

LEET TOWNSHIP BOARD OF COMMISSIONERS
August 14, 2017
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jim Janaszek and Jeff Besong.

Also present:

Wayne Hyjek, Mgr. /Treasurer	Janice Laski, Resident
Betsy Rengers, Assistant Manager/Sec.	Henry Laski, Resident
Zane Madden, Solicitor	
Donna Adipietro, Resident	

APPROVAL OF MINUTES

MOTION: Mr. Stephansky made a motion to approve the minutes of the Regular Meeting on June 12, 2017, as submitted, seconded by Mr. Besong, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Stephansky made a motion to pay the bills listed on Bill List 07/08-2017, seconded by Mr. Janaszek, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read the Public Works Report for July and August as submitted by Andy Wanto, Crew Leader: 1552 Man Hours

Activities:

- Attended traffic zone safety training at the airport.
- Worked with Andy House, MS4 Intern, to take water samples from both creeks, update MS4 Workbook.
- Painted all crosswalks in town.
- Cut and trimmed all areas in town.
- Set up Plum Street Park for 22 parties.
- Repaired small catch basin on Orchard/Beech Street.
- Applied weed killer as usual.
- Did a facility walk through with MRM Insurance.
- Dug out storm water pits throughout town.
- Back filled wedge curbs in Quaker Heights.

Upcoming Work

- Continue trimming low branches/bushes along streets.

MS4 Report:

Andy House worked as our MS4 Intern through the month of June. Andy met with the Allegheny Watershed Alliance and was able to secure a MS4 logo and tag line regarding our Clean Water Initiative. Andy also met with the DEP in Pittsburgh and did a mock inspection of our MS4 Binder. The DEP recommended more documentation.

Public Safety Report: Mr. Janaszek reported that there were 82 calls in June and 80 calls in July. Mr. Janaszek listed the various types of calls. The Police Department made 5 arrests recently for burglaries in the area.

Finance Report: Mr. Hyjek reported that as of 7/30/2017:

FNB General Fund	\$175,460.53
FNB Liquid Fuels	\$68,787.38
FNB Escrow	\$6246.88

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FNB Emergency Reserve	\$1,127.25
FNB Fireman's Truck Fund	\$22,129.10
FNB Capitol Reserve	\$9,334.66
FNB Debit Card Fund	\$314.72
PLGIT Class	\$7,092.17

Treasurers/Manager's Report: Mr. Hyjek reported:

- Our Liquid Fuels rep has approved engineering, advertisement, and paving cost associated with this summer's paving project. We may also charge off small equipment repairs and line painting.
- A cash projection shows that we may have a potential cash shortage before the end of the year. I would like to take a \$50,000.00 Line of Credit from the bank with the principal to be paid next year. This will only be used if we have a shortfall.
- We have addressed the concerns of residents in Quaker Heights after the paving project.
- The Planning Commission has recommended the Scott McKay Lot Consolidation for approval.
- HealthSouth has granted a 30 day extension for the Site Plan and Subdivision Plan. They will come back to the Planning Commission on August 17th and then to the Board of Commissioners in September.

Health and Sanitation: No report at this time.

QVCOG: There is another Hard to Recycle Event on September 23rd at Avalon Community Park. The first event was successful with over 500 vehicles and 25,000 lbs. of recyclables collected.

There is an initiative to adopt an ordinance regarding the Act 172 Tax Rebate Program for active firefighters. It is up for discussion at the next COG meeting.

Tax Collector: There was a mistake on the Tax Collector's Report.

Solicitor's Report: No report at this time.

Engineer's Report: Engineer Slagle reported:

1. **MS4:** The next MS4 Annual Progress report is due May 30, 2018.
2. **Quaker Valley School District:** is still evaluating property on Camp Meeting Road.
3. **2015/2016 Paving Project:** Shields has looked at the entrance to Quaker Heights and come up with a plan to mill the area that is ponding.
4. **2017 Paving Project:** Several residents complained about their roof drains being covered over during paving. Mr. Slagle and Mr. Hyjek met with the paving contractor and residents to inspect their concerns. The Final Estimate of \$48,000.00 will not be processed until all items have been addressed.
5. **SALDO:** We have prepared draft Construction Standards for review by the Planning Commission.
6. **McKay Subdivision/Consolidation Plan:** The McKay plan was resubmitted and it has been approved by the Planning Commission.
7. **HealthSouth Subdivision and Site Plan:** HealthSouth has provided 30 day extensions in writing regarding their subdivision and site plan.
8. **2018 ACCD Grant:** Pre applications for the 2018 ACCD/QVCOG program are due September 15th. We will look at a list of potential projects.

Fire Department Report: Mr. Bradel read the report as submitted by Mark Brooks, Fire Chief:

- Fire fighter Cody Blumling has passed Firefighter Certification 1 Certification.
- The Department participated in the Leetsdale 4th of July Parade.
- Fund Drive is prepared and will be mailed out to Leet Township Residents in August.

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UNFINISHED BUSINESS

McKay Consolidation Plan:

MOTION: Mr. Stephansky made a motion to approve the Scott McKay Lot Consolidation Plan, seconded by Mr. Besong, with all in favor.

NEW BUSINESS

There is a hole next to the sidewalk at the bottom of Mound Street and it should be fixed. We will let Andy know about it.

PUBLIC PARTICIPATION

Mr. Bradel asked for public participation. There was none.

EXECUTIVE SESSION

MOTION: Mr. Janaszek made a motion to go into Executive Session to discuss personnel matters and the Police Contract, seconded by Mr. Besong, with all in favor.

MOTION: Mr. Stephansky made a motion to go into Regular Session after discussing personnel matters and the Police Contract at 9:00 p.m., seconded by Mr. Janaszek, with all in favor.

ADJOURNMENT

MOTION: There being no further business, Mr. Stephansky made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:
Betsy Rengers, Secretary