

LEET TOWNSHIP BOARD OF COMMISSIONERS

June 12, 2017

Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Susan Barness, Jim Janaszek and Jeff Besong.

Also present:

Wayne Hyjek, Mgr. /Treasurer

Betsy Rengers, Assistant Manager/Sec.

Andy Wanto, Crew Leader

Donna Adipietro, Resident

Wayne Deluca, Solicitor

Zane Madden, Solicitor

QUAKER VALLEY SCHOOL DISTRICT

Dr. Joe Marrone and Superintendent Dr. Heidi Ondeck addressed the Board about property they have intent to purchase for the purpose of building a new high school, which located in the Township. Engineers are currently analyzing the site for suitability to build. The school only needs about 40 acres and they are looking to see where the school would fit on the site. There is a historical home on the site. If the property is purchased, the school district will file for a special exception with the Zoning Hearing Board. The district wants to be as transparent as possible and work with the Township. There are between 128 to 136 acres involved. There may be some site stabilization needed which would involve neighboring properties. There may be some walking trails installed. Dan Slagle, Engineer, mentioned the possibility of some housing development on the property along with the school which would help defray the costs of the school. The school district is looking at all possibilities. A discussion was had around the issue.

APPROVAL OF MINUTES

MOTION: Mrs. Barness made a motion to approve the minutes of the Regular Meeting on May 8, 2017, as submitted, seconded by Mr. Janaszek, with all in favor except for Mr. Stephansky who abstained from the vote because he did not attend the meeting.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Janaszek made a motion to pay the bills listed on Bill List 06-2017, seconded by Mrs. Barness, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read the Public Works Report for May as submitted by Andy Wanto, Crew Leader: 704 Man Hours

Activities:

- Cleaned up several downed trees from the storm damage earlier in the month.
- Worked on mulch in parks.
- Cut grass.
- Put up Memorial Day Flags.
- Hauled leaf mulch and dirt from Watson dump site to Lunack dump site.
- Crew attended MS4 training at Greentree Borough on May 17th.
- Took water samples from both creeks this month.
- Cleaned and set up Plum Street Park for multiple rentals

Upcoming Work

- Crosswalk painting.
- Work with MS4 Intern.

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MS4 Report:

Andy House, MS4 Intern, from Sewickley Valley Community Fund is a 2013 Quaker Valley graduate and currently a student at Westminster College studying Political Science. Andy worked with John Schwend and Pat Cooper at Edgeworth to improve the MS4 Binder and Public Outreach materials. Andy will work on our binder, looking at outfalls, creating materials, and furthering the Township's connections with local watershed groups.

Public Safety Report: Mr. Janaszek reported that there were 64 calls in May and listed the various types of calls.

Watson Institute is generously donating \$1500.00 to the Police Department to help purchase a laptop computer for the police car. A thank you note will be sent. The Police Department also ordered Tasers.

Finance Report: Mrs. Barness reported that as of 5/31/2017:

FNB General Fund	\$257,438.36
FNB Liquid Fuels	\$76,900.77
FNB Escrow	\$3,596.88
FNB Emergency Reserve	\$1,126.57
FNB Fireman's Truck Fund	\$22,110.62
FNB Capitol Reserve	\$109,307.70
FNB Debit Card Fund	\$1,257.72
PLGIT Class	\$4,195.29

Treasurers/Manager's Report: Mr. Hyjek reported:

- On May 15th, I met with Phil Fraga, Cohen Law Group, regarding the Verizon Contract. We reviewed the build out of Leet Township with Camp Meeting Road and Fair Oaks completed. We are waiting for the audit results and the contract renewal should be ready for review in several months.
- Edgeworth Water, Columbia Gas and LTMA were all mailed letters regarding the new street opening ordinance.
- The Uniformed and Non-Uniformed Pension Plan Financial Statements for 2016 have been received from Uni-Vest. The Statements have been reviewed and contain the GASB 68 reporting requirements which a state auditor will be requesting. Both plans are fully funded and there are no deficiencies.
- The TAN Loan was paid off on May 15, 2017.
- Paving in Quaker Heights began today and should be completed tomorrow.

Health and Sanitation: Waste Management is finally waiting before they start picking up garbage.

QVCOG: Ms. Rengers reported: Susan has successfully raised enough money to fund the Budget this year to not take monies from the saving account. The COG received \$10,000.00 over the ask amount from the MAP Grant.

Recycling Grant: There are 10 municipalities that are participating so far. The COG will take over the grant application process and return the Residential portion of monies to the Township.

MOTION: Mr. Stephansky made a motion to approve Resolution 2017-08 to participate in the COG Recycling Committee, seconded by Mr. Janaszek, with Mr. Stephansky, Mr. Janaszek, Mrs. Barness and Mr. Besong in favor of. Mr. Bradel was opposed.

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Tax Collector: Mr. Hyjek reported: As of May 2017, we have collected \$657,337.87 with a discount of \$13,318.88 leaving a total of \$98,418.84 to be collected.

Solicitor's Report: There is an appeal by Health South for a reduction in real estate property taxes which was postponed. The School District has not gotten back to us yet regarding this matter.

We received a survey of the lots on Plum Street and we are waiting for the permanent markers.

Engineer's Report: Engineer Slagle reported:

1. **MS4:** The next MS4 Annual Progress report is due May 30, 2018.
2. **132 Mound Street Demolition:** We have prepared a punch list of items to be done to complete this project.
3. **Maple Alley Storm Sewer Project:** The contractor completed the punch list. Final estimates and close out documents have been submitted to the COG.
4. **Three River Trust:** The School District is looking at the land for a new High School.
5. **2017 Paving Project:** Estimate #1 for \$103,479.93 is 80% of the payment for the project. We are asking that the Board award the amount.

MOTION: Mrs. Barness made a motion to approve Final Estimate No. 1 form R&B Contracting in the amount of \$103,479.93, seconded by Mr. Stephansky, with all in favor.

6. **SALDO:** We have put together construction standards and a procedure sheet for review by the Planning Commission.
7. **McKay Lot Consolidation:** We are waiting for Scott McKay to have both parcels of land in his name before we can move forward with approval of the lot consolidation. The plan will come before the Planning Commission on June 15, 2017.
8. **Health South Subdivision/Site Plan:** The Health South Plan was submitted on June 2, 2017 and will be reviewed by the Planning Commission on June 15, 2017.

Fire Department Report: Mr. Bradel reported as submitted by Mark Brooks, Fire Chief:

- Fire fighter Cody Blumling has completed all 4 modules required for Firefighter Certification.
- Of the 39 fire calls this year, 14 have been in Leet Township, 12 in Bell Acres, 9 in Ambridge, 3 in Leetsdale and 1 in Harmony Township.
- It is anticipated that the new truck will be delivered in July.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Edgeworth Water Authority Bond: Edgeworth Water does not want to post the bond as required in the new ordinance. A discussion was had around the issue. Mr. Bradel will find out from Edgeworth how much a bond would cost for the next meeting.

PUBLIC PARTICIPATION

Mr. Bradel asked for public participation. There was none.

EXECUTIVE SESSION

MOTION: Mrs. Barness made a motion to go into Executive Session to discuss personnel matters at 7:50 p.m., seconded by Mr. Janaszek, with all in favor.

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MOTION: Mrs. Barness made a motion to come out of Executive Session after discussing personnel matters at 9:15 p.m., seconded by Mr. Janaszek, with all in favor.

MOTION: Mrs. Barness made a motion to go into the Regular Session of the meeting, seconded by Mr. Janaszek, with all in favor.

MOTION: Mr. Stephansky made a motion to give Andy Wanto a raise of \$21.00 per hour retroactive to May 1, 2017, with the title of Working Foreman, seconded by Mrs. Barness, with all in favor.

MOTION: Mr. Stephansky made a motion to hire Cody Blumling as full time laborer for the Public Works Department at a rate of \$16.00 per hour effective July 1, 2017, seconded by Mr. Janaszek, with all in favor.

ADJOURNMENT

MOTION: There being no further business, Mrs. Barness made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:
Betsy Rengers, Secretary