

LEET TOWNSHIP BOARD OF COMMISSIONERS
November 12, 2018
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jim Janaszek, Jeff Besong and Donna Adipietro.

Also present:

Betsy Rengers, Manager
Zane Madden, Solicitor
Cindy Phillips, Treasurer
Bill Wanto, Chief
Bob Simmons, Lieutenant
Monica Sample, Resident
Mike Molinaro, Officer
Mark Brooks, Fire Chief

APPROVAL OF MINUTES

MOTION: Mrs. Adipietro made a motion to approve the minutes of the October 8, 2018 Board of Commissioners Meeting and October 10, 2018 Budget Meeting, as submitted, seconded by Mr. Janaszek, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Besong made a motion to approve the 10-2018 bill list, seconded by Mr. Janaszek, with all in favor.

2018 Budget to Actual:

MOTION: Mr. Janaszek made a motion to approve the 2018 Budget to Actual list, seconded by Mr. Stephansky, with all in favor.

Finance Report: Mr. Besong reported the reconciled balances as of 10-31-2018:

All funds are with First National Bank.

FNB General Fund	\$315,795.63
FNB Liquid Fuels	\$24,401.30
FNB Escrow Fund	\$28,406.91
FNB Emergency Reserve	\$1,214.28
FNB Fireman's Truck	\$16,852.93
FNB Capitol Reserve	\$12,452.02
PLGIT Class	\$2,425.59

Tax Collector's Report: reflects \$20,581.30 in unpaid taxes.

Manager's Report: Betsy Rengers reported:

1. In your packets you will find the millage rates from 1993-2019.
2. We received 3rd quarter documents from Univest including a Scope of Services and revenues paid out by the plans to Univest, along with a TCG Investment Advisory Invoice which has already been paid with Plan assets. A copy of the document is on file in my office, if you would like to review them.

LEET TOWNSHIP BOARD OF COMMISSIONERS

November 12, 2018

Minutes of the Board of Commissioner's Regular Meeting

3. FEMA approved our Hazard Mitigation Plan. The plan will expire and need to be updated by 2021.
4. The Allegheny County Side yards program continues for 12 Ambridge Ave. Allegheny County has moved to strike all liens on the property in court on November 14th.
5. The Planning Commission is still working on the Marcellus Shale Ordinance. Rob Herring from Nichols and Slagle has worked to update an ordinance written by Doug Shields for Leet Township. The Planning Commission would like permission from the Board to have Zane attend the next meeting this Thursday, November 15 to answer numerous questions about the proposed ordinance.

MOTION: Mrs. Adipietro made a motion to allow Solicitor Zane Madden to attend the November Planning Commission Meeting, seconded by Mr. Stephansky, with all in favor.

6. Fern Hollow donation:

MOTION: Mr. Janaszek made a motion to donate \$100.00 (one hundred dollars) to Fern Hollow, seconded by Mr. Besong, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read aloud the Public Works Report for November 2018, as submitted by Andy Wanto, Foreman:

Activities:

- Road Crew attended L-Tap winter maintenance classes in Monaca;
- Began prepping and installing winter equipment (snow plows, salt spreaders, etc.)
- Serviced all leaf blowers and seasonal equipment;
- Began leaf pickup season;
- Closed and winterized Plum Street Park;
- Removed dead trees from Plum Street Park that fell on to private property;
- Received insurance money from diesel fuel spill on Ambridge Avenue. Our oil dry supply was restocked for emergency management.

Upcoming Work:

- Put up holiday lights at Township Building for 1st annual "Gazebo Holiday Light Up Night" on November 28, 2018 from 7 p.m. to 8 p.m.
- Stand by for snowfall.

Solicitor's Report: Solicitor Madden reported:

- The Township does not have an ordinance on the books regarding parking in yards.
- I sent a Solicitor's letter to First National Bank for the TAN loan.
- Employees can be reimbursed with the Highmark Rebate. A short discussion was had around the issue. Ms. Phillips will work on options for the next meeting.

Engineer's Report: No report.

MS4 Report: No report.

Public Safety Report: Mr. Janaszek reported that there were 63 calls for the month of October and listed the various calls.

LEET TOWNSHIP BOARD OF COMMISSIONERS

November 12, 2018

Minutes of the Board of Commissioner's Regular Meeting

Mr. Janaszek did call in a report of a Solicitor in the area who did not have a permit.

Fire Department Report/Financials/Contract

Fire Chief Mark Brooks attended the meeting to answer questions about the financial reports that he submitted. A discussion was had about fundraising, debt service and updating the agreement between the Township and the Fire Department.

Health and Sanitation: No report.

QVCOG: Report in packets.

UNFINISHED BUSINESS

Approval of Ordinance 2018-03 and 2018-03A (2019 Budget and Millage)

Jeff Besong read the Budget Ordinance aloud along with the millage of 7.7 mills. After the 2017 General Audit, the Auditor strongly recommended to the Board the raising of taxes.

MOTION: Mr. Besong made a motion to approve Ordinance 2018-03 and 2018-03A setting the Budget and millage for 2019, seconded by Mr. Janaszek. Mr. Besong, Mr. Janaszek, Mr. Stephansky and Mrs. Adipietro voted in favor of. Mr. Bradel abstained from the motion because he did not attend the Budget meeting.

The Township did not buy the Flavaris property on Plum Street because the property could not be appraised. Mr. Janaszek will contact a different appraiser.

NEW BUSINESS

Resolution 2018-25 (FNB Tan Loan)

MOTION: Mr. Janaszek made a motion to approve Resolution 2018-25, for President Gary L. Bradel and Manager Betsy Rengers to sign for a \$150,000.00 TAN Loan at a 2.9% interest rate, seconded by Mr. Besong, with all in favor.

Resolution 2018-26 (CDBG Grant)

The Township has been awarded a \$70,000.00 Grant through the County for replacement of old sidewalks. A discussion was had around the issue.

MOTION: Mrs. Adipietro made a motion to approve sending in the application for the CDBG Grant, seconded by Mr. Janaszek. Mrs. Adipietro, Mr. Janaszek, Mr. Besong and Mr. Bradel were in favor of. Mr. Stephansky voted no.

Resolution 2018-27 (LTMA Appointment)

MOTION: Mr. Besong made a motion to approve Resolution 2018-27, appointing Fred Kellinger to the Leet Township Municipal Authority for a 5-year term, seconded by Mr. Janaszek, with all in favor.

Acceptance of Jeff Besong's Resignation from Police Commissioner Committee

Mr. Besong resigned from the Police Commissioner's Committee due to a conflict of interest.

Approval to Advertise Ordinance 2018-04 (Stormwater Management)

The Planning Commission has reviewed and recommended to the Board of Commissioners approval of the Stormwater Ordinance required by Allegheny County.

LEET TOWNSHIP BOARD OF COMMISSIONERS

November 12, 2018

Minutes of the Board of Commissioner's Regular Meeting

MOTION: Mr. Stephansky made a motion to approve advertisement of Ordinance 2018-04 Leet Township Stormwater Management, seconded by Mr. Janaszek, with all in favor.

PUBLIC PARTICIPATION

There was no public participation.

EXECUTIVE SESSION

MOTION: Mr. Janaszek made a motion to go into Executive Session to discuss employee issues, seconded by Mrs. Adipietro, with all in favor.

MOTION: Mr. Stephansky made a motion to come out of Executive Session after discussing employee issues, seconded by Mrs. Adipietro, with all in favor.

MOTION: Mr. Stephansky made a motion to approve employee contracts for Andy Wanto, Lou Simpronio and Cody Blumling, seconded by Mr. Besong, with all in favor.

President Gary Bradel made the following committee appointments:

Police Commission Co-chair: Donna Adipietro

Health and Sanitation Co-chair: Jeff Besong

ADJOURNMENT

MOTION: There being no further business, Mr. Stephansky made a motion to adjourn. The motion was seconded by Mrs. Adipietro, with all in favor.

Respectfully Submitted:

Betsy Rengers, Manager