

AGENDA
LEET TOWNSHIP BOARD OF COMMISSIONERS REGULAR MEETING
194 Ambridge Ave, Fair Oaks, PA 15003
October 9, 2023
7 pm
AMENDED

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Executive Session to Interview Potential Part-time Administrative Assistant Candidate
5. Public Participation
6. Approval of Meeting Minutes:
 - ★ September 11, 2023, Board of Commissioners Regular Meeting Minutes
7. Finance Report
 - ★ Approval of Bill List and Current Invoices
 - ★ 2023 Budget to Actual Report
 - ★ Profit/Loss Comparable 2022-2023
 - ★ Balance Sheet
 - ★ Reconciled Bank Balances
7. Circulate Department Reports
8. UNFINISHED BUSINESS
 - Public Works Committee
 - ★ Installation of Beech Street Speed Tables
 - Personnel Committee
 - ★ Appointment of Tax Collector
 - ★ Approval to Create a New Employee Handbook with ADP Software for \$80.00
 - ★ **AGENDA AMENDMENT TO HIRE ADMINISTRATIVE ASSISTANT**
9. NEW BUSINESS
 - Finance Committee
 - ★ Approval of 2023 Minimum Municipal Pension Obligation (MMO) Payments:
 - 2023 Police Pension Plan: \$73,524.00
 - 2023 Non-Uniformed Plan: \$54,799.00
 - ★ Approval to Pass through the 2023 Auditor General's Fair Oaks Volunteer Fire Department Payment: \$9,987.10
 - ★ Approval to Open a Burk's Lawn and Saw Account for \$750.00
 - ★ Approval to Start 2024 TAN Loan Paperwork for \$150,000.00
 - Commissioners
 - ★ Leetsdale Comprehensive Plan Response
10. Department Reports

★ Acceptance of Department Reports

11. Correspondence

12. Public Participation

13. Executive Session to Discuss Personnel Issues

14. Adjournment