

## **LEET TOWNSHIP CIVIL SERVICE COMMISSION (CSC)**

### **Meeting Minutes**

**194 Ambridge Avenue, Fair Oaks, PA 15003**

**Special Meeting – October 18, 2023**

**Present:** Donald S. Birnie, William C. Bubb, Katherine Longwell and Thomas P. Weber

**Voting members:** Mr. Birnie, Mr. Bubb, Mr. Weber

**Solicitor:** Robert McTiernan

**Members of the Public:** Michael DiVittorio, TribLive / Sewickley Herald

Mr. Weber called the meeting to order at 7:00 p.m. and began the meeting with the Pledge of Allegiance.

#### **Public Participation**

Mr. Weber informed Mr. DiVittorio that there had been an incorrect FB posting by a third party and there would be no vote during this meeting on the Molinaro Hearing. Mr. DiVittorio asked a few organizational questions, after which he departed.

#### **Approval of Sept 20 Special Meeting Minutes**

**Motion:** Mr. Bubb moved to approve the minutes for the Sept 20, 2023 Special Meeting. Seconded by Mr. Weber. Motion unanimously approved by roll call vote. Messrs. Birnie, Bubb, and Weber voted in favor.

#### **New Officer Applications**

As a follow-up to our ongoing question about acceptable documents that could be used to verify the citizenship of new officer applicants, Mr. Bubb presented a list of documents that could be used to confirm identity. Interim Chief Jameson provided the list, which Pennsylvania is compiling (copy attached). This topic was tabled for further consideration since we don't expect to be asked to advertise for new officers in the foreseeable future.

#### **New Business**

Ms. Longwell asked if the Board of Commissioners made any progress in identifying replacements for John Mook, deceased, and Don Birnie, retiring on Dec 31, 2023. Mr. Weber had no new information but agreed to raise the question again with Mr. McDaniel, BOC President.

Mr. Weber asked Mr. Birnie if he would write the 2023 Year-end Report for the LT-CSC due to the BOC on January 31, 2024. Mr. Birnie agreed that he would.

### **Announcement of Executive Sessions on the Molinaro Hearing**

Per the Sunshine Act, Mr. Weber announced for the record that the LT-CSC has had the following Executive Sessions for deliberation on the evidence from the Molinaro Hearing since our Sept 20 meeting. They were held at 7:00 p.m., at 194 Ambridge Ave., Fair Oaks, on the following dates: Sept 27, Oct 10, and tonight, Oct 18, 2023.

### **Oct 18, 2023, Executive Session**

**Motion:** Mr. Bubb moved we go into Executive Session to deliberate on the Mike Molinaro Appeal Hearing at 7:45 pm. Mr. Weber seconded. The motion passed unanimously after a roll call vote. Messrs. Birnie, Bubb, and Weber voted in favor.

**Motion:** At 11:10 pm, Mr. Bubb moved that we terminate the Executive Session and return to our Special Meeting of Oct 18, 2023. Mr. Weber seconded. The motion passed unanimously after a roll call vote. Messrs. Birnie, Bubb, and Weber voted in favor.

There being no further business, Mr. Weber asked for a motion to adjourn.

### **Adjournment**

**Motion:** Mr. Bubb moved that the meeting be adjourned at 11:15 p.m. Mr. Birnie seconded. Messrs. Birnie, Bubb, and Weber all voted in favor.

/s/Donald S. Birnie

/s/Thomas P. Weber

***Attachment to Oct 18 Minutes of LT-CSC Special Meeting***

**IDENTITY EVIDENCE VALIDATION AND VERIFICATION**

IDENTITY EVIDENCE

- (1) SUPERIOR or
- (1) STRONG+
  - If evidence's issuing source, during its identity proofing event, confirmed the claimed identity by collecting two or more forms of SUPERIOR or STRONG evidence and the CSP validates the evidence directly with the issuing source
- (2) STRONG
- (1) STRONG, plus (2) FAIR

***Attachment to Oct 18 Minutes of LT-CSC Special Meeting***

**Identity Evidence Types**

**SUPERIOR Evidence**

- U.S. Passport
- Personal Identity Verification (PIV) Card
- Common Access Card (CAC) • Personal Identity Verification Interoperable (PIV-I) Card
- Transportation Worker Identification Card (TWIC)
- Native American Enhanced Tribal Card

**STRONG + Evidence**

- REAL ID
- Enhanced ID Cards
- U.S. Military Badge

**STRONG Evidence**

- Native American Tribal Photo Identification Card
- Driver's License or ID card (REAL ID noncompliant)

**FAIR Evidence**

- School ID card
- Utility account statement
- Credit/debit card and account statement
- Financial institution account statement

***Attachment to Oct 18 Minutes of LT-CSC Special Meeting***

**WEAK Evidence**

- US Social Security Card
- Original or certified copy of a birth certificate