

LEET TOWNSHIP BOARD OF COMMISSIONERS
December 9, 2019
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 194 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Jim Janaszek, and Donna Adipietro.

It was announced that the meeting was being recorded.

Also, present:

Betsy Rengers, Manager	Cindy Phillips, Treasurer
Jim Charlesworth, Resident	Sonya Charlesworth, Resident
Jimmy Amato, Solicitor	John Edson, Attorney for Shelley Newlin
Joe Ferrang, Planning Commission	

APPROVAL OF MINUTES

MOTION: Mr. Janaszek made a motion to approve the minutes of the Regular Meeting on November 11, 2019 and the Budget Meeting Minutes on November 11, 2019, as submitted, seconded by Mrs. Adipietro, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Janaszek made a motion to approve Check Detail 11-2019, seconded by Mrs. Adipietro, with all in favor.

2019 Budget to Actual Report:

The Budget to Actual Report was presented to the Board.

MOTION: Mr. Janaszek made a motion to approve the November 2019 Budget to Actual, seconded by Mrs. Adipietro, with all in favor.

Cindy Phillips Report: Ms. Phillips worked with ADP to bring the Township into compliance with the IRS 125 Regulation for pre-taxed items on the payroll. We will vote on the resolution to participate in the plan later in the meeting.

Finance Report: Ms. Phillips reported the reconciled bank balances as of November 2019:

MOTION: Mrs. Adipietro made a motion to approve the Bank Balances as presented, seconded by Mr. Janaszek, with all in favor.

FNB General Fund	\$212,145.22	PLGIT	Escrow Fund	\$407.71
FNB Liquid Fuels	\$38,749.98	PLGIT	Encompass Health	\$25,665.44
FNB Emergency Reserve	\$2,348.25	PLGIT	Encompass Stormwater	\$16,176.77
FNB Fireman's Truck	\$32,329.42	PLGIT	War Memorial	\$10,110.47
FNB Capital Reserve	\$53,192.63	PLGIT	Watson Stormwater	\$2,639.09
PLGIT Class	\$10,385.47		Watson	\$5,004.97

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Tax Collector's Report: No report.

Manager's Report: Ms. Rengers thanked Commissioners Bradel, Stephansky, and Besong for their many years of service to the Township. Ms. Rengers presented Mr. Bradel with a plaque.

The Township is fully moved into the new building. Mr. Bradel was instrumental in securing the new building.

COMMITTEE REPORTS

Public Works Report: Ms. Rengers reported on the Quaker Heights Detention Basin. The Township advertised the project and has moved the bid opening on the project until December 20th. Mr. Edson had another engineering firm review the project. They are worried that the basin is too small for the water flow. Mr. Slagle will meet with the other engineer to come to a solution for the project. The Township may accept a bid at the next Board meeting, or they may reject all bids.

Solicitor's Report: No report.

Engineer's Report: No report.

MS4 Report: No report.

Public Safety Report: Mr. Janaszek reported that there were 48 calls in November. He then listed the calls.

Fire Department Report: No report.

Health and Sanitation: No report.

QVCOG Report: No report.

UNFINISHED BUSINESS

Approval to Order New Police Car:

A short discussion was had over a new car.

MOTION: Mr. Janaszek made a motion to approve ordering a new Dodge Durango police SUV, seconded by Mrs. Adipietro, with all in favor.

Approval of 2020 Budget/Millage (Ordinance 2019-07 and 07-A):

MOTION: Mrs. Adipietro made a motion to approve Ordinance 2019-07 (2020 Budget) and 2019-07A (Millage), seconded by Mr. Janaszek, with all in favor.

NEW BUSINESS

Resolution 2019-12 (Civil Service Board)

MOTION: Mr. Janaszek made a motion to approve Resolution 2019-12 appointing Civil Service Board members, seconded by Mrs. Adipietro, with all in favor.

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Resolution 2019-13 (Police Pension Plan Contribution Elimination)

MOTION: Mr. Janaszek made a motion to approve Resolution 2019-13 eliminating contributions to the Police Pension Plan for 2020, seconded by Mrs. Adipietro, with all in favor.

Resolution 2019-14 (Non-Uniformed Pension Plan Contribution Elimination)

MOTION: Mrs. Adipietro made a motion to approve Resolution 2019-14 eliminating Non-Uniformed Pension Plan contributions, seconded by Mr. Janaszek, with all in favor.

Resolution 2019-15 (ADP POP Plan Participation)

MOTION: Mr. Janaszek made a motion to approve Resolution 2019-15, to participate in the ADP POP Plan, seconded by Mrs. Adipietro, with all in favor.

Approval to Advertise 2020 Board of Commissioners Meeting Dates

MOTION: Mr. Janaszek made a motion to advertise the 2020 Board of Commissioners meeting dates, seconded by Mrs. Adipietro, with all in favor.

Approval to Advertise Planning Commission Meeting Dates

MOTION: Mr. Janaszek made a motion to advertise the 2020 Planning Commission dates, seconded by Mrs. Adipietro, with all in favor.

PUBLIC PARTICIPATION

There was no public participation.

EXECUTIVE SESSION

MOTION: Mr. Janaszek made a motion to go into Executive Session to discuss employee issues, seconded by Mrs. Adipietro, with all in favor.

MOTION: Mrs. Adipietro made a motion to go into Regular Session after the Executive Session that discussed employee issues, seconded by Mr. Janaszek, with all in favor.

MOTION: Mr. Janaszek made a motion to approve a new pay scale for the position of Captain, seconded by Mrs. Adipietro, with all in favor.

MOTION: Mrs. Adipietro made a motion to approve the 2020 Contract for Cody Blumling, as presented, seconded by Mr. Janaszek, with all in favor.

MOTION: Mrs. Adipietro made a motion to approve the 2020 contract for Jake Mosholder, as presented, with all in favor.

MOTION: Mr. Janaszek made a motion to approve a two-year contract for Cindy Phillips, seconded by Mrs. Adipietro, with all in favor.

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MOTION: Mr. Janaszek made a motion to appoint Keri Medwid to the Civil Service Commission as an Alternate for a six-year term, seconded by Mrs. Adipietro, with all in favor.

ADJOURNMENT

MOTION: Mr. Janaszek made a motion to adjourn, seconded by Mrs. Adipietro, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager