

LEET TOWNSHIP CIVIL SERVICE COMMISSION (CSC)

Meeting Minutes

194 Ambridge Avenue, Fair Oaks, PA 15003

Regular Meeting – Aug 2, 2023

Present: Donald S. Birnie, William C. Bubb (remotely), Katherine Longwell and Thomas P. Weber **Voting members:** Mr. Birnie, Mr. Bubb, Mr. Weber

Members of the Public: No members of the public present

Mr. Weber called the meeting to order at 7:00 pm, and began the meeting with the Pledge of Allegiance.

Public Participation

No public participation.

Approval of July 19 Special Meeting Minutes

Motion: Mr. Bubb moved to approve the minutes for the July 19, 2023 Special Meeting as presented. Seconded by Mr. Weber. Messrs. Birnie, Bubb and Weber voted in favor.

Entry Level Testing for New Officers

Mr. Weber reviewed the results of Civil Service Tests for Celina Kelly and John Adams, who have applied for part-time positions. They both passed the physical agility test, according to Joel Hamilton from the Municipal Police Academy at CCBC, who conducted the test. The written test was conducted by Police Consulting Services (Harry Freucht), who also confirmed that both Kelly and Adams passed the written test.

Following that, Chief Jameson conducted the oral examination, with the assistance of Chief Kristoffer Korol, Bell Acres and Dan Raible, Leetsdale. Both Candidates passed the oral exam as well.

Motion: Mr. Bubb made the following motion. If either or both candidates, Celina Kelly and John Adams, pass their background checks, the Leet Twp. Civil Service Commission recommends them for consideration by the Board of Commissioners for positions of Part Time Officers. It was seconded by Mr. Birnie. Messrs. Birnie, Bubb and Weber all voted "Aye" in a roll-call vote.

Changes to our Application for the Position of Full or Part Time Officer

Mr. Birnie introduced two changes to our application we should consider for the next time we advertise for new officers.

1. What proofs of citizenship should we accept? We currently suggest the Real ID, and a Birth Certificate. This last time we accepted temporary use of a MPOETC Card. Should we add that, or a passport or any other document?
2. If the candidates sign our "Informed Consent" liability waiver, should we recommend the Medical Release Form, but make it optional?

In the interest of using more time to go into Executive Session for discussion of the Mike Molinaro case, we decided to table this discussion until our August 16, 2023 Special Meeting.

Public Participation

There were no members of the public present.

Executive Session

Mr. Weber moved that we go into Executive Session to discuss the Molinaro case at 8:20 pm. Mr. Bubb seconded. Messrs. Birnie, Bubb and Weber voted in favor.

At 9:55 pm Mr. Birnie moved that we go into Regular Session. Mr. Weber seconded. Messrs. Birnie, Bubb and Weber voted in favor.

Adjournment

At 9:57 pm Mr. Weber moved for adjournment. Mr. Bubb seconded. Messrs. Birnie, Bubb and Weber voted in favor.

/s/Donald S. Birnie

/s/Thomas P. Weber