

LEET TOWNSHIP BOARD OF COMMISSIONERS  
December 10, 2018  
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Gary Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jim Janaszek, and Donna Adipietro.

Also present:  
Betsy Rengers, Manager  
Zane Madden, Solicitor  
Cindy Phillips, Treasurer  
Angel Moore, Officer  
Mike Molinaro, Officer  
Tom Jones, Resident

**APPROVAL OF MINUTES**

**MOTION:** Mr. Janaszek made a motion to approve the minutes of the November 12, 2018 Board of Commissioners Meeting, as submitted, seconded by Mrs. Adipietro, with all in favor.

**APPROVAL OF BILLS PAYABLE**

**MOTION:** Mr. Janaszek made a motion to approve the 11-2018 bill list, seconded by Mr. Stephansky, with all in favor.

**2018 Budget to Actual:**

Ms. Phillips reported that the 2018 Budget to Actual expenses were less than expected and the revenues were slightly higher.

**Finance Report:** Ms. Phillips reported the reconciled balances as of 11-2018:

All funds are with First National Bank.

FNB General Fund	\$290,625.84
FNB Liquid Fuels	\$21,173.35
FNB Escrow Fund	\$28,406.91
FNB Emergency Reserve	\$1,235.04
FNB Fireman's Truck	\$16,873.71
FNB Capitol Reserve	\$12,467.37
PLGIT Class	\$2,425.59

Ms. Phillips reported that Health South had won a reassessment of valuation from Allegheny County which resulted in a significant decrease in valuation. We will take a tax hit and the reassessment will require a refund from the Township. The refund information has not come through to the Tax Collector yet. The Township lost \$14,675.01 in tax revenue from the property the school district purchased. A discussion was had about reopening the Budget and moving the first meeting to January 7, 2019 for this purpose.

**Tax Collector's Report:** No report.

**Manager's Report:** Betsy Rengers reported:

- We received our Winter maintenance check from Penn Dot in the amount of \$4,754.19 for Main Street/Little Sewickley Creek.

LEET TOWNSHIP BOARD OF COMMISSIONERS

December 10, 2018

Minutes of the Board of Commissioner's Regular Meeting

- We are in the process of creating a calendar of events to celebrate our 150 Anniversary.
- I will begin working on the Newsletter soon. Please let me know if there is anything you would like to be included.
- Franklin Park is considering a Marcellus Shale lease at Linbrook Park on Big Sewickley Creek Road. A short discussion was had around the issue.

**COMMITTEE REPORTS**

**Public Works Report:** Mr. Stephansky read aloud the Public Works Report for December 2018, as submitted by Andy Wanto, Foreman:

**Activities:**

- Picked up 82 loads of leaves to date.
- Leaf pickup has been extended to December 17<sup>th</sup> due to weather and equipment breakdowns.
- Completed all repairs on the back hoe.
- Ordered 2 tri-axel loads of salt, approximately 50 tons at \$70.00 per ton.
- Removed a large pine tree that fell on Kenny Drive field.
- Decorated Twp. Building for light up night on Wednesday, November 28<sup>th</sup>. Approximately 30 residents attended, as well as the entire Public Works crew. A discussion was had about the event and the Board thanked the Public Works crew for a job well done.

**Upcoming Work:**

- Wrap up leaf pickup.
- Ordered one more load of salt before the end of the year due to the rumors of a salt shortage.

**Solicitor's Report:** No report.

**Engineer's Report:** No report.

**MS4 Report:** No report.

**Public Safety Report:** Mr. Janaszek reported that there were 47 calls for the month of November and listed the various calls.

**Fire Department Report:** The Report was presented to the Board.

**Health and Sanitation:** Recently, there has been talk of impending changes to the way that we recycle. Other municipalities are implementing changes. A discussion was had around the issue. Ms. Rengers had not been notified of any changes but will e-mail the Waste Management rep to make sure.

**QVCOG:** No report.

**QVSD Report:** The school district is in the process of buying more property mostly located in Leetsdale.

**UNFINISHED BUSINESS**

**Approval of Ordinance 2018-04 (Stormwater Management Ordinance):**

**MOTION:** Mr. Janaszek made a motion to approve Ordinance 2018-04 Stormwater Management, seconded by Mr. Stephansky, with all in favor.

LEET TOWNSHIP BOARD OF COMMISSIONERS

December 10, 2018

Minutes of the Board of Commissioner's Regular Meeting

**2018 Paving Project Payment**

**MOTION:** Mr. Stephansky made a motion to approve the 2018 Paving Project check, in the amount of \$15,105.91 payable to Leetsdale Borough, seconded by Mr. Janaszek, with all in favor.

**Bartlett Tree:** A discussion was had about the unpaid Bartlett Tree Invoice. Ms. Phillips has been auditing the account due to Bartlett sending invoices that did not showing credits when the Township had credit. The issue will be resolved by Wednesday.

**Depreciation Schedule:** Mr. Stephansky would like to see the Asset Depreciation Schedule for depreciable assets. Mr. Hyjek had developed a schedule for large equipment. The Auditor had recommended putting funds aside for equipment purchases.

**Internet Connectivity:** Ms. Phillips has had issue connecting to the internet with the old Verizon system. Betsy Rengers had the Wi-Fi box replaced and then considered moving to Comcast. The Comcast rep did not seem that knowledgeable about his system. The firewalls that we need to have in place may not be compatible with Comcast. A discussion was had around the issue.

**NEW BUSINESS**

**Approval to Advertise 2019 Board of Commissioners Meeting Dates**

**MOTION:** Mr. Stephansky made a motion to approve advertisement of the 2019 Board of Commissioners meeting dates pending the change for the date in January from the 14<sup>th</sup> to the 7<sup>th</sup>, seconded by Mr. Janaszek, with all in favor.

**Approval to Advertise 2019 Planning Commission Meeting Dates**

**MOTION:** Mr. Janaszek made a motion to approve advertisement of the 2019 Planning Commission meeting dates, seconded by Mrs. Adipietro, with all in favor.

**Resolution 2018-28 (Allegheny Co. Sideyards-96 Main Street)**

A discussion was had about the side yards program. We had two properties in the process; one dropped out (3 Ambridge), but the other is still in the process (12 Ambridge). There are two new applications: 96 Main and 132 Mound.

**MOTION:** Mr. Janaszek made a motion to approve Resolution 2018-28, Allegheny Co. Side yards Program-96 Main Street, seconded by Mrs. Adipietro, with all in favor.

**Resolution 2018-29 (Allegheny Co. Sideyards-132 Mound Street)**

**MOTION:** Mr. Janaszek made a motion to approve Resolution 2018-29, Allegheny Co. Side yards Program-132 Mound Street, seconded by Mrs. Adipietro, with all in favor.

**Resolution 2018-30 (Zoning Hearing Board Appointment)**

**MOTION:** Mr. Janaszek made a motion to approve Resolution 2018-30, re-appointing Terry Soster to the Zoning Hearing Board for a four-year term, seconded by Mr. Stephansky, with all in favor.

**Resolution 2018-31 (Police Pension Employee Contribution Elimination)**

**MOTION:** Mr. Janaszek made a motion to approve Resolution 2018-31, eliminating employee contributions from the Police Pension Plan, seconded by Mr. Stephansky, with all in favor.

LEET TOWNSHIP BOARD OF COMMISSIONERS

December 10, 2018

Minutes of the Board of Commissioner's Regular Meeting

**Resolution 2018-32 (Non-Uniformed Employee Contribution Elimination)**

**MOTION:** Mr. Janaszek made a motion to approve Resolution 2018-32, eliminating employee contributions from the Non-Uniformed Pension Plan, seconded by Mrs. Adipietro, with all in favor.

**Resolution 2018-33 (Adoption of 2015 UCC Codes)**

**MOTION:** Mr. Janaszek made a motion to approve Resolution 2018-33, adopting the 2015 UUC Codes, seconded by Mr. Stephansky, with all in favor.

**Highmark Rebate**

At our last meeting, the Board had asked Ms. Phillips to formulate scenarios for options to divide the 2017 Medical Loss Ratio Highmark Rebate, if the Board chose to do so. Ms. Phillips reviewed the scenarios with the Board. A discussion was had about percentages that are paid into the plan. The rebate is for the total coverage of the Township. The rebate check is for the premium. Mr. Stephansky pointed out that the Police Contract requires that the officers pay in 5% percent of their premiums. Refunding more would be a breach to the contract. The Township pays 95% of the policy. The Officers should not pay more. A discussion was had around the issue. Ms. Phillips will take that into consideration and look at the numbers again.

**PUBLIC PARTICIPATION**

There was no public participation.

**EXECUTIVE SESSION**

**MOTION:** Mr. Stephansky made a motion to go into Executive Session to discuss employee issues, seconded by Mr. Janaszek, with all in favor.

**MOTION:** Mrs. Adipietro made a motion to come out of Executive Session after discussing employee issues, seconded by Mr. Janaszek, with all in favor.

**MOTION:** Mrs. Adipietro made a motion to approve Cindy Phillips' contract at 32 hours a week as Secretary/Treasurer at \$16.00 per hour, with hospitalization conditional on her paying a percentage of the hospitalization, pending review by the Solicitor, seconded by Mr. Janaszek. Mrs. Adipietro, Mr. Bradel and Mr. Janaszek voted in favor of. Mr. Stephansky was opposed.

**MOTION:** Mr. Janaszek made a motion to appoint Mike Molinaro as Senior Patrol Officer, seconded Mrs. Adipietro, with all in favor.

**ADJOURNMENT**

**MOTION:** There being no further business, Mr. Stephansky made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:  
*Betsy Rengers, Manager*