

LEET TOWNSHIP BOARD OF COMMISSIONERS
April 11, 2016
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Jim Janaszek, Susan Barness and Jeff Besong.

Also present:

Bill Rodgers, Solicitor

Dan Slagle, Engineer

Wayne Hyjek, Mgr. /Treasurer

Betsy Rengers, Assistant Manager/Sec.

Andy Wanto, Public Works

Mark Brooks, Fair Oaks Fire Chief

APPROVAL OF MINUTES

MOTION: Mr. Janaszek made a motion to approve the minutes of the March 14, 2016, as submitted, seconded by Mrs. Barness, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mrs. Barness made a motion to pay the bills listed on Bill List 04-16, seconded by Mr. Janaszek, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Hyjek read the Public Works Report as submitted by Richard Watach, Public Works Foreman:

Total Man Hours: 550

Activities:

- 17 hours cutting grass.
- 21 hours on street sign work.
- 16 hours installing cement block at Plum Street Park.
- 11 hours patching potholes.
- 23 hours working in the playgrounds.
- 12 hours removing the old and installing new fence at Lunak and Watson.
- 35 hours working on equipment.
- 6 hours on leaf compost.
- 18 hours getting Plum Street Park ready for use.
- 16 hours installing new floor and painting trailer.
- 8 hours installing new piece of playground equipment at Quaker Heights Park.
- Safety meeting was held regarding safe hauling of our trailer and playground safety checks.

Upcoming Work:

- Street Sweeping;
- Grass cutting;
- Installation of fall zone material under the playground equipment.

Public Safety Report: Mr. Janaszek reported that 52 calls were responded to in March.

- 2 alarm calls;
- 2 simple assault calls;
- 17 assist other agencies;

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- 2 accidents, non-reportable;
- 2 accidents, reportable;
- 6 ambulance calls;
- 4 animal complaints;
- 2 child custody;
- 1 civil complaint;
- 1 computer fraud;
- 2 domestic abuse;
- 1 dumping
- 1 fire call;
- 1 identity theft;
- 3 misc. calls;
- 1 missing persons;
- 1 shots fired;
- 1 snow removal;
- 2 suspicious;
- 10 traffic citation.

Finance Report: Mrs. Barness gave the following report:

FNB General Fund	\$67,437.29
FNB Liquid Fuels	\$59,620.31
FNB Escrow Fund	\$17,669.46
FNB Emergency Reserve	\$1,124.60
FNB Fireman's Truck Fund	\$131,861.39
FNB Capitol Reserve	\$62,411.69
FNB Debit Card Fund	\$768.36

Treasurers/Manager's Report: Mr. Hyjek reported:

- Keystate Publishers completed the Code Book and we have received 15 copies and CD's and the ordinances are on the website. We will meet with General Code to see what they will charge to take over.
- Credit card payments are now accepted.
- Liquid Fuels will conduct an Audit on April 14th.
- We had a hearing for 52 Plum Street on April 6th. The judge continued the hearing for 30 days for Mr. Flevaris to come into compliance.
- Betsy, Andy and Wayne attended a MS4 Workshop.
- The HealthSouth final payment for Real Estate Tax Assessment of \$45,809.67 was deducted from their bill and they have a balance due this year in the amount of \$3,107.03. They are back on the books.
- Mr. Slagle will report on Leet Acres.

Health and Sanitation: No report at this time.

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QVCOG Report: Ms. Rengers attended the Board of Directors Meeting on March 16th in Avalon. General business was discussed. The garbage bid was not voted on due to the fact that some Board Members felt they had not seen the information. We will vote on the advertisement of the bids next month.

Ms. Rengers and Mr. Hyjek attended the Managers Meeting on March 23rd in Emsworth. The County met with the Managers to discuss 2017 CDBG projects and other grant opportunities.

Tax Collector: Mrs. Wanto reported that she has collected \$68,237.54 in taxes in March.

Solicitor's Report: Mr. Rodgers reported:

- There was a hearing on the Flevaris property which was continued for 30 days. The goal of the hearing is to have the resident come into compliance.
- Keystone has provided the codified ordinance which now allows us to update other ordinances such as the PODs, Bagsters and Dumpsters, and the overhauling the garbage ordinance.

Engineer's Report: Mr. Slagle reported:

- **Municipal Separate Storm Sewer System (MS4)** - We met with the Manager and MS4 coordinator regarding compliance monitoring. PaDEP has started Random Compliance Audits. Please assemble/document MS4 action by the Township.
- **2016 ACDD Grant Applications** - The ACDD/QVCOG awarded a Grant for the Mound Street Park Project.
- **2015 ACDD Grant Applications** - The ACDD/QVCOG awarded a Grant for the Maple Alley Storm Sewer Project. The contracts have not yet been issued for this project by ACDD/QVCOG.
- **Case Subdivision** - We understand that the Developer plans to proceed with the construction of this previously subdivided plan. This plan will be discussed at the next Planning Commission meeting on 4/11/2016.
- **Subdivision and Land Development Ordinance (SALDO)** - We are currently updating the Township's SALDO in preparation of increased development in the Township.
- **Three Rivers Trust Edgeworth Estate** - We have met with the Developer's Engineer and Manager to discuss plans to relocate the existing house into Leet Township and to build a new estate in Edgeworth Borough.
- **Columbia Gas/NiSource Gas line Replacement Project** - We have reviewed the revised construction drawings which reveal the true number of cuts across the Township road system. We prepared a detailed letter of restoration expectations.
- **2014 Paving Project** - We contacted Russell Standard regarding sealing the cracks this year. The Township holds a 100% Maintenance Bond to ensure proper completion in the spring. They will mill and replace the surface.

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- **2015/2016 Paving Project** - We have completed the design, construction drawings, specifications and Contract Documents for the 2015/2016 Paving Project which now includes the all of Kenny/Pilgrim and Settlers Drive. Bids were opened on April 7, 2016 with the low bidder being Shields Paving with a total combined cost of \$236,704. The contractor agrees to downsize the project using the quoted unit prices to the Budgeted \$171,000.

A discussion was had about the project. The issue is tabled until the next meeting.

- Leetsdale is extending the sewer line into Bell Acres. Leet Township Municipal Authority will be receiving a force main and about \$50,000.00 for the project. The force main value is around \$300,000.00. A discussion is had around the issue.

Fire Department Report: Fair Oaks Fire Chief Mark Brooks reported that the a bid for a new fire truck has been awarded. The old truck is 21 years old. The Fire Department will be requesting \$121,000.00 of the \$131,000.00 Township’s fire truck fund and pay for the rest through bank and state loans. This truck will be compliant with all safety standard. The fire department may sell equipment not needed. The cost of the new truck is \$448,980.00. The truck is basically the same type of truck as the old one. There will be an ad in the paper for the state loans. The truck is anticipated to be delivered in 2017.

UNFINISHED BUSINESS

Opening of Police SUV Bids: Mr. Hyjek opened and read aloud the bids:

Michele and Antani Brown	\$3,000.00
Chicago Motors	\$3,407.00
Kurt Whitney	\$2,800.00
Yousef Dabbagh	\$3,208.00
Kurt Whitney	\$3,100.00

MOTION: Mrs. Barness made a motion to award the police SUV to the highest bidder, Chicago Motors, in the amount of \$3407,00, seconded by Mr. Janaszek, with all in favor.

MOTION: Mr. Janaszek made a motion to authorize Wayne Hyjek to sign the papers to sell the car, seconded by Mrs. Barness, with all in favor.

Approval of the COG/County/Twp. Agreement for demolition of 132 Mound Street:

MOTION: Mr. Janaszek made a motion to approve the COG/County/Twp. Agreement for demolition of 132 Mound Street, seconded by Mrs. Barness with all in favor.

A lien is not required for this property.

NEW BUSINESS

Contribution to Sewickley Memorial Day Fund:

MOTION: Mr. Janaszek made a motion to donate \$100.00 to the Sewickley Memorial Day Fund, seconded by Mrs. Barness, with all in favor.

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Authorize Wayne Hyjek to sign all documents in reference to the Liquid Fuels Audit:

MOTION: Mr. Janaszek made a motion to authorize Wayne Hyjek to sign all documents regarding the Liquid Fuels Audit.

Vacant House on Main/Orchard:

A discussion was had about a house located at the corner of Main/Orchard and if the homeowner owes the Township any money and if someone is living in the house.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

MOTION: There being no further business, Mrs. Barness made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.