

LEET TOWNSHIP BOARD OF COMMISSIONERS
April 9, 2018
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jeff Besong, Jim Janaszek and Donna Adipietro.

Also present:
Betsy Rengers, Manager
Zane Madden, Solicitor

TREASURER'S POSITION CANDIDATES

Gary Bradel spoke to the Candidates for the Treasurer's position. Each candidate introduced themselves to the Board and were given instructions that the Board would discuss the resumes in Executive Session and each would be called in for a meeting with the Commissioners if their resume was accepted. If not, they would be notified. The candidates were thanked for coming.

APPROVAL OF MINUTES

MOTION: Mr. Stephansky made a motion to approve the minutes of the March 12, 2018 Board of Commissioners Meeting, as submitted, seconded by Mr. Janaszek, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Janaszek made a motion to approve the March 2018 bill list, seconded by Mrs. Adipietro, with all in favor.

MOTION: Mr. Janaszek made a motion to approve the March Bank Transfer List, seconded by Mr. Besong, with all in favor.

Manager's Report: Betsy Rengers reported:

- We received the GASB 68 Reports for the Uniformed and Non-Uniformed Pension Plans from Univest. These reports have been forwarded to the Auditor and will be included in the 2017 Township Audit.
- I have cancelled the Verizon FIOS TV Plan and added the free Comcast Service.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read aloud the Public Works Report for April as submitted by Andy Wanto, Foreman:

Activities:

- Installed a new gate at back entrance to Plum Street Park;
- Removed volleyball net and cleaned up flood debris;
- 2015 Dump Truck Repair and inspection;
- Swept all streets;
- 7 snow call outs;
- Patched potholes;
- Call for downed tree;
- Assisted in folding the newsletter;

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Upcoming Work:

- Grass cutting;
- Store winter maintenance equipment.

MS4 Report: Keep Leet Neat will be held on Saturday April 21.

Public Safety Report: Mr. Janaszek reported that there were 53 calls for the month of March and listed the various calls.

Finance Report: Mr. Besong reported as of March 31, 2018:

All funds are with First National Bank.

FNB General Fund	127,841.04
FNB Liquid Fuels	\$50,995.61
FNB Escrow Fund	\$6,686.91
FNB Emergency Reserve	\$1,130.43
FNB Fireman's Truck	\$16,775.32
FNB Capitol Reserve	\$12,379.90
FNB Debit Card Fund	closed

Health and Sanitation: No report.

QVCOG: No report.

Tax Collector: No report.

Solicitor's Report: No report.

Engineer's Report: No report.

Fire Department Report: Mr. Bradel reported:

- In March the Department responded to the five calls listed on the report. Held three training drills and a monthly business meeting.
- Attended a mutual aid fire practice with Ambridge on March 26th. The topic was emergency responder decon in preparation for the radiological release from the Beaver Valley nuclear plant. Ambridge Fire Department is a designated emergency responder decontamination site.

QV School District Report: More property has been purchased which is a tax loss for the Township.

UNFINISHED BUSINESS

Resolution 2018-12 (Setting Approval for Expenditures over \$500.00)

MOTION: Mr. Janaszek made a motion to approve Resolution 2018-12, setting approval by the President, Department Chairman or Manager for expenditures over \$500.00, seconded by Mr. Besong, with all in favor.

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NEW BUSINESS

Marcellus Shale Ordinance

MOTION: Mr. Stephansky made a motion to send the Marcellus Shale Ordinances to the Planning Commission for review, seconded by Mr. Janaszek, with all in favor.

Sewickley Memorial Day Donation

MOTION: Mr. Stephansky made a motion to donate \$100.00 to the Sewickley Memorial Day Fund, seconded by Mr. Janaszek, with all in favor.

QVAA: The Quaker Valley Ambulance Authority would like to attend a meeting to discuss all that they offer to residents.

CORRESPONDENCE

Mr. Bradel read aloud a letter he received a letter from a resident regarding the placement of "no trespassing" signs in their neighbor's yard. A discussion was had around the issue.

PUBLIC PARTICIPATION

Jean-Sebastien Valois and Harry Dilmore from Kilbuck Township came to talk about the financial services that the COG offers, to see if we would be interested in using their services.

EXECUTIVE SESSION

MOTION: Mrs. Adipietro made a motion to go into Executive Session to discuss personnel issues, seconded by Mr. Besong, with all in favor.

MOTION: Mr. Besong made a motion to come out of Executive Session after discussing personnel issues, seconded by Mr. Janaszek, with all in favor.

MOTION: Mr. Besong made a motion to establish a hiring committee with Mr. Stephansky and Mrs. Adipietro as co-chairs and Ms. Rengers to interview candidates for the Treasurer's position, seconded Mr. Janaszek, with all in favor.

ADJOURNMENT

MOTION: There being no further business, Mr. Stephansky made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:
Betsy Rengers, Manager