

LEET TOWNSHIP BOARD OF COMMISSIONERS
December 11, 2017
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jim Janaszek, and Jeff Besong.

Also present:

Wayne Hyjek, Manager

Donna Adipietro, Resident

Betsy Rengers, Assistant Manager/Sec.

Zane Madden, Solicitor

Cindy Wanto, Tax Collector

APPROVAL OF MINUTES

MOTION: Mr. Janaszek made a motion to approve the minutes of the Regular Meeting and Budget Meeting on November 13, 2017, as submitted, seconded by Mr. Besong, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Janaszek made a motion to pay the bills listed on Bill List 12-2017, seconded by Mr. Stephansky, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read aloud the Public Works Report for December as submitted by Andy Wanto, Foreman: 640 man hours

Activities:

- Took street sign inventory to get ready to replace signs and posts in Leet Acres and possibly Olde Sewickley Highlands. We will replace any signs that do not meet reflectivity standards.
- Manually cleaned out 27 catch basins.
- Made minor repairs to the back hoe.
- Cut grass in all parks.
- Caught up with end of the year MS4 paperwork.
- Put up Christmas lights at the building. Did not decorate gazebo this year due to lights all being burnt out.
- Leaf pickup is finished for the year.

MS4 Report: No report at this time.

Public Safety Report: Mr. Janaszek reported that there were 62 calls for the month of November and listed the various calls.

Finance Report: No report at this time.

Treasurers/Manager's Report: Manager Wayne Hyjek reported:

- Leet Township Municipal Authority bought the 2006 Ford F550 Dump Truck and plow for \$8,000.00. The money was put into Capitol Reserve account.
- The TAN Loan will be ready on January 2 at First National Bank, Sewickley.
- The PA Mini-cobra plan was mailed to Rick Watach and Kevin Roland on November 29th. They have until December 29 to sign up.
- The 2016 Liquid Fuels Audit is on December 18, 2017.
- The 2018 Solvency Fee, in the amount of \$1,302.49, was paid because of exposure from Kevin Roland in the amount of \$10,400.00.

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Health and Sanitation: No report at this time.

QVCOG: No report at this time.

Tax Collector: Mrs. Wanto reported:
Unpaid taxes for the year: \$35,903.76

Solicitor's Report: A discussion was had about Act 38 regarding separate accounts for Tax Collectors. Our Tax Collector uses our General Fund, which the Solicitor feels is appropriate.

Engineer's Report: No report at this time

Fire Department Report: Mr. Bradel read aloud the October and November Fire Department Report:

- The Fund Drive raised \$9,865.00 from 150 donations.
- The Department has been holding practices at Health South with mutual aid companies: Bell Acres, Leetsdale and Ambridge.
- 811 people attended Turkey Bingo over a four night period and \$7,066.18 was raised.
- Santa will visit on the Township Firetruck Saturday, December 16th starting in Quaker Heights at 3 p.m.

UNFINISHED BUSINESS

Ordinance 2017-04 (Animal Ordinance-Chickens)

MOTION: Mr. Stephansky made a motion to adopt Ordinance 2017-04 amending the Animal Ordinance regarding chickens, seconded by Mr. Janaszek, with all in favor.

Ordinance 2017-05 (Sidewalk Maintenance Ordinance)

MOTION: Mr. Stephansky made a motion to approve Ordinance 2017-05 amending the sidewalk ordinance, seconded by Mr. Janaszek, with all in favor.

Ordinance 2017-06 and 06-A (2018 Budget)

MOTION: Mr. Stephansky made a motion to approve Ordinance 2017-06 and 06-A setting the Budget and Millage for 2018, seconded by Mr. Janaszek, with all in favor.

We will have Andy do a sidewalk assessment and then send out letters to the residents and put them on notice for their sidewalk issues. We will set a time line of June to have the work completed. Unhappy residents may come before the Board of Commissioners. A discussion was had around the issue. We should have a list of contractors to pick from.

NEW BUSINESS

Approval to Advertise 2018 Board of Commissioners Meeting Dates

MOTION: Mr. Janaszek made a motion to advertise the 2018 Board of Commissioners Meeting Dates, seconded by Mr. Stephansky, with all in favor.

Approval to Advertise 2018 Planning Commission Meeting Dates

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MOTION: Mr. Janaszek made a motion to advertise the 2018 Planning Commission Meeting Dates, seconded by Mr. Besong, with all in favor.

Resolution 2017-16 (Sale of 2006 Ford F550 Dump Truck)

MOTION: Mr. Stephansky made a motion to approve Resolution 2017-16, for the sale of the 2006 Ford F550 Dump Truck, seconded by Mr. Janaszek, with all in favor.

Resolution 2017-17 (Non-Uniformed Employee Contribution Elimination)

MOTION: Mr. Janaszek made a motion to approve Resolution 2017-17, eliminating non-uniformed employee contributions to the Pension Plan, seconded by Mr. Besong, with all in favor.

Resolution 2017-18 (Police Pension Employee Contribution Elimination)

MOTION: Mr. Janaszek made a motion to approve Resolution 2017-18, eliminating uniformed employee contributions to the Pension Plan, seconded by Mr. Besong, with all in favor.

Resolution 2017-19 (Prohibiting Casinos in Leet Township)

The resolution was found unnecessary and tabled.

Approval of Swift911 Reverse 911 Call System for 2018

A discussion was had about the system.

MOTION: Mr. Stephansky made a motion to approve the purchase of Swift 911, a reverse 911 call system, seconded by Mr. Janaszek, with all in favor.

The Township will establish a Policy and Procedure for the use of the system.

Occupancy Permit Ordinance

The Township historically has required that a valid Occupancy Permit is issued with each and every change in occupancy, but only has an ordinance that requires landlords to do this. We will have the Solicitor write an ordinance regarding this issue.

Animal Control

A discussion was had about a rabid raccoon in a resident's backyard. Officer Moore handled the situation. The Officers should carry a 22 caliber gun for situations like this.

Thanks to Manager Wayne Hyjek

President Gary Bradel and the Board of Commissioners thanked Wayne Hyjek for his service to the Township as Manager and working hard for lower pay.

PUBLIC PARTICIPATION

There was no public participation.

ADJOURNMENT

MOTION: There being no further business, Mr. Janaszek made a motion to adjourn. The motion was seconded by Mr. Besong, with all in favor.

Respectfully Submitted:
Betsy Rengers, Secretary