

LEET TOWNSHIP BOARD OF COMMISSIONERS
September 12, 2016
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Susan Barness, John Stephansky, and Jim Janaszek.

Also present:

Bill Rodgers, Solicitor

Dan Slagle, Engineer

Wayne Hyjek, Mgr. /Treasurer

Betsy Rengers, Assistant Manager/Sec.

Andy Wanto, Public Works

Gerry Peckol, Resident

Tom Jones, Resident

Carolyn Versyla, Resident

APPROVAL OF MINUTES

MOTION: Mrs. Barness made a motion to approve the minutes of the August 8, 2016 meeting, as submitted, seconded by Mr. Stephansky, with all in favor.

APPROVAL OF BILLS PAYABLE

Mrs. Barness noticed the payment for phone services in the amount of \$2200.00 with \$1600.00 for cell phones. Mr. Hyjek explained that we switched carriers and we will be receiving a \$1200.00 credit. Mrs. Barness noted that the total budget for phones is \$10,482.00.

MOTION: Mrs. Barness made a motion to pay the bills listed on Bill List 08-2016, seconded by Mr. Stephansky, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read the Public Works Report for September as submitted by Richard Watach, Public Works Foreman:

Total Man Hours: 726

Activities:

- 62 hours cutting grass and weeds.
- 46 hours painting traffic lines on streets.
- 21 hours backfilling new asphalt wedge curbs in Quaker Heights.
- 16 hours working on the island at Pilgrim Drive.
- 39 hours on crack seal.
- 24 hours repairing the catch basin and a sink hole at the end of Colonial Drive.
- 6 hours on MS4 work.
- 5 hours responding to PA One Calls.

General Information

- Pilgrim Drive, Alden Drive, Settlers Drive, the Kenney Drive section in the Woods of Quaker Heights and Mound Street were paved.

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Upcoming Work:

- Catch basin cleaning.
- Prepare equipment for leaf season.

MS4 Report: Ms. Rengers explained that over the past year she and Mr. Wanto worked on the written MS4 plan and the public outreach plan for the Township. The Public Outreach Plan was blessed by the engineer and then set in motion. Ms. Rengers worked a booth at the Sewickley Harvest Fest on September 10th as part of the outreach plan.

Public Safety Report: Mr. Janaszek reported that there were 94 calls in August. Mr. Janaszek listed the various types of calls.

Finance Report: Mrs. Barness reported that as of 8/31/2016:

FNB General Fund	\$133,563.69
FNB Liquid Fuels	\$49,384.25
FNB Escrow	\$21,263.33
FNB Emergency Reserve	\$1,125.30
FNB Fireman's Truck Fund	\$132,027.29
FNB Capitol Reserve	\$195,990.60
FNB Debit Card Fund	\$576.28
PLGIT Class	\$5,717.62

Treasurers/Manager's Report: Mr. Hyjek reported:

There was some damage to the road surface on Water Street in Leet Acres. The Engineer will find out the cost to repair the road so we can bill Hudson Tree Service.

Health and Sanitation: No report at this time.

Tax Collector: Mr. Hyjek reported that for the month of May:

Total Tax Collectable: \$769,507.67

To Date Collected: \$653,256.63

Discounts to Date: \$11,904.34

Unpaid Taxes: \$102,956.45

Solicitor's Report: Mr. Rodgers reported:

- Mr. Rodgers has been working on the Developers Agreement for Three River Trust and will make some revisions before it is signed.

Engineer's Report: Mr. Slagle reported:

1. MS4: The next report will be due on May 30, 2018.
2. 2015 ACDD Grant Application- for Maple Alley Storm Sewer contracts have not been received yet.
3. 2016 ACDD Grant Applications - The ACDD/QVCOG awarded a Grant for the Mound Street Park Project for the ADA sidewalk only. We will check to see if the project needs to be bid out before moving forward.

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4. 2017 ACDD Grant Application: The pre-application for the 2017 ACDD/QVCOG Grant Application has been submitted: one for Mound Street Playground Equipment Project for \$69,000.00 and one for Ambridge Avenue Park Fitness Equipment Project in the amount of \$65, 00.00. These are pre-applications to see if the projects will be accepted.
5. 132 Mound Street Demolition Project – Continental Construction was the low bidder at \$10,000.00 and has been awarded. We will have a pre-construction meeting with them to insure that no damage is done to the new paving on Mound Street.
6. Three Rivers Trust Edgeworth Estate –The Developer will post a Bond in the amount of \$112,600.00 and a cash Bond of \$7,000.00 to cover professional fees. They have reimbursed all fees so far.
7. Columbia Gas/NiSource Gas line Replacement Project – Columbia Gas agreed to pick up 2/3rds of the paving cost for Mound Street. The total cost was \$21,317.29 and they will pay for \$12,915.03 leaving us with a balance of \$8,402.00.
8. 2015/2016 Paving Project: Alden and Mound Street were added and most of Kenney Drive was deleted. The paving project is complete and came in at \$177,141.71. Mr. Slagle has prepared and is recommending approval of a Reconciliation Change Order Number 1 decreasing the original bid of \$236,704.00 down to \$177,141.71 by \$59,562.71. The total is \$164,226.68 for the Township. To complete Quaker Heights we will need to pave the rest of Kenney and three cul de sacs.

MOTION: Mrs. Barness made a motion to accept Reconciliation Change Order #1 decreasing the original bid by \$59,562.71, seconded by Mr. Janaszek, with all in favor.

MOTION: Mrs. Barness made a motion to approve Final Estimate #1 to Shields Paving in the amount of \$177,141.71, seconded by Mr. Janaszek, with all in favor.

Mrs. Barness would like for the Township to consider handicapped accessible playground equipment when considering equipment purchases.

A short discussion was had about the new sewer line placement on Camp Meeting Road.

Fire Department Report: Mr. Bradel reported:

- The Annual Fund Drive Letter has been mailed.
- All loans for the new truck have been approved and finalized; delivery is anticipated in early 2017.
- New radios have been ordered to facilitate the switch to Allegheny County 911.

UNFINISHED BUSINESS

Approval of Ordinance 2016-05(SALDO Language Amendment)

This ordinance was recommended by the Engineer and the Planning Commission. This ordinance provides that when grading two or more acres of land, you must file for a grading permit.

MOTION: Mr. Stephansky made a motion to approve Ordinance 2016-05 amending the SALDO language regarding a grading permit for 2 acres or more, seconded by Mr. Janaszek, with all in favor.

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Approval of Resolution 2016-10 (Employee Manual)

A discussion was had about Social Security and whether the language should be changed to say that some employees are eligible and some are not since full time employees covered by the Pension are not eligible for Social Security and the part time employees are. Mr. Rodgers felt that the language was sufficient.

MOTION: Mr. Stephansky made a motion to approve Resolution 2016-10 to adopt the Employee Manual, seconded by Mr. Janaszek, with Mr. Bradel, Mr. Stephansky and Mr. Janaszek in favor of and Mrs. Barness opposed. The motion carried.

Approval to Advertise Ordinance 2016-6 (Holding Tank Ordinance)

Three Rivers Trust is building a sugar house to process maple sugar. The building will only be occupied a few months out of the year, so they want to install a holding tank for the sewage. They will have to post a bond to cover the costs if the Township would have to step in to maintain it. Mr. Rodgers and Mr. Slagle will change some of the wording and we will discuss it at the next meeting.

Approval of Garbage Bid from Waste Management

The bids were presented to the Commissioners. A discussion was had about the increase in prices for the recommended bid offering the same services, services offered and possibly going out for another bid. This was a QVCOG bid and with a yearly increase of 2.5%.

MOTION: Mr. Stephansky made a motion to accept E-waste Option B from Waste Management, seconded by Mr. Janaszek, with Mr. Bradel, Mr. Stephansky and Mr. Janaszek in favor of. Mrs. Barness was opposed.

NEW BUSINESS

Donation to Quaker Valley Hockey Association

The Board felt it was not appropriate to support one team member only.

PUBLIC PARTICIPATION

Carolyn Versyla, Quaker Heights resident, stated that when she worked for Rochester Township, Waste Management extended a 10% discount to senior citizens who paid their bill for the entire year. Ms. Rengers will contact Waste Management to see if this discount is available.

Mrs. Versyla asked if the asphalt receipts were collected during the paving project and they were collected by the Engineer. There is some ponding at the end of Pilgrim Drive and Mr. Slagle will look into it.

There is a parking issue on Pilgrim Drive. Andy Wanto, Code Enforcement Officer, stated the issue is at a group home and the cars are for the visiting nurses. He is working with them to alleviate the issue.

Liquid Fuels monies are used for the purchase of salt and street light payments. The improvements at the island in Quaker Heights are nice and any damage done to the park at Quaker Heights by the contractor will be repaired.

Mrs. Versyla brought a letter from Joyce Cortese, 230 Kenney Drive. Mr. Hyjek read the letter aloud regarding a complaint about her neighbor and the fact that they have been draining their hockey rink into her back yard for the past 6 years and the destruction the water is causing to her yard, trees and block wall. Ms. Rengers has talked to Mrs. Cortese several times about this issue and referred her to Mr. Luff. Mr. Luff explained to Mrs. Cortese that this is a neighbor to neighbor complaint and she should come to the office to fill out a complaint form before he or Mr. Wanto could get involved. A discussion was had around the issue.

Mrs. Versyla would like a copy of the Budget and the current P&L.

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Gerry Pekol, Fair Oaks resident, complained that her neighbor has 10' high hedges and it almost caused an accident. There are two cars parked behind her home that are causing issues for her as well. Mr. Wanto will look into the issue.

Tom Jones, Quaker Heights resident, complained about Waste Management spilling garbage juice on the roadway. Mr. Hyjek will contact Waste Management about the issue

ADJOURNMENT

MOTION: There being no further business, Mr. Janaszek made a motion to adjourn. The motion was seconded by Mrs. Barness, with all in favor.