

LEET TOWNSHIP BOARD OF COMMISSIONERS
 June 10, 2019
 Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Jim Janaszek, John Stephansky, Jeff Besong and Donna Adipietro.

Also, present:

Betsy Rengers, Manager	Tim Jones, Resident	Ron Beining, Resident
Zane Madden, Solicitor	Maureen Dailey, Residents	Joe Ferrang, Resident
Cindy Phillips, Treasurer	Carolyn Verszyla, Resident	Shirley Balcereis, Resident
Tina Minoski, Resident	Monica Sample, Resident	Larry Kroner, Resident
Carol Grant, Resident	Joan Riley, Resident	Gloria Vescio, Resident
Colleen Cutchember, Resident	Bonnie Hutchins, Resident	Scott McKay, Resident
Dan Hewitt, Resident	Joanne McDaniel, Resident	

APPROVAL OF MINUTES

MOTION: Mrs. Adipietro made a motion to approve the minutes of the May 13, 2019 Board of Commissioners Meeting, as submitted, seconded by Mr. Janaszek, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Stephansky made a motion to approve Check Detail 05-2019, seconded by Mr. Besong, with all in favor.

2019 Budget to Actual Report:

Ms. Phillips presented the 2019 Budget to Actual Report.

Ms. Phillips reported:

The TAN Loan was paid off except for \$84.00 to keep the loan open until the end of the year.

Finance Report: Mr. Besong reported the reconciled bank balances as of May 2019:

FNB General Fund	\$527,447.03
FNB Liquid Fuels	\$52,494.88
FNB Escrow Fund	\$407.71
FNB Emergency Reserve	\$1,740.84
FNB Fireman's Truck	\$32,088.47
FNB Capital Reserve	\$52,769.03
PLGIT Class	\$8,355.76

PLGIT Encompass	\$25,412.77
PLGIT Encompass Storm Water	\$16,017.51
PLGIT War Memorial	\$10,010.94
PLGIT Watson Storm Water	\$2,617.06

Tax Collectors Report: Ms. Rengers reported: there are \$248,695.94 in unpaid taxes, however, we have collected more taxes since this report was generated.

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Manager's Report: Betsy Rengers reported:

- On May 29th, Dan Slagle had a predesign meeting with the residents on Ambridge Ave involved in the ADA Sidewalk Project. Residents were favorable of the project and Dan would like permission to proceed with the design. The County would like to have the design by July 1st. A discussion was had about the sidewalk meeting. Mr. Slagle had agreed to meet with Mr. Stephansky to walk the sidewalk in order to create the design. The residents were favorable to 4' sidewalks.
- I am putting together the newsletter. Please let me know if you would like for something to be included.
- I met with Ron Bittner for Annual Pension Plan Meeting. Both plans are doing well, and copies are on the table if you would like to review.
- Watson is buying the old Health South Building and will have a project meeting with Dan Slagle on Wednesday, June 12 at 2pm at Dan's office to review the plans. Watson has posted a \$5,000.00 escrow with us for engineering fees and we have opened an account for the escrow.
- A resident in Quaker Heights complained about the condition of the fence sections attached to the brick Woods of Quaker Heights monuments. We have been unable to find anything saying they belong to the Township. Bill talked to a resident with one in his yard. He said they belong to the Township and that he was tired of maintaining them. The Board agreed that we should maintain them.
- We are waiting for Duquesne Light to install a meter at Quaker Heights Park. Once the meter is in, we are ready to hook up the lighting.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky reported:

- Fixed two catch basins at Lunak Drive and across from Fair Oaks Lanes;
- Began crack sealing and hot mix operations;
- Started painting crosswalks;
- Finished electric project at Quaker Heights Park;
- In the process of painting the Gazebo at Quaker Heights Park;
- Planted grass at Olde Sewickley Highlands and Quaker Heights Park;
- Swept all streets;
- Looked into some Honor Roll project options;
- Working on 150th celebration activities;
- Painted all benches and picnic tables
- Contacted the Army Corp of Engineers about large Sycamore tree that fell across Big Sewickley Creek;

Upcoming Work:

- Order and paint arrow stencil at the entrance to Quaker Heights;
- Host first of three movie in the park events;
- Order and install new street signs at Kenny and Settler due to vandalism;
- Sand and mulch parks;
- Trim trees at Mound Street Park;

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- Clean up Kenney Drive Detention Pond.

Mr. Stephansky had a function at Plum Street Park and the park was immaculate. Mr. Bradel commented that the public works crew is keeping the neighborhood immaculate.

Solicitor's Report: No report.

Engineer's Report: No report.

MS4 Report: No report.

Public Safety Report: Mr. Janaszek reported that there were 50 calls in May and listed the calls.

Fire Department Report: No report.

Health and Sanitation: No Report.

QVCOG: Ms. Rengers reported that we had received an invoice from the COG for the Regional Asset District Tax for \$889.35.

MOTION: Mr. Janaszek made a motion to pay the COG invoice, in the amount of \$889.35, seconded by Mr. Besong, with all in favor.

QVSD Report: The school district will begin bore drilling on the property on May 28th and it will continue through September 2019.

PUBLIC PARTICIPATION

Mr. Bradel explained the history of the boat/trailer ordinance in Quaker Heights and that it had not been heavily enforced. The No Parking on the lawns Ordinance will be enforced. Mr. Madden explained that it is an amendment to the current parking ordinance. Carol Grant spoke to the Board about why she has to park in the yard and that she is worried about parking on the street due to the amount of traffic and residents who walk down the street. Another resident was also worried about parking in the street.

Larry Kroner asked why the residents of Quaker Heights received a letter from the Manager regarding the new ordinance and code enforcement issues and the rest of the Township did not. Ms. Rengers explained that she received many complaints from the residents of Quaker Heights about code enforcement. Since February, the Township has sent out over 25 letters regarding junk cars, parking of trailers and other code enforcement issues. The letter was sent out to let residents know about the current nuisance ordinances and the impending "No parking on Lawns" ordinance.

Larry Kroner expressed his worry about no streetlight on Alden Drive. Mrs. Adipietro went to look at Alden and it is dark. The Township will have a light installed.

Mr. Kroner was unhappy that the community yard sale was not advertised. Ms. Rengers did advertise the yard sale on different websites.

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Carol Grant expressed that she is worried over safety issues with parking on the street. Ms. Rengers let her know that a parking space cannot be in the Township's Right of Way. The discussion continued about the Right of Way, a zoning variance hearing and cost (\$500.00) and the ordinance. Mr. Madden explained that a Zoning Hearing is regulated through the state.

Ron Beining has received letters from the Code Enforcement Officer regarding his trailer parked in the yard. He explained his issue. Mr. Bradel told him to cover the trailer and it will be acceptable.

The discussion continued about trailers and parking in yards. Mrs. Adipietro presented a petition from the residents of Quaker Heights with 56 signatures in favor of the "no parking in yards ordinance" and the enforcement of the trailer ordinance. The discussion continued with both for and against the ordinance.

UNFINISHED BUSINESS

Approval of Ordinance 2019-04 (Prohibits Parking on Lawns)

MOTION: Mr. Janaszek made a motion to approve Ordinance 2019-04 to prevent parking in yards, seconded by Mrs. Adipietro, with all in favor.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

MOTION: Mr. Janaszek made a motion to go into Executive Session to discuss employee issues and possible procurement of real estate, seconded by Mr. Besong, with all in favor.

MOTION: Mr. Stephansky made a motion to go into Regular Session after discussing employee issues and the possible procurement of real estate, seconded by Mr. Janaszek, with all in favor.

ADJOURNMENT

MOTION: Mr. Stephansky made a motion to adjourn, seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager