

LEET TOWNSHIP BOARD OF COMMISSIONERS
February 11, 2019
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jim Janaszek, Jeff Besong and Donna Adipietro.

Also present:

Betsy Rengers, Manager
Zane Madden, Solicitor
Cindy Phillips, Treasurer
Joe Ferrang, Resident
Angel Moore, Patrol Officer
Bill Wanto, Chief
Andy Wanto, Foreman

APPROVAL OF MINUTES

MOTION: Mr. Janaszek made a motion to approve the minutes of the January 7, 2019 Board of Commissioners Meeting, as submitted, seconded by Mr. Stephansky, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mrs. Adipietro made a motion to approve Check Detail 01-19, seconded by Mr. Janaszek, with all in favor.

2019 Budget to Actual Report:

MOTION: Mr. Janaszek made a motion to approve the 2019 Budget to Actual Report, seconded by Mr. Besong, with all in favor.

Finance Report: Mr. Besong reported the reconciled bank balances as of January 2019:

All funds are with First National Bank.

FNB General Fund	\$179,653.29
FNB Liquid Fuels	\$15,632.63
FNB Escrow Fund	\$28,406.91
FNB Emergency Reserve	\$1,536.85
FNB Fireman's Truck	\$16,895.21
FNB Capitol Reserve	\$52,536.96
PLGIT Class	\$2,425.59

Ms. Phillips reported that the SWIFT Workers Comp rates have increased from \$287.00 per month to \$499.99 per month based on the size of the department.

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Tax Collector's Report:

MOTION: Mr. Besong made a motion to accept the Tax Collector's report, seconded by Mr. Janaszek, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read aloud the Public Works Report for February, as submitted by Andy Wanto, Foreman:

Activities:

- Completed sign work at Leet Acres/Olde Sewickley Highlands;
- Called out 13 times for snow and ice;
- Bought new tires for backhoe and John Deere Tractor;
- Fixed street sign that was run over on Mound Street;
- Helped with newsletters;
- Cleaned Lunak Dump site;
- Started winter landscape project at township building;

Upcoming Work:

- Continue winter project at township building;
- Service all snow plows;
- Start planning spring events;
- Clean walls in meeting room;
- Work on signs at Camp Meeting Road;
- Attended pesticide classes in Wexford.

Andy Wanto reported that a driveway in Fair Oaks is draining onto Ambridge Avenue causing ice to form on the roadway and the water is creating a pothole. A discussion was had around the issue. Mr. Wanto will contact Engineer Dan Slagle and have him assess the area and give a recommendation to remedy the situation.

Manager's Report: Betsy Rengers reported:

- Good News: The Popowichs were successful in buying 12 Ambridge Ave. through the Allegheny County Side yards Program. This will put that lot back on the Tax Rolls.
- Allegheny Land Trust sent a letter inviting someone from the Board or me to be on the official Big Sewickley Creek Watershed Rivers Conservation and Stewardship Plan Study Committee. If you are interested, please let me know.
- Cohen Law Group sent a letter regarding new regulations for small wireless facilities. I will review this and report on it at the next meeting. I have given Zane a copy.
- I received the 2018 fourth quarter Statement for the Pension Plan. They are on file in my office if anyone would like to review them. Our Pension Plan provider has changed their name from Uninvest to Girard.

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- Bill and Andy have sent out 7 registered letters to residents concerning junk cars. The letter allows them 20 days to remove the vehicle before any action is taken.
- I sent a letter to Dana May regarding her Air BNB. I have yet to hear back from her.
- We have a shed that is being built without a building permit. The Building Inspector has been to the residence twice and never gotten a response. The next step is to file with the Magistrate. The shed is over 15 feet high.
- I filed the MS-965 Liquid Fuels Report, the Pension Survey, and the Flood Plain report, the AG-385 Pension and Fire Relief Report.

Solicitor's Report: Mr. Madden presented some wording for a no parking on lawn ordinance. A discussion was had around the subject. The Board decided to have the Planning Commission investigate the issue.

Engineer's Report: No report.

MS4 Report: We will have Keep Leet Neat Day on April 27th.

Public Safety Report: Mr. Janaszek reported that there were 68 calls for the month of January and listed the various calls. A short discussion was had over a heroin overdose death.

Fire Department Report: No report.

Health and Sanitation: Mrs. Adipietro reported that at the January 23rd QVCOG Managers meeting, Waste Management Representative Mike Christ and Jason from Pennsylvania Resource Council (Recycling) attended the meeting. Mike Christ informed the Managers that he will have his law team draft a letter to the municipalities stating that they will begin to phase out glass collection for recycling in the next year. From here on out, plastic bags will be refuse. Bins will be tagged if they have unacceptable material in them. They will continue to take glass for now, even though they don't want it. Residential flyers will go out April 1.

Jason stated that there is a need for clean recycled glass in PA. He would like to hold three glass only collection drives and will charge \$750.00 each to host the events. John Schwend, Edgeworth Manager, volunteered to hold the first collection at the end of March. Betsy/Leet Township would like to join John in his efforts and volunteered to share in the cost.

The COG will sponsor a Hard to Recycle Event at QV High School on June 29. Last year they had over 900 cars go through the event.

QVCOG: Ms. Rengers reported: because we are in good standing with QVCOG, it allows us to buy salt through SHACOG for \$70.47 per ton delivered. We have ordered approximately 180 tons since December 1, 2018 and spent \$12,700.58. Beaver County is paying \$20.00 more per ton this year. We have investigated other places and though the tonnage price may be lower, the delivery fee is higher making it not feasible. A discussion was had about benefits of belonging to the QVCOG.

MOTION: Mr. Janaszek made a motion to pay the QVCOG annual fee, in the amount of \$3,300.00, seconded by Mrs. Adipietro, with all in favor.

QVSD Report: No report.

UNFINISHED BUSINESS

Approval of Resolution 2019-03 (Civil Service Alternate Appointment)

MOTION: Mr. Janaszek made a motion to appoint David Volk to the Civil Service Commission as an alternate for a 6-year term, seconded by Mr. Besong, with all in favor.

Highmark Rebate: Ms. Phillips presented the Board with worksheets on the Highmark Rebate. She went back over the multipliers and it has not changed. The state can be refunded \$176.94. Ms. Phillips presented her worksheets to the Board. The three full time officers owe between \$3.00 to \$6.50. The Chief and Lieutenant are due a refund. Chief Wanto told the Board to take his refund check and divide it between the officers who owe money, so nothing is due. Each officer will receive a letter of explanation.

Approval to Advertise Public Hearing and Ordinances 2019-01 (Definitions), 2019-02 (Conditional Use/Oil and Gas), 2019-03 (Geographic and Seismic Testing)

Ms. Rengers presented highlights from the proposed ordinances:

- Ord. 2019-01 is the list of definitions for the ordinance.
- Ord. 2019-02: Our current Zoning Ordinance does not have a section for conditional uses. This ordinance spells out the application process for conditional uses and special exceptions. It maintains the sections for motels, gas stations and automobiles and a section has been added for oil and gas operations.
- Page 7: Oil and gas operations will be a conditional use and shall be permitted in AA, AAA, and B Zoning Districts.
- Page 9: Set the general Standards for oil and gas and speaks to set backs. Joe Ferrang, Planning Chair would like to change the setbacks.

Planning Commission Chair Joe Ferrang addressed the Board regarding setbacks. After reviewing Bell Acres' Oil and Gas Ordinance, he suggested changing the verbiage to say that the set back is 1500' for schools, hospitals, daycares and anything that is not residential.

MOTION: Mrs. Adipietro made a motion to advertise a public hearing for proposed Ordinances 2019-01 (Definitions), 2019-02 (Conditional Use/Oil and Gas), 2019-03 (Geographic and Seismic Testing) and advertise the ordinances for adoption after the hearing with the changes to the setbacks to 1500' for schools, hospitals, daycares and anything that is not residential, seconded by Mr. Janaszek, with all in favor.

NEW BUSINESS

Approval of Leet Township 150 Year Event Calendar

MOTION: Mr. Janaszek made a motion to approve the 150th Event Calendar, seconded by Mr. Besong, with all in favor.

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Banner Community Program

Leet Township has been invited to attend the Banner Community Program on March 8th at the Rivers Club in downtown Pittsburgh. Mrs. Adipietro and Mr. Janaszek will attend.

War Memorial: Andy Wanto let the Board know that the Leet Township War Memorial is in bad shape and needs to be taken down and a new one built. A short discussion was had around the issue.

Mr. Janaszek would like to have signs for the 150th year celebration placed at the entrances to Leet Township

QuickBooks Reports: Ms. Phillips gave reports to the Board that were requested from Mr. Stephansky. There was a packet with different balance sheets and a packet with profit and loss. A discussion was had about why the reports are needed when we have already discussed the numbers. The numbers are reflected in the Reconciled Bank Balances and the Budget to Actual. Mr. Stephansky found missing information in the Budget to Actual. These reports are printed straight from QuickBooks with no manual manipulation of numbers. Ms. Phillips will investigate.

PUBLIC PARTICIPATION

There was no public participation.

EXECUTIVE SESSION

Ms. Phillips presented a letter to the Board, per the Sunshine Act, requesting that the Board discuss in public anything that would adversely affect her rights as an employee.

MOTION: Mr. Stephansky made a motion to go into Executive Session to discuss employee issues, seconded by Mr. Janaszek, with Mr. Stephansky, Mr. Janaszek, Mr. Besong, and Mr. Bradel in favor of. Mrs. Adipietro voted no.

MOTION: Mr. Janaszek made a motion to come out of Executive Session after discussing employee issues, seconded by Mrs. Adipietro, with all in favor.

Note: Mr. Stephansky left the meeting during the Executive Session.

ADJOURNMENT

MOTION: There being no further business, Mr. Besong made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager