

LEET TOWNSHIP BOARD OF COMMISSIONERS  
October 24, 2022  
Minutes of the Board of Commissioner's Workshop Meeting

The Workshop Meeting of the Leet Township Board of Commissioners was brought to order at 4:00 p.m. by President Martin C. McDaniel at the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Roll Call: Commissioners present were Martin McDaniel, Carolyn Verszyla, Dan Peluso, and John Stephansky. At 5:10 pm Mr. Nash joined the meeting. The meeting started with the Pledge of Allegiance.

Also present:  
Betsy Rengers, Manager  
Brian Jameson, Chief  
Donna Adipietro, Resident  
Peggy Adams, Resident  
Marcie Rezetti, Resident  
Curt Bubb, Resident

**PUBLIC PARTICIPATION**

There was no public participation.

**UNFINISHED BUSINESS**

**QVAA Board Vacancy:** There have been two responses to the open position. Mrs. Marcie Rezetti introduced herself to the Board and told them a little about herself and her background. The Board thanked her for attending and introducing herself and stated they would get back to her.

**Building Key Fob System:** Multiple bids were submitted and not all with the same information. The companies were asked to rebid. Mr. Peluso stated that he met with Ms. Rengers, Mr. Stephansky, and Interim Chief Jameson to review the bids. There were a few clarifications and questions that needed to be addressed before voting. This will be held off until the next meeting. Ms. Verszyla stated that she is not sure that she would be in favor of this at this time if building renovations are to occur. Mr. McDaniel and Mr. Peluso both stated that the doors to be secured would not be affected by potential building renovations.

**NEW BUSINESS**

**Interim Chief Jameson:** Mrs. Verszyla would like to review the police budget with the entire Board so that everyone is on the same page. There was a discussion regarding the employment memorandum for Interim Chief Jameson.

**MOTION:** Mrs. Verszyla made a motion to amend the memorandum for Interim Chief Jameson and reaffirm the terms and conditions, seconded by Mr. Peluso.  
Roll call was taken with all in favor of the motion.

**2023 Budget Review and Discussion Highlights:** The Board of Commissioners reviewed the Revenues and General Administration portion of the budget:

- Add a footnote to Capital Reserve Funds to show how funds are intended to be spent.
- Mrs. Verszyla would like four capital reserve fund accounts: fire, public works, police, and buildings, and suggested to budget ¼ mil in each account. This would allow for the purchase of future equipment.
- The Paving Program should be discussed with the Engineer, and every street in the township should be reviewed to develop a 5- year paving schedule.
- There is a 5-year plan/budget for Public Works.
- The fire department submitted a proposed agreement. Mr. Stephansky and Mr. Nash will meet with them to review the proposal.

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- Allegheny County Department of Real Estate used the wrong formula for property assessments, and we should anticipate tax appeals and refunds.
- 310.7 Mechanical Device Tax was revoked.
- A COLA increase of 7.1% for non-uniformed employee wages was discussed and considered.
- Mr. Bubb stated the Civil Service Commission received feedback that there isn't as much interest in applying for police positions due to low pay and the Township does not provide family benefits.
- Further discussion regarding 5-year maintenance items and purchases.
- There was a discussion about the solvency fee.

**PUBLIC PARTICIPATION**

Resident Mrs. Adipietro, asked about the purchase of a tractor-trailer since it was budgeted for. This purchase was moved to the 2023 Budget.

**EXECUTIVE SESSION**

**MOTION:** Mrs. Verszyla made a motion to go into Executive Session at 6:10 pm to discuss personnel issues, seconded by Mr. Peluso, with all in favor of the motion.

**MOTION:** Mrs. Verszyla made a motion to come back from the Executive Session at 6:33 pm after discussing personnel issues, seconded by Mr. Peluso, with all in favor.

**MOTION:** Mrs. Verszyla made a motion to amend the agenda to advertise for a November 7<sup>th</sup> and 10<sup>th</sup> budget workshop meeting to continue working on the 2023 Budget, seconded by Mr. Nash, with all in favor of the motion.

**MOTION:** Mrs. Verszyla made a motion to advertise two budget workshop meetings on November 7 and 10, 2022, seconded by Mr. Nash, with all in favor of the motion.

**ADJOURNMENT**

**MOTION:** Mrs. Verszyla made a motion to adjourn the meeting at 6:35 pm, seconded by Mr. Nash, with all in favor of the motion.

TOWNSHIP OF LEET

          /s/Betsy Rengers            
BETSY RENGERS, MANAGER

          /s/Martin C. McDaniel            
MARTIN C. MCDANIEL, PRESIDENT

          11/14/2022            
Date