

LEET TOWNSHIP BOARD OF COMMISSIONERS
November 13, 2017
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Jim Janaszek, and Jeff Besong.

Also present:

Wayne Hyjek, Manager	Chief Bill Wanto
Betsy Rengers, Assistant Manager/Sec.	Officer Mike Molinaro
Zane Madden, Solicitor	Officer Angel Moore
Cindy Wanto, Tax Collector	Donna Adipietro, Resident

APPROVAL OF MINUTES

MOTION: Mr. Stephansky made a motion to approve the minutes of the Regular Meeting on October 9, 2017 and the Budget Meeting on November 1, 2017, as submitted, seconded by Mr. Janaszek, with all in favor.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Stephansky made a motion to pay the bills listed on Bill List 11-2017, seconded by Mr. Janaszek, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read aloud the Public Works Report for November as submitted by Andy Wanto, Foreman: 736 man hours

Activities:

- Closed Plum Street Park down for the season and winterized the water lines.
- Cut down a dead tree leaning on a resident's fence in Kenny Drive field.
- Assisted Leetsdale Borough with taking down tent in Henle Park.
- Switched leaf box to 2015 dump truck.
- Put new 2017 dump truck into service, ready for winter ops.
- Got our last load of required salt to meet our quota from 2016.
- Continued picking up leaves and cutting grass were needed.

Upcoming Work:

- Get all trucks ready for snow season.
- Continue leaf pick up, grass cutting in parks.

MS4 Report: No report at this time.

Finance Report: Mr. Hyjek reported that as of 10/31/2017:

FNB General Fund	\$70,433.81
FNB Liquid Fuels	\$63,185.88
FNB Escrow	\$7,051.91
FNB Emergency Reserve	\$1,128.59
FNB Fireman's Truck Fund	\$22,157.00
FNB Capitol Reserve	\$9,346.44
FNB Debit Card Fund	\$189.26
PLGIT Class	\$7,165.75

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Treasurers/Manager's Report: Manager Wayne Hyjek reported:

- Baierl Ford appraised the value of the old dump truck at \$7500.00. We will add the plow to give the truck a value of \$8,000.00. Leet Township Municipal Authority may buy the truck. If they do not buy it, we would like to advertise it for sale with a minimum bid of \$8,000.00.

MOTION: Mr. Stephansky made a motion to advertise the truck for sale "as is" with a minimum bid amount of \$8,000.00, pending rejection of the Leet Township Municipal Authority, seconded by Mr. Besong, with all in favor.

- Tan Loan Paperwork is ready to be submitted and we will need approval tonight.
- The new dump truck is in service and we are waiting for the lettering.
- Mr. Hyjek is working with Insurance Agent Bob Nelson to set up a mini-cobra plan for Kevin Roland and Rick Watach. This will give them the option to continue their healthcare coverage for a period of 9 months.

Health and Sanitation: Garbage in Quaker Heights was picked up, but Fair Oaks was not. We will look into the issue.

QVCOG: Ms. Rengers reported:

- Susan Hockenberry has done an excellent job with the reboot of the COG. She has created three new programs: GIS Mapping with a Systematic Property Condition Assessment and Rating Program, Zoning Technical Assistance Program, and Financial Administrative Services and Technical Assistance Program. A short discussion was had around the GIS Mapping System.
- Act 172 (Volunteer Firefighter Tax Credit): A short discussion was had about Act 172.

Public Safety Report: Mr. Janaszek turned the floor over to Officer Mike Molinaro who reported the calls for the month of October and explained some of the issues with theft of items left outside overnight. There was also a burglary with a car stolen. The Department has been conducting foot patrols at night and has a suspect in mind. A discussion was had around the issue.

Mr. Janaszek presented Officer Angel Moore with a *Letter of Commendation* from Chief Wanto for going beyond and above the call of duty to save a life. Mr. Janaszek then pinned Officer Moore with a "Life Saving" pin.

Mr. Janaszek presented Officer Mike Molinaro with a *Letter of Commendation* from Chief Wanto for going beyond and above the call of duty to save a life. Mr. Janaszek then pinned Officer Molinaro with a "Life Saving" pin.

Tax Collector: Mrs. Wanto reported:

Taxes collected in October: \$2,285.33

Solicitor's Report: No report at this time

Engineer's Report: No report at this time

Fire Department Report: No report at this time.

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UNFINISHED BUSINESS

Approval of Chief Wanto's Contract Addendum

MOTION: Mr. Besong made a motion to accept the addendum to Chief Bill Wanto's contract, seconded by Mr. Janaszek, with all in favor.

Approval to Advertise Ordinance 2017-04 (Animal Ordinance-Chickens)

MOTION: Mr. Stephansky made a motion to advertise Ordinance 2017-04 amending the Animal Ordinance regarding chickens, seconded by Mr. Janaszek, with all in favor.

Approval to Advertise Ordinance 2017-05 (Sidewalk Maintenance Ordinance)

MOTION: Mr. Stephansky made a motion to advertise Ordinance 2017-05 amending the sidewalk ordinance, seconded by Mr. Janaszek, with all in favor.

Random Drug Testing Policy: A short discussion was had about a random drug testing policy.

Sidewalk Maintenance: We should have Andy assess the sidewalks in the Township and then enforce the ordinance. A discussion was had around the issue.

NEW BUSINESS

Resolution 2017-13 (Allegheny County Side Yard Program)

A discussion was had around the Allegheny County Side Yards Program Application submitted for 12 Ambridge Ave.

MOTION: Mr. Janaszek made a motion to approve Resolution 2017-13 approving that the acquisition and subsequent disposition of numerous parcels of vacant property known as 12 Ambridge Avenue would be in accord with the Comprehensive Plan of Allegheny County, seconded by Mr. Besong with all in favor.

Resolution 2017-14 (Implementing the National Incident Management System)

MOTION: Mr. Janaszek made a motion to approve Resolution 2017-14 implementing the National Incident Management System, seconded by Mr. Besong, with all in favor.

Resolution 2017-15 (TAN Loan)

MOTION: Mr. Janaszek made a motion to approve Resolution 2017-15 setting the terms of the TAN loan and approval of the loan, seconded by Mr. Stephansky, with all in favor.

PUBLIC PARTICIPATION

There was no public participation.

ADJOURNMENT

MOTION: There being no further business, Mr. Besong made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:
Betsy Rengers, Secretary