

LEET TOWNSHIP BOARD OF COMMISSIONERS
November 11, 2019
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Jim Janaszek, Jeff Besong, and Donna Adipietro.

Also, present:

Betsy Rengers, Manager	John Charlesworth, Resident
Jimmy Amato, Solicitor	Charlie Gaither, QVSD
Dan Slagle, Engineer	Geoff Phillips, Phillips and Associates
Carolyn Verszyla, Resident	Joe Ferrang, Planning Commission
Sonya Charlesworth, Resident	John Edson, Attorney for Shelley Newlin
Julie Charko, Resident	

APPROVAL OF MINUTES

MOTION: Mr. Janaszek made a motion to approve the minutes of the Regular Meeting on October 14, 2019 and the Budget Workshop Meeting Minutes on October 23, 2019, as submitted, seconded by Mr. Besong, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Janaszek made a motion to approve Check Detail 10-2019, seconded by Mr. Besong, with all in favor.

2019 Budget to Actual Report:

The Budget to Actual Report was presented to the Board.

Finance Report: Mr. Besong reported the reconciled bank balances as of October 2019:

FNB General Fund	\$257,514.25	PLGIT	Escrow Fund	\$407.71
FNB Liquid Fuels	\$40,580.18	PLGIT	Encompass Health	\$25,631.98
FNB Emergency Reserve	\$2,347.13	PLGIT	Encompass Stormwater	\$16,155.68
FNB Fireman's Truck	\$32,290.94	PLGIT	War Memorial	\$10,097.29
FNB Capital Reserve	\$53,129.31	PLGIT	Watson Stormwater	\$2,639.64
PLGIT Class	\$10,385.47			

Tax Collector's Report: No report.

Manager's Report: Betsy Rengers reported:

- We have the new health insurance up and running. Our first payment will be in December and we will be back billed for November.
- We trained on our new Planit Scheduling software. This is a comprehensive software for scheduling and tracking time off and can be integrated into our payroll system.
- The phones will be moved from the old building and functional here this Wednesday.
- Last Friday, I attended a training regarding the functions of a Civil Service Board. I will work with the Board to get them on track with the necessary requirements.

LEET TOWNSHIP BOARD OF COMMISSIONERS

November 11, 2019

Minutes of the Board of Commissioner's Regular Meeting

- I will be sitting down with Denise from BIU to negotiate the contract they presented to us. It will be ready for the December meeting.

COMMITTEE REPORTS

Public Works Report: Mr. A. Wanto gave a brief report:

- Leaf pickup has started.
- There was flooding on Ambridge Ave. and at Plum Street Park on Oct. 31st. The flooding at the park corrected itself.

Solicitor's Report: No report.

Engineer's Report: Mr. Slagle reported:

1. Municipal Separate Storm Sewer System (MS4) – We prepared/submitted the MS4 Annual Progress Report and NPDES Permit on October 1, 2019.
2. Quaker Valley High School (QVHS) Site: Geoff Phillips spoke to the Board regarding a subdivision of property known as the Dohar Property. The school district is in the process of purchasing the property but need for it to be subdivided beforehand. Mr. Phillips showed the Board a plan of the lots involved. Lot #3 is the lot in question. This property is shared with Leetsdale. A discussion was had about the lots. The plan has already been approved by the Planning Commission and the plan has been sent to Allegheny County for comments. The lot spans between Leet and Leetsdale and has two different parcel numbers. This is the first step of a three-step process. We are two to two and a half years from brick and mortar. The Schools district will place two detention basins in Leetsdale to handle the storm water. The Planning Commission recommended approval of the plan conditioned on the engineer's letter dated October 8th. We are still waiting for comments from Allegheny County.

MOTION: Mr. Janaszek made a motion to approve the subdivision plan, conditioned on the Engineer's October 8th letter, seconded by Mrs. Adipietro, with all in favor.

Mr. Phillips will bring a copy for signatures at a later date. The Engineering study has been done. A discussion was had about the Walker Mansion and the site. The Walker Mansion is in the middle of the plan. Camp Meeting Road will be modified for the new school. Mrs. Adipietro contacted the District about the project and is looking forward to them giving the Board a presentation.

3. Ambridge Avenue ADA Sidewalk Project - The Township was awarded a \$65,412 grant from the ACDD/QVCOG for the Ambridge Avenue ADA Sidewalk Project from Willow Street approximately 800 feet along Ambridge Avenue. We attended a public meeting on May 29, 2019. The project was well received by the Township residents. We have designed the ADA sidewalk based on 4 foot wide sidewalks. Prior to bidding, we plan on having a site visit with the Commissioners to confirm the sidewalk location. ACDD/QVCOG has still not finalized the County Agreement. The deadline for completing this project is June 30, 2020.
4. Watson Site Plan: The site plan was approved on October 14, 2019. Mr. Slagle asked permission from the Board to work with the Solicitor to prepare a Developer's Agreement.

MOTION: Mrs. Adipietro made a motion to approve the Solicitor to work on a Developer's Agreement for the site plan at Watson Institute, seconded by Mr. Janaszek, with all in favor.

5. Quaker Heights Detention Basin Renovation Project -We have completed the cleaning, CCTV and survey of the site. We have completed hydraulic calculations and the design to construct an outlet structure and watershed retardant system. We understand that the

LEET TOWNSHIP BOARD OF COMMISSIONERS

November 11, 2019

Minutes of the Board of Commissioner's Regular Meeting

existing storm water system sealed again during the microburst on October 31, 2019. Mr. Slagle prepared a letter, dated November 11, 2019, for the Board that included language from the deed that the homeowner would hold the Township harmless in case of any damage caused by flood waters. The property has gone through 8 owners since the 1980's, at which time Leet entered into an agreement with the owners. The deed also stated that the homeowner will perform light maintenance to the drainage way and heavy maintenance will be performed by the Township. Mr. Slagle presented the Board with an engineering plan showing 3 outlet structures and asked permission to put the project out for bid.

MOTION: Mr. Janaszek made a motion to authorize Mr. Slagle to bid out the Quaker Heights Detention Basin Project with bids to be opened at the December Meeting, seconded by Mrs. Adipietro, with all in favor.

6. **Columbia Gas Sidewalk Replacement Project** - Columbia Gas completed the sidewalk replacement project along Mound Street. We understand through the Public Works Superintendent that a water issue exists from a hillside spring.
7. **2020 QVCOG/ACDD Grant Applications** – We are currently preparing the 2020 QVCOG/ACDD Grant Final Application that is due on November 15, 2019, for the multi-phase ADA sidewalk replacement project for the Ambridge Avenue area. We have prepared a resolution that must be approved for the project.

MOTION: Mr. Janaszek made a motion to approve Resolution 2019-11 for Phase II of the Ambridge Avenue Sidewalk Project, seconded by Mr. Besong, with all in favor.

8. **2020 Paving Project:** We understand the Township is moving forward with budgeting for the 2020 paving project which includes Spencer Lane and Chaucer Court. The cost of the project is estimated at \$80,000.00. We should open bids in February.

MS4 Report: Mr. A. Wanto reported that a natural spring has popped up at 135 Mound Street and has been a problem. He is working with Mr. Slagle to find a resolution to the issue. The pipe at Ambridge Ave. is blocked to the creek and has caused flooding of the roadway. PennDot will jet the pipe as soon as the water recedes.

Public Safety Report: Mr. Janaszek reported that there were 38 calls in October. He then listed the calls.

Fire Department Report: No report.

Health and Sanitation: Mrs. Adipietro contacted Waste Management about late or missed pickups. She noted that Trick or Treat night was postponed due to a flooding event and downed wires.

QVCOG Report: No report.

UNFINISHED BUSINESS

There was no unfinished business.

LEET TOWNSHIP BOARD OF COMMISSIONERS
November 11, 2019
Minutes of the Board of Commissioner's Regular Meeting
NEW BUSINESS

Resolution 2019-10 (TAN Loan)

MOTION: Mr. Janaszek made a motion to approve Resolution 2019-10 for the details of the TAN loan, seconded by Mrs. Adipietro, with all in favor.

Approval to Order New Police Car

A discussion was had around ordering a Dodge Durango Police car. The issue was tabled.

Approval to Donate to the Little Sewickley Creek Watershed Association

MOTION: Mr. Janaszek made a motion to donate \$100.00 to the Little Sewickley Creek Watershed Association.

PUBLIC PARTICIPATION

Julie Charko and Sonya Charlesworth, residents, spoke about Big Sewickley Creek and how fast the water rises.

EXECUTIVE SESSION

MOTION: Mr. Janaszek made a motion to go into Executive Session to discuss employee issues seconded by Mrs. Adipietro, with all in favor.

MOTION: Mr. Janaszek made a motion to go into Regular Session after the Executive Session that discussed employee issues, seconded by Mr. Besong, with all in favor.

ADJOURNMENT

MOTION: Mr. Janaszek made a motion to adjourn, seconded by Mrs. Adipietro, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager