

LEET TOWNSHIP BOARD OF COMMISSIONERS
May 13, 2019
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Jim Janaszek, John Stephansky, Jeff Besong and Donna Adipietro.

Also, present:

Betsy Rengers, Manager	Tim Jones, Resident
Zane Madden, Solicitor	Tom and JoAnn Weber, Residents
Cindy Phillips, Treasurer	Carolyn Verszyla, Resident
Dan Slagle, Engineer	
Andy Wanto, Foreman	
Bill Wanto, Chief	

Statement of Special Meeting held on April 29, 2019

The Leet Township Board of Commissioners held an advertised Special Meeting on April 29, 2019 regarding the possible purchase of the Jehovah's Witness Church adjacent to the Municipal Building.

APPROVAL OF MINUTES

MOTION: Mrs. Adipietro made a motion to approve the minutes of the April 8, 2019 Meeting Minutes and the April 29, 2019 Special Meeting Minutes, as submitted, seconded by Mr. Janaszek, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Besong made a motion to approve Check Detail 04-19, seconded by Mr. Janaszek, with all in favor.

2019 Budget to Actual Report:

Ms. Phillips presented the 2019 Budget to Actual Report.

Ms. Phillips reported:

1. The Act 13 Usage Report (unconventional gas wells) was filed for 2017(2 years behind as required by law) with the PUC. Funds, in the amount of \$851.43, were used for MS4 projects.
2. Individual interest bearing PLGIT accounts were opened for escrow funds and for the War Memorial Fund with current interest rates at 2.35% and 2.5%.
3. Ms. Phillips did not pay off the building loan incase funds are needed for the building purchase.

Finance Report: Mr. Besong reported the reconciled bank balances as of April 2019:

FNB General Fund	\$188,662.28
FNB Liquid Fuels	\$55,729.34
FNB Escrow Fund	\$28,406.91
FNB Emergency Reserve	\$1,739.73
FNB Fireman's Truck	\$32,047.84

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FNB Capital Reserve	\$52,729.34
PLGIT Class	\$8,339.09

Tax Collectors Report: Ms. Rengers reported that we deposited almost \$200,000.00 today.

Manager's Report: Betsy Rengers reported:

- In your packets you will find a copy of the Fair Oaks Volunteer FD Relief Association Audit for a two-year period.
- We received the first quarter statement of account reports for the uniformed and non-uniformed pension plans. I have the copies in my office if you would like to review them.
- We received payment in the amount of \$1,962.00 from Allegheny County for our Stormwater Grant.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky reported:

- Opened Plum Street Park;
- Laid conduit for electric job at Quaker Heights Park;
- Began grass cutting operations;
- Received design and bid from Avelli for Honor Roll Project;
- Opened clogged sewer pit at building and Myrtle Hill. Repaired residents' yard due to backhoe damage;
- Collected food and delivered it to Center for Hope Ambridge;
- Crew attended pesticide update/safety class at Ross Township;
- Hosted Keep Leet Neat; had 13 attendees.

Upcoming Work:

- Grass work and maintenance;
- Wrapped up compost delivery for the season;
- Cleaned out Lunak Storm Pitt; followed up with PennDOT regarding Lunak sink hole.

Solicitor's Report: Mr. Madden reported: After the Special Meeting there was an Executive Session to discuss Employee issues.

Engineer's Report: Mr. Slagle reported:

1. **MS4:** The next MS4 Report is due on October 3, 2019.
2. **SALDO:** We reviewed/updated the Township's oil and gas and off-street parking ordinances with assistance from the Planning Commission.
3. **Health South/Encompass Health Site Plan (Resolution 2019-06):** We reviewed the privately-owned pump station design/drawing which will require Township approval. They are replacing the pump station. This will amend the Township's 537 Plan. The pump station will serve both buildings and is a privately-owned pump station.

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MOTION: Mr. Janaszek made a motion to approve the Planning Module and supporting Resolution for the Health South Site Plan to construct a privately-owned pump station replacing the existing pump station, seconded by Mr. Besong, with all in favor.

4. **2019 Paving Project:** no paving project this year.

5. **Approval for Dan Slagle to begin Design Work for Ambridge Ave. Sidewalk Project**

A discussion was had around the sidewalk grant that the Township applied for through the CDBG process. The Township is awarded \$65, 412.00. Concerns were expressed over the width of the sidewalk regarding stoops, driveway entrances and fences. The right of way is 25' from the center of the road. Mr. Stephansky asked that the residents be notified about the project and a public hearing held to discuss the residents' concerns. If the residents are not in favor no work will be performed.

MOTION: Mr. Stephansky made a motion to allow the Engineer to begin the design phase of the Ambridge Ave. Sidewalk Grant Project pending a public hearing on the project for the residents effected, seconded by Mr. Besong, with all in favor.

MS4 Report: Ms. Rengers reported:

- Keep Leet Neat Report: Keep Leet Neat was a big success. Thank you to the volunteers.
- Little Sewickley Creek Watershed Association Report:
Marissa Tobias, President of Little Sewickley Creek Watershed Association, stopped in to talk to me about Walker Park. LSCWA conducted a study of the creek and would like to start implementing some of the projects that the study revealed, including but not limited to stream access, control of invasive species, stream stabilization and riparian buffer repair. I let her know that the Township would be happy to help them with their efforts, but I asked that they make sure to let us know well in advance as to which projects they are working on, so that we may help them seek grants and work with them to receive necessary permits before any work begins.
- Allegheny Land Trust/Big Sewickley Creek Watershed Association Report:
Donna and I attended the 1st Big Sewickley Creek Watershed meeting on April 24th along with other municipalities. Allegheny Land Trust is forming this watershed association and then will look for someone to manage it.
- MS4 Continuing Education Report:
I attended an MS4 Seminar on May 7th. The seminar discussed the MS3's which are due by Sept. 19th.

Public Safety Report: Mr. Janaszek reported that there were 44 calls in April and listed the calls.

Fire Department Report: Presented in the meeting packet.

Health and Sanitation: Mrs. Adipietro reported that Waste Management has been throwing cans everywhere. She contacted Waste Management and they will remind their drivers to place the cans back as they found them.

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Mrs. Adipietro received a call from a Quaker Heights resident who is upset with the neighbor who is a dog breeder with 5 adult dogs and the smell is overwhelming. Chief Wanto is aware of the situation and has notified the dog warden. We may need to adopt a dog ordinance.

QVCOG: Ms. Rengers has volunteered to help with the QVCOG Annual Dinner on October 16, 2019.

QVSD Report: Joe Marrone is retiring from the district in August.

UNFINISHED BUSINESS

Approval to advertise Ordinance 2019-04 (Prohibits Parking on Lawns)

There is one change to the ordinance: page two: "misdemeanor" should be changed to "summary offense".

MOTION: Ms. Adipietro made a motion to approve advertisement of Ordinance 2019-04, prohibiting parking in front yards, seconded by Mr. Besong, with all in favor.

Approval of Resolution 2019-04 (Chief Pension Plan Administration Officer)

MOTION: Mr. Besong made a motion to approve Resolution 2019-04, appointing the Manager as Chief Pension Plan Administrator, seconded by Mr. Janaszek, with all in favor.

Approval of Resolution 2019-05 (General Obligation Note)

MOTION: Mr. Janaszek made a motion to approve Resolution 2019-05 regarding a general obligation note from FNB, seconded by Mrs. Adipietro, with all in favor.

War Memorial: we are in the process of design and receiving bids for the new Memorial.

NEW BUSINESS

Approval to Purchase Swing Set for Quaker Heights Park

MOTION: Mr. Janaszek made a motion to approve the purchase of a swing set for Quaker Heights Park, in the amount of \$2,038.30, seconded by Mr. Besong, with all in favor.

Donation to the Sewickley Memorial Day Parade Fund

MOTION: Mr. Besong made a motion to approve a donation in the amount of \$100.00 to the Sewickley Memorial Day Parade Fund, seconded by Mr. Janaszek, with all in favor.

Tree Issues in Big Sewickley Creek

Mr. Stephansky stated that a tree had fallen across Big Sewickley Creek near the rear of his property. A discussion was had around the issue. The Township will contact the Army Core of Engineers to make them aware.

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PUBLIC PARTICIPATION

Tom Weber stopped in the office about a month ago to speak with Ms. Rengers about painting a line stripe on the island at the entrance to Quaker Heights, so that it would be more visible at night, and asked what the status of this was. Andy Wanto answered that the Township is in the process of installing electricity in the island and will install lighting in the island to make it more visible. A discussion was had over painting the curb of the island.

Mrs. Verszyla asked what the Special Meeting on April 29, 2019 was about. Ms. Rengers read aloud the approved meeting minutes.

EXECUTIVE SESSION

MOTION: Mr. Janaszek made a motion to go into Executive Session to discuss employee issues, seconded by Mr. Stephansky, with all in favor.

MOTION: Mr. Janaszek made a motion to go into Regular Session, seconded by Mr. Besong, with all in favor.

ADJOURNMENT

MOTION: Mr. Stephansky made a motion to adjourn, seconded by Mrs. Adipietro, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager