

LEET TOWNSHIP BOARD OF COMMISSIONERS  
March 14, 2016  
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:15 p.m. by President Bradel in the Leet Township Municipal Building. Commissioners present were Gary Bradel, Jim Janaszek, and John Stephansky.

Also present:

Bill Rodgers, Solicitor

Wayne Hyjek, Mgr. /Treasurer

Betsy Rengers, Assistant Manager/Sec.

Andy Wanto, Public Works

**APPROVAL OF MINUTES**

**MOTION:** Mr. Stephansky made a motion to approve the minutes of the February 8, 2016, as submitted, seconded by Mr. Janaszek, with all in favor.

**APPROVAL OF BILLS PAYABLE**

**MOTION:** Mr. Janaszek made a motion to pay the bills listed on Bill List 03-16, seconded by Mr. Stephansky, with all in favor.

**COMMITTEE REPORTS**

**Public Works Report:** Mr. Stephansky read the Public Works Report as submitted by Richard Watach, Public Works Foreman:

Total Man Hours: 622

*Activities:*

- 165 hours on snow removal, crews out 13 times so far this winter.
- 54 hours on street signs and post work.
- 16 hours installing wooden fence at the township storage yard.
- 19 hour working on equipment.
- Andy Wanto and Lou Simpronio attended pesticide classes.
- A safety meeting was held to discuss work shop hazards.

*Upcoming Work:*

- Grass Cutting
- Install new playground equipment at Quaker Heights Park.

**Public Safety Report:** Mr. Janaszek reported that there were a total of 68 calls responded to in February.

- 911 Calls: 4
- Assisted other Departments: 14
- Accident calls: 3
- Snow removal: 5
- Ambulance calls: 6
- Traffic stops: 18
- Domestic: 3
- Family Disputes: 3
- Child Custody: 2
- PFA: 1
- Suspicious persons: 4
- Welfare Checks: 2

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**Finance Report:** Ms. Rengers gave the following report:

FNB General Fund	\$71,993.83
FNB Liquid Fuels	\$17,101.28
FNB Escrow Fund	\$17,664.96
FNB Emergency Reserve	\$1,124.46
FNB Fireman's Truck Fund	\$131,827.80
FNB Capitol Reserve	\$62,395.79
FNB Debit Card Fund	\$796.35

**Tax Collector:** All bills have gone out and we are receiving money at this time.

**Treasurers/Manager's Report:** Mr. Hyjek reported:

- Mr. Hyjek will contact Russell Standard to see when they are going to repave Leet Acres.
- Liquid Fuels made a deposit of \$44,338.29 on March 1<sup>st</sup>.
- At the QVCOG Manager's meeting the draft of the new garbage contract was approved and will be sent to the Board of Director's for approval of advertisement. A meeting with major haulers has been scheduled for April 20<sup>th</sup>.
- Residents will receive a \$0.15 reduction in their garbage bills per quarter for the rest of the year starting April 1st.
- The new Police Car was put into service on March 4.
- A copy of the Audit has been placed in your packets. It has been filed and advertised in a timely fashion.
- There is a copy of the advertisement for road bids. The bids will be opened on April 7<sup>th</sup> and ready for the April 11<sup>th</sup> meeting. The bids include the entire length of Kenney, Pilgrim, Settlers and Alden and wedge curbs with traditional paving and FB3. The cul de sacs are not included. Alden will be added to the bid.

**Health and Sanitation:** No report at this time.

**QVCOG Report:** The Executive Director search is narrowing down. The Managers are meeting with the County to discuss the 2017 CDBG Projects. Ms. Rengers and Mr. Wanto are working with the Engineer to come up with projects for CD42.

**Solicitor's Report:** Mr. Rodgers reported:

- The Annual Audit Letter was prepared for Fabian O'Connor
- A new Agreement was written for Mr. Wanto to include his Code Enforcement wages.
- Indemnification language was added to the Plum Street Park Rental Application.
- Mr. Rodgers will prepare the garbage ordinance and provide language for PODs, Bagsters and dumpsters.

**Engineer's Report:** No report at this time.

**Fire Department Report:** Mr. Bradel reported that the department is in the process of specifying and acquiring quotes for the purchase of a new engine. Currently the 1<sup>st</sup> out engine is 20 years old and has been requiring an increased amount of mechanical maintenance. The anticipated contract for the new engine could be executed in March for delivery of the new engine towards the end of the year.

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**UNFINISHED BUSINESS**

**Adoption of 2016-01 (Codification of Ordinances):**

**MOTION:** Mr. Janaszek made a motion to adopt Ordinance 2016-01 Leet Township Codification of Ordinances., seconded by Mr. Stephansky, with all in favor.

**Approval of Ordinance 2016-02 (Amendment to the Non-Uniformed Pension DROP Ordinance):**

**MOTION:** Mr. Stephansky made a motion to adopt Ordinance 2016-02 amending the Non-Uniformed Pension Drop retirement age from 60 to 57, seconded by Mr. Janaszek, with all in favor.

**Code Enforcement Officer Wages:**

**MOTION:** Mr. Stephansky made a motion to accept the Code Enforcement Officer wage modification seconded by Mr. Janaszek, with all in favor.

**NEW BUSINESS**

**Approval of Advertisement for 2016 Paving Project:**

**MOTION:** Mr. Stephansky made a motion to advertise the 2016 Paving Project, seconded by Mr. Janaszek, with all in favor.

**Portnoff Delinquent Letters**

A sample of the Portnoff Delinquent Letters has been included in the packets.

**Leet Township Municipal Authority Rate Revisions**

A copy of the Leet Township Municipal Authority Rate Revisions has been included in the packet. The Special Rate District (Olde Sewickley Highlands) had a rate change.

**Approval of Resolution 2016-7 (Allegheny County 2016 Hazard Mitigation Plan)**

**MOTION:** Mr. Stephansky made a motion to approve of Resolution 2016-7 to participate in the Allegheny County 2016 Hazard Mitigation Plan, seconded by Mr. Janaszek, with all in favor.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

**MOTION:** There being no further business, Mr. Janaszek made a motion to adjourn. The motion was seconded by Mr. Stephansky, with all in favor.