its wellbeing.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the Township of Leet hereby expresses to John J. Stephansky its sincere gratitude:

For the time, leadership, and experience which he has provided the Township, specifically as long-time Chair of the Public Works Committee and most recently as Chair of the Finance and Personnel Committee and as a former Vice President of the Commission, and for his honest, faithful, and dedicated service to make our Township a better place for past, present, and future residents.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Commissioners of the Township of Leet acknowledges with regret the retirement of John J. Stephansky and expresses the Township's appreciation for his many contributions to the Township. The same is recorded on this 11th day of December 2023.

Mr. Stephansky stated that after serving 30 years on the Leet Township Board of Commissioners, he wished to express his gratitude for having served with the current Administration. This Board had fixed a huge mess left by the previous Board in 2021. This Board has faced many challenges and unprecedented derogatory comments and criticism on social media.

On a high note, this Board addressed the truck traffic on Ambridge Ave that the previous administration never addressed. They evaluated and addressed the severe IT compliance issues that would not pass a police audit. The previous Board totally ignored this. The Civil Service Rules were updated, and a new Board was put in place. The Board purchased a truck, mower, and trailer. A maintenance plan was established for the township building at 198 Ambridge because the building needs a new roof, air conditioner, furnace, and general maintenance. There was no depreciation schedule for the Township building and equipment, so one was put in place. A new police car was purchased. A security system was installed at 194 Ambridge Ave. A renovation plan was made for 194 Ambridge Ave, so it will work more efficiently and not look like a church hall. We appointed a highly trained police chief, and he has updated policies and obtained grants. We established a gun policy. We enacted a 10-year agreement with the Fire Department and a volunteer service tax relief program. Mr. Stephansky thanked the members of the Board and Tom Weber from the Civil Service Commission. He thanked them for their professionalism, and they are the finest group of Commissioners the Township has had for many years. He wished Marty Zimmel good luck in the future. There are many items that may require legal action by Leet Township in the future.

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Approval of Testimonial Resolution 2023-36 (Thanking Mrs. Verszyla for her Service to the Township)

Mr. McDaniel read the resolution aloud:

WHEREAS, Carolyn A. Verszyla has served the Township of Leet as Commissioner since her election on January 1, 1980, for various terms of office totaling sixteen years until the end of her current term on January 2, 2024.

WHEREAS, during her tenure as Commissioner, Mrs. Verszyla discharged her responsibilities in a very thorough and highly competent manner.

WHEREAS, Mrs. Verszyla has been a valued and respected long-time resident of our Township and has contributed significantly to its well-being.

NOW, THEREFORE, BE IT RESOLVED that the Commission of the Township of Leet hereby expresses to Carolyn A. Verszyla its sincere gratitude:

1. For the time, leadership, and knowledge that she has provided the Township, specifically as current Chair of the Public Works Committee and past member of numerous Committees, including Public Safety, as well as current and former Vice President of the Commission.
2. For her honest, faithful, and dedicated service to make our Township a better place for past, present, and future residents.
3. For her extensive municipal management experience and her advocacy for utilizing taxpayers' money wisely.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Commissioners of the Township of Leet acknowledges with regret the retirement of Carolyn A. Verszyla and expresses the Township's appreciation for her many contributions to the Township. The same is recorded on this 11th day of December 2023.

Mrs. Verszyla stated that in the first two years of her term, she felt invisible and not heard, and the gavel was there to shut her up. She thanked the residents for electing her for four terms to serve them, a total of 16 years. She has always been a straight shooter and sometimes honest to a fault. She always did her due diligence to research issues before voting. She always looked for ways to save money since it was taxpayers' money being spent. She always made sure the meeting minutes were accurate with no political spin. The meeting minutes are the official action taken and the history of the township. They should be completely accurate. The current Board took an oath to be ethical and honest and worked accordingly. There were a lot of comments made on social media. The first two years were difficult, and she always went on record with why she voted a certain way. She and Mr. McDaniel were never consulted before a vote with the last Board. The current board speaks with the committee chairs before making a vote. The current Board has three successful businessmen and two retired municipal managers, making it a

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golden board. We agreed to disagree but never tried to harm each other with a different opinion. We were elected to serve you and not the employees or each other. Some people need to learn both of those lessons. That they serve the residents of the Township. The employees and Manager work at the will of a five-person Board of Commissioners, and they serve the entire board, not one, two, or three commissioners. Many issues were corrected in the last two years. There were violations of the First-Class Township Code. We hired an outstanding engineering firm that saved us hundreds of thousands of dollars with big cash grants. The new police chief has gotten us grants. This has not been done before. We have a solicitor who will guide us regarding employees with violations. The new Auditor guided the manager in compliance with DCED borrowing power. When the building was purchased, there were no plans for renovations. She attended a meeting before the purchase of the building in August, and when she asked about the plans for the building, she was told to shut up and sit down. There was no plan. This was a prime example of not being prudent with tax dollars. In her time as Manager and Commissioner, she has not worked for a better Board of Commissioners. This Board works for the taxpayer, and she will miss them. They are looking to save your money and spend your tax dollars wisely. She was honored to serve with Mr. McDaniel, Mr. Peluso, Mr. Nash, and Mr. Stephansky. She thanked Interim Chief Jameson and Engineer John Valinsky. She thanked the Public Works Department. There is a wish list for purchases, and she hopes to obtain a grant for them. She always cared, and this Board accomplished more in two years than in four years. She thanked Ms. Rengers for adapting to the changes that needed to take place. Mr. Peluso was honored to work with Mrs. Verszyla and Mr. Stephansky. Mr. Nash learned a lot from both Mrs. Verszyla and Mr. Stephansky.

DEPARTMENT REPORTS

Department Reports

Acceptance of Department Reports

Mr. McDaniel reviewed the reports. He informed Ms. Rengers that the Christmas lights on the island in Quaker Heights were not working. She will let the Foreman know. He questioned Mr. Valinsky about the LSSE letter regarding the Olde Sewickley Highlands Stormwater Project. Mr. Valinsky stated that no action needed to be taken at this time and the letter was for their information. LSSE is currently reviewing the QVSD High School Final Site plan, and the Planning Commission will review their comments at the January meeting. The QVCOG submitted a report. They are working with Cohen Law Group on Franchise Agreements.

Mrs. Verszyla called ALOM regarding the Banner Community Application and asked if attending the ALOM Conference was a requirement to receive the award. They told her that it did not affect the application and they had a grant for communities to attend the conference.

The QVCOG is changing the meeting locations in 2024 to streamline the meeting process. Ms. Rengers included a copy of the LTMA Audit in the packet. LSSE sent options for the design of the War Memorial with projected costs. There was a brief discussion about the proposals and options.

Civil Service Chairman Tom Weber thanked the Civil Service Board members for their service and the Board of Commissioners for advertising for the position of Police Chief.

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Valerie Gaydos's Representative, Andrew Novak, sent a letter asking for the Township to provide any issues with state roads. Mr. Stephansky will call Ms. Rengers regarding the response for Mr. Novack.

MOTION: Mrs. Verszyla made a motion to accept the Department Reports as submitted, seconded by Mr. Peluso, with all in favor of the motion.

PUBLIC PARTICIPATION

There was no public participation.

Approval to Give Employees a Gift Card for Christmas

MOTION: Mrs. Verszyla made a motion to give the full-time employees, the administrative assistant, and the part-time officer who is currently working a \$50.00 Giant Eagle Gift Card for Christmas from the Township. Mr. Peluso seconded the motion. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

Long-Term, Short-Term, and Life Insurance to Hartford Insurance Company

Mrs. Verszyla researched long-term, short-term, and life insurance policies to find a better policy. She found a policy at Hartford for \$4946.84, and the current Standard Policy is \$9,371.88. The Hartford policy would save the Township \$4,415.00 for the insurance coverage. The police officers will receive one time their annual salary, and the non-uniformed employees will receive \$50,000.00 for life insurance. The Collective Bargaining Unit will need to agree in writing to the changes.

MOTION: Mrs. Verszyla made a motion to approve moving the long-term, short-term, and life insurance to Hartford Insurance Company, seconded by Mr. Nash. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

EXECUTIVE SESSION

MOTION: Mrs. Verszyla made a motion to go into Executive Session at 9:13 p.m. to discuss personnel issues, seconded by Mr. Nash, with all in favor of the motion.

MOTION: Mrs. Verszyla made a motion to come out of the Executive Session at 10:00 p.m. after discussing personnel issues, seconded by Mr. Stephansky, with all in favor of the motion.

Approval to Hire Crossing Guard

MOTION: Mr. Peluso made a motion to hire Marianne Chambers to the position of Crossing Guard for \$15.00 per hour, seconded by Mrs. Verszyla. A roll call vote was taken with the vote as follows: Mr. Stephansky, yes; Mrs. Verszyla, yes; Mr. McDaniel, yes; Mr. Peluso, yes; and Mr. Nash, yes. The motion carried.

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Approval of Police Officer Leave of Absence

The Board referred the request for a Leave of Absence to the Solicitor for further review.

ADJOURNMENT

MOTION: Mrs. Verszyla made a motion to adjourn the meeting at 10:01 p.m., seconded by Mr. Stephansky, with all in favor of the motion.

TOWNSHIP OF LEET

/s/Betsy Rengers

/s/Martin C. McDaniel

BETSY RENGERS, MANAGER

MARTIN C. MCDANIEL, PRESIDENT

Date: January 8, 2024