

LEET TOWNSHIP BOARD OF COMMISSIONERS  
May 8, 2017  
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, Susan Barness, Jim Janaszek and Jeff Besong.

Also present:

Wayne Hyjek, Mgr. /Treasurer

Betsy Rengers, Assistant Manager/Sec.

Andy Wanto, Crew Leader

Donna Adipietro, Resident

Tom Jones, Resident

Wayne Deluca, Solicitor

Daniela Helkowski, Resident

Jonathan Kuzma, Victory Lane, Leetsdale

**APPROVAL OF MINUTES**

**MOTION:** Mrs. Barness made a motion to approve the minutes of the Regular meeting minutes of April 10, 2017, as submitted, seconded by Mr. Janaszek, with all in favor.

**APPROVAL OF BILLS PAYABLE**

**MOTION:** Mrs. Barness made a motion to pay the bills listed on Bill List 05-2017, seconded by Mr. Janaszek, with all in favor.

**COMMITTEE REPORTS**

**Public Works Report:** Mr. Hyjek read the Public Works Report for May as submitted by Andy Wanto, Crew Leader: 644 Man Hours

*Activities:*

- Cleared woods/chipped brush at Mound Street Park.
- Cleaned up trees, chipped brush, landscaped at Lunak dump site.
- Opened Plum Street Park for the season.
- Cut grass at all parks and roads.
- Picked up leaves (1<sup>st</sup> spring pickup ever).
- Organized/participated in "Keep Leet Neat" (Earth Day).
- Worked on MS4 related projects end of Neely.
- Inspected playground equipment.
- Started weed killer applications.
- Had all trucks serviced and inspected.

*Upcoming Work*

- Put up Memorial Day Flags.
- Begin mulching at parks.
- Clean up dump at Watson property and haul dirt to Lunack.
- Work on parking area near Flevaris property.
- Grass cutting.

*Additional Comments:*

After inspecting all the parks and playground equipment in the town, we determined that the wooden play equipment at Pilgrim Drive should be replaced or torn out in the next 18-24 months. We found several safety issues on the metal components, as well as, the wood itself. Many are so severe that we cannot repair them without tearing

LEET TOWNSHIP BOARD OF COMMISSIONERS

May 8, 2017

Minutes of the Board of Commissioner's Regular Meeting

most of the equipment apart. We did what was necessary to meet current safety standards for now, but feel it is only going to last for so long before it needs to be retired.

**MS4 Report:**

**Keep Leet Neat Event:** Mr. A. Wanto reported on the event: We had 18 volunteers and dispersed groups to different areas of the Township. We filled the pickup truck and one dump truck with about 30 garbage bags.

**DEP Inspection:** A resident at the end of Neely had a tree removed and during the process it fell into the creek.

The tree damaged the end wall. The resident agreed to fix it. The resident also had two tri axels worth of concrete delivered to shore up the embankment. Other concerned residents called DEP. It turned out that the work did not require a permit. However, we have an outfall pipe that requires cleaning occasionally and since we have to put a machine in the creek to perform the work, it does require a permit. We will start the permitting process.

**Sewickley Community Fund MS4 Intern:** Edgeworth has hired the intern and we will work with the intern for 4 weeks to work on our MS4 Public Outreach program. We are putting together a plan for the intern.

**Public Safety Report:** Mr. Janaszek reported that there were 94 calls in April and listed the various types of calls.

**Finance Report:** Mrs. Barness reported that as of 4/30/2017:

FNB General Fund	\$116,175.35
FNB Liquid Fuels	\$80,927.90
FNB Escrow	\$3,596.88
FNB Emergency Reserve	\$1,126.57
FNB Fireman's Truck Fund	\$22,100.63
FNB Capitol Reserve	\$9,284.32
FNB Debit Card Fund	\$1,651.16
PLGIT Class	\$1,996.84

**Treasurers/Manager's Report:** Mr. Hyjek reported:

- The survey for Plum Street Park has been ordered and pins will be placed.
- We attended the *My Work Initiative Workshop* on May 24<sup>th</sup> and we will receive one individual to work in the Public Works Department this summer.
- The Planning Commission recommends adoption of the PRD and Street Opening Ordinance.
- The Planning Commission recommends rejection of the McKay Lot Consolidation Plan for failure to comply with the Engineer's recommendations and concerns from Allegheny County.
- Police stopped the Waste Management truck at 6:10 am and advised the driver that they are not allowed to pick up garbage until 7 am. Complaint will be forwarded to our Waste Management rep and we will advise Waste Management that we will begin enforcing the penalty as spelled out in the contract for future violations.
- I received an e-mail from SHACOG regarding the salt contract with Cargill. We have until Dec. 31, 2017 to satisfy our 80% requirement at the current price of \$69.74 per ton. If we do not purchase and take delivery by Dec. 31<sup>st</sup> we will be charged a storage fee of \$5.00 per ton and still have the obligation to purchase the remaining tonnage. We still need to purchase 27.2 tons with a storage fee at \$136.00. I will check with Andy to see if we can fit the remaining tonnage in the salt shed.
- I will meet with Phillip Fraga of the Cohen Law Group and Verizon on May 15, 2017 regarding the renewal of our franchise agreement, which expires on Dec. 31<sup>st</sup>.

LEET TOWNSHIP BOARD OF COMMISSIONERS

May 8, 2017

Minutes of the Board of Commissioner's Regular Meeting

**Health and Sanitation:** A discussion was had about Waste Management coming into town too early and the fines associated with the contract.

**QVCOG:** Ms. Rengers reported:

- There is a Hard to Recycle Event on June 24<sup>th</sup> at Quaker Valley High School.
- There is a tour of the Waste Management Recycling Center on May 10<sup>th</sup> at 10am. Everyone is welcomed to attend.
- Susan was successful at securing a \$30,000.00 Municipal Assistance Grant to create a GIS mapping system for the municipalities. Interns have been hired to accomplish this.
- Four municipalities have adopted the Recycling Resolution; Leetsdale, Aleppo, Emsworth and Kilbuck. This would be for the Commercial portion of monies from our recycling grant, around \$300.00.

**Tax Collector:** Mr. Hyjek reported: As of April 2017, we have collected \$219,966.94 with a discount of \$4,478.38 leaving a total of \$544,630.27 to be collected.

**Solicitor's Report:** There is an appeal by Health South for a reduction in real estate property taxes on June 5, 2017. Mr. Deluca would like to contact the School District Solicitor to see if he should attend. A short discussion was had. The Commissioners agreed.

**Engineer's Report:** Ms. Rengers reported: There are three motions on the Engineer's Report; two regarding the Maple Alley Storm Sewer Project and one for the McKay Lot Consolidation:

**MOTION:** Mrs. Barness made a motion to approve Reconciliation Change Order No. 1 reducing the project cost by \$210.00 for the Maple Alley Storm Sewer Project, seconded by Mr. Janaszek, with all in favor.

**MOTION:** Mrs. Barness made a motion to approve Final Estimate No. 1 from Border Patrol in the amount of \$16,260.00 conditioned upon final restoration of the property for the Maple Alley Storm Sewer Project, seconded by Mr. Janaszek, with all in favor.

**MOTION:** Mrs. Barness made a motion to deny the McKay Subdivision/Consolidation Plan based on the Developer not owning both pieces of property, seconded by Mr. Janaszek, with all in favor.

**Fire Department Report:** Mr. Bradel reported:

- Driver Training was conducted on April 3, 2017 with 8 firefighters in attendance.
- Small Equipment Training and Service was conducted in April 10, 2017 with 10 firefighters in attendance.
- The Health South Easter Egg Hunt was on April 15, 2017 with 6 firefighters in attendance.
- A department meeting was held on April 17, 2017 with 10 firefighters in attendance.
- Station work detail and building maintenance was conducted on April 24, 2017 with 6 firefighters in attendance.

**UNFINISHED BUSINESS**

**Approval of Ordinance 2017-02 (Street Opening Ordinance)**

**MOTION:** Mrs. Barness made a motion to approve Ordinance 2017-02 regarding street openings, seconded by Mr. Janaszek, with all in favor.

LEET TOWNSHIP BOARD OF COMMISSIONERS  
May 8, 2017  
Minutes of the Board of Commissioner's Regular Meeting

**Approval of Ordinance 2017-03 (Planned Residential Development)**

**MOTION:** Mrs. Barness made a motion to approve Ordinance 2017-03 regarding Planned Residential Developments, seconded by Mr. Janaszek, with all in favor.

**Approval of Resolution 2017-07 (Exoneration of Certain Delinquent Real Estate Tax Claims)**

**MOTION:** Mrs. Barness made a motion to approve Resolution 2017-07 to exonerate certain delinquent real estate tax claims, seconded by Mr. Janaszek, with all in favor.

**NEW BUSINESS**

Gary Bradel has been on the Board for 44 to 46 years. Mr. Hyjek would like to submit Mr. Bradel's name to the Pennsylvania State Association of Township Commissioners for recognition.

**Public Works:** Mrs. Barness made several calls to Andy Wanto about different problems and noted to the Board that Andy answered her calls promptly and did a good job resolving the issues.

**PUBLIC PARTICIPATION**

Jonathan Kuzma and Daniella Helkowski both spoke to the Board about their run for Quaker Valley School Board.

**EXECUTIVE SESSION**

**MOTION:** Mrs. Barness made a motion to go into Executive Session to discuss personnel matters at 7:35 p.m., seconded by Mr. Janaszek, with all in favor.

**MOTION:** Mrs. Barness made a motion to come out of Executive Session at 7:54 p.m., seconded by Mr. Janaszek, with all in favor.

**ADJOURNMENT**

**MOTION:** There being no further business, Mrs. Barness made a motion to adjourn. The motion was seconded by Mr. Janaszek, with all in favor.

Respectfully Submitted:  
*Betsy Rengers, Secretary*