

LEET TOWNSHIP BOARD OF COMMISSIONERS
March 11, 2019
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Jim Janaszek, and Donna Adipietro.

Also, present:

Betsy Rengers, Manager	Gloria Vescio, Resident
Zane Madden, Solicitor	Robin Martin
Cindy Phillips, Treasurer	Doug Shields
Joe Ferrang, Resident	Carolyn Versyla, Resident
Angel Moore, Patrol Officer	Monica Sample, Resident
Bill Wanto, Chief	Mitch Soman, Resident
Andy Wanto, Foreman	Julie Charko, Resident

APPROVAL OF MINUTES

MOTION: Mrs. Adipietro made a motion to approve the minutes of the February 11, 2019 Board of Commissioners Meeting, as submitted, seconded by Mr. Janaszek, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Janaszek made a motion to approve Check Detail 02-19, seconded by Mrs. Adipietro, with all in favor.

2019 Budget to Actual Report:

MOTION: Mr. Janaszek made a motion to approve the 2019 Budget to Actual Report, seconded by Mrs. Adipietro, with all in favor.

Ms. Phillips reported:

- we received our Liquid Fuels payment in the amount of \$49,803.76 on March 1st. This will reflect in next month's reports.
- The DCED Audit is being conducted and it should be done this week.
- A question was raised at the last meeting about the Budget to Actual Report columns not adding up. Ms. Phillips investigated and found that the totals are correct. The Liquid Fuels line item number cells were hidden in the report because Liquid Fuels has its own budget. These monies are used for the truck payment and street lighting. Ms. Phillips brought the Liquid Fuels number cells forward in the report.

Finance Report: Ms. Phillips reported the reconciled bank balances as of February 2019:

All funds are with First National Bank.

FNB General Fund	\$112,048.79
FNB Liquid Fuels	\$12,339.64
FNB Escrow Fund	\$28,406.91

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FNB Emergency Reserve	\$1,537.73
FNB Fireman's Truck	\$31,967.65
FNB Capitol Reserve	\$52,597.41
PLGIT Class	\$6,125.21

Tax Collector's Report: No report.

Manager's Report: Betsy Rengers reported:

- Andy is in the process of sending out 8 code enforcement letters for various offenses (trailers, boats, accessory structures) in addition to the 7 junk car letters that were sent last month. Bill will start writing citations for the junk cars that owners have not moved.
- Matzie's Office is offering a tree planting grant. I have sent a letter of intent to apply. There are some hoops to jump through to apply for this grant and the application is due by July 12th.
- Bill and I met with reps from Watson Institute and Encompass Health about our 150th celebration events. They will participate in our food drive and Encompass has offered to buy banners to put across the road at Orchard and one for the Camp Meeting Road area. Watson is going to share old photos with us for our open house. We ordered 6 signs for the entrances to the Township.
- I am working on the newsletter. Please let me know if there is anything you would like to see in it.
- Encompass Health would like to add a sign to the entryway at the new hospital. They currently have one sign that faces in one direction and for safety reasons are requesting another. The Building Inspector will grant the requests with the Board's permission.

MOTION: Mrs. Adipietro made a motion to allow Encompass Health to add one entry sign opposite of the existing entry sign at the entryway at the new hospital, seconded by Mr. Janaszek, with all in favor.

- We have had two Sewickley Herald articles written about Leet recently. I included one in your packets.
- The PURTA report has been filed.

COMMITTEE REPORTS

Public Works Report: No Report.

Solicitor's Report: Mr. Madden presented an ordinance regarding parking in lawns for the Planning Commission to review.

Engineer's Report: Mr. Slagle introduced Rob Herring to the Board. Rob has been working with the Planning Commission. Ms. Rengers informed the Board that Mr. Herring has done a great job for the Planning Commission and Ms. Rengers has been impressed with his efforts.

Mr. Slagle reported:

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- We prepared and submitted the Township's MS4 Annual Progress Report which is due on May 20, 2018. The next progress report is due October 3, 2019. The Township successfully fulfilled PADEP's requirements at the PADEP's MS4 Inspection Audit on March 4, 2019. The DEP is doing an Audit in preparation for the EPA's upcoming inspections.
- Quaker Valley High School is in a holding pattern.
- SALDO: We have reviewed and updated the Township's Oil and Gas Ordinance and it is up for consideration by the Board.
- Health South Site Plan: they have submitted a pump station planning module which is under review by LTMA.
- 2019 Paving Project: The Township is holding off on paving this year.
- Act 167 Stormwater Management: The Township updated and adopted the stormwater ordinance as required by the PA DEP.

MS4 Report: Andy Wanto reported that we had our MS4 Audit. The Auditor was impressed with our setup and said that we are exemplary. Andy wrote the plan for the Township and Betsy wrote that public outreach plan. Ms. Rengers also created a booth for public outreach events which travels to different municipalities.

Public Safety Report: Mr. Janaszek reported that there were 53 calls for the month of February and listed the various calls.

Fire Department Report: Presented in the meeting packet.

Health and Sanitation: Mrs. Adipietro reported that there is a resident stock piling garbage in her back yard. Andy is aware of the issue and will take care of it.

QVCOG: No report.

QVSD Report: No report.

UNFINISHED BUSINESS

Approval of Ordinances 2019-01 (Definitions), 2019-02 (Conditional Use/Oil and Gas), 2019-03 (Geographic and Seismic Testing)

MOTION: Mr. Janaszek made a motion to approve Ordinance 2019-01 (Definitions), seconded by Ms. Adipietro, with all in favor.

MOTION: Mr. Janaszek made a motion to approve Ordinance 2019-02 (Conditional Use/Oil and Gas), seconded by Ms. Adipietro, with all in favor.

MOTION: Mr. Janaszek made a motion to approve Ordinance 2019-03 (Geographic and Seismic Testing), seconded by Ms. Adipietro, with all in favor.

Liquid Fuels Disbursement: We received our Liquid Fuels Disbursement on March 1 in the amount of \$49,803.76 as reported by Ms. Phillips.

Banner Community Program: Ms. Rengers reported:

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Leet Township has been chosen as a Banner Community by Allegheny County. I included the application for the Banner Community Program that Mrs. Adipietro and I submitted in your packets. Thanks to Mrs. Adipietro for helping me with the application. As you can see there are many categories including training, program participation and intergovernmental cooperation that are required to be a Banner Community. Donna and Jim attended the program on March 8th to accept the award.

NEW BUSINESS

Approval of Tree Bid from Fennel Tree Service: Andy Wanto reported that there are giant oak trees in the island at Old Sewickley Highlands that need to be taken down because they are leaning, and others need to be pruned. We received bids for the work. One bid came in at \$6,000.00 and Fennel Tree Service came in at \$3,300.00.

MOTION: Mrs. Adipietro made a motion to accept Fennel Tree Service's bid in the amount of \$3,300.00 for tree work at the entrance to Old Sewickley Highlands, seconded by Mr. Janaszek, with all in favor.

Approval of Electrical Bid for Work at Quaker Heights Park: Andy Wanto asked for bids to run electrical service into Quaker Heights Park. The electrical service would be used to light the island and gazebo. This would allow us to run holiday lights, as well. He received one bid from Craig Bishack which came in too high at \$7,500.00. Mr. Wanto changed the scope of work and asked him to rebid, which he did.

MOTION: Mr. Janaszek made a motion to approve Craig Bishack's electrical bid, in the amount of \$5,208.00, for electrical work in Quaker Heights Park, seconded by Donna Adipietro, with all in favor.

Code Enforcement Issues: We have a draining issue on Ambridge Ave. which is causing ice to form. This has been reported to Penn Dot and they are in the process of sending a letter to the property owner.

Signs for the 150th Anniversary: We have ordered signs for the 150th year anniversary.

PUBLIC PARTICIPATION

Carolyn Versyla asked the Board why there was no road program for 2019. We are saving for next year's project. There is still ponding at the end of Pilgrim Drive. The company milled the corner to drain the water. Mr. Slagle will take a look at the issue.

Mrs. Versyla complimented Ms. Rengers on the MS4 Program. Mr. Bradel complimented all of the employees for their work.

EXECUTIVE SESSION/ ADJOURNMENT

MOTION: Mr. Janaszek made a motion to adjourn the meeting and the go into Executive Session to discuss an employee issue, seconded by Mrs. Adipietro, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager