

LEET TOWNSHIP BOARD OF COMMISSIONERS
February 13, 2017
Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Susan Barness and Jim Janaszek.

Also present:

Bill Rodgers, Solicitor	Dave Volk, Resident
Wayne Hyjek, Mgr. /Treasurer	Donna Adipietro, Resident
Betsy Rengers, Assistant Manager/Sec.	Sam Caperut, Fern Hollow Nature Center
Cindy Wanto, Treasurer	Janice Pate, Fern Hollow Nature Center
Prem Kumar & Sujatha Pandian, Residents	Matt Killian, Resident
Tom Jones, Resident	

APPROVAL OF MINUTES

MOTION: Mr. Stephansky made a motion to approve the minutes of the Regular meeting minutes of January 9, 2017, as submitted, seconded by Mr. Janaszek. The motion passed with a vote as follows: Mr. Bradel, Mr. Stephansky and Mr. Janaszek were in favor of and Mrs. Barness abstained from the vote because she did not attend the January 9th meeting.

APPROVAL OF BILLS PAYABLE

Fire hydrants are paid for quarterly.

MOTION: Mrs. Barness made a motion to pay the bills listed on Bill List 1-2017, seconded by Mr. Janaszek, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read the Public Works Report for February as submitted by Andy Wanto, Crew Leader:

Activities:

- Crew called out 9 times in January for snow removal.
- Cleared and repaired block catch basin on Main Street.
- Repaired hydraulic pump on new dump truck.
- Began servicing small engine equipment.
- Replaced almost all sign post in Quaker Heights.

Upcoming Work

Will continue working on small equipment in February, as well as, tree trimming, sign work, and any snow emergencies.

MS4 Report:

Fern Hollow Nature Center: Representatives from Fern Hollow Nature Center gave a presentation regarding their programming and are asking local municipalities for their support.

Organic Lawn Care Program at Fern Hollow Nature Center: The QVCOG sponsored an organic lawn care event as a part of our MS4 Public Outreach Program. Leet Township included an insert in the Winter Newsletter regarding the program.

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MS4 Mock Inspection Workshop: Andy Wanto, Betsy Rengers and Cody Blumling will attend a MS4 Mock Inspection Workshop on February 14th in Bethel Park as a part of ongoing MS4 training.

Public Safety Report: Mr. Janaszek reported that there were 64 calls in January and listed the various types of calls.

Finance Report: Mrs. Barness reported that as of 1/31/2017:

FNB General Fund	\$66,784.07
FNB Liquid Fuels	\$40,101.69
FNB Escrow	\$3,594.87
FNB Emergency Reserve	\$1,126.01
FNB Fireman's Truck Fund	\$7,093.72
FNB Capitol Reserve	\$9,276.37
FNB Debit Card Fund	\$2,394.63
PLGIT Class	\$120.07

Treasurers/Manager's Report: Mr. Hyjek reported:

- The Municipal Statistic Reports were filed with the DCED.
- The MS-965 Liquid Fuels Report was filed with Penn Dot. The 2017 Liquids Fuels distribution is \$45,423.92. The report was reviewed and approved January 19th.
- The RCT-900 PURTA Report was filed.
- The audits for the Uniformed and Non-uniformed Pensions years 2013-2015 were completed with copies given to President Bradel and Vice President John Stephansky with a copy on file for public inspection.
- The Tax Collector is requesting an amendment to Ordinance 2015-07 which provides for installment payments. She would like to have the installment dates changed to April 30th, June 20th, August 31st and October 31st.

MOTION: Mrs. Barness made a motion to have the Solicitor amend Ordinance 2015-07 to reflect April 30th, June 20th, August 31st and October 31st dates for installment payments, seconded by Mr. Janaszek, with all in favor.

- The Annual Floodplain Report Form as filed with the Commonwealth.
- The Quaker Valley COG membership dues have doubled to \$3,300.00 this year in addition to a new fee structure. There will be an additional charge of \$500.00 per application and a utilization fee of 5% up to \$2,000.00 of the grant monies received. A discussion was had around the issue. Leet Township has received approximately \$600,000.00 to \$700,000.00 in grants from the COG. The membership dues may go up next year. A discussion was had about the utilization fees.

MOTION: Mr. Stephansky made a motion to pay the QVCOG membership dues, seconded by Mr. Janaszek. The motion passed with a vote as follows: Mr. Stephansky, Mr. Janaszek and Mr. Bradel in favor of. Mrs. Barness was opposed.

- In 2016 we received \$1,033.00 in interest from FNB.
- 811 would like for the Commissioners to issue a proclamation that April is 811 Safe Digging Month.
- We will meet with Portnoff on March 2 at 2:30 p.m. to discuss delinquent taxes and trash fee collection. Commissioners are welcome to attend.

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Health and Sanitation: No report at this time.

QVCOG: Ms. Rengers reported: As the COG tries to increase funding for project expansion, they are asking to be recipients of our 904 Recycling Grant. We are currently receiving about \$600.00 per year. The COG would like to have all 14 municipalities participate and the COG will pursue all commercial businesses for recycling monies. The formula for this has not been decided yet, but they are thinking that the Municipalities would receive the residential portion of the grant back-so we would get about \$300.00 in return. The COG would like to start a Recycling Consortium "Committee". They are sponsoring two Recycling Events this year. The recycling monies would be used to develop a solid waste plan for the COG with the possibility of a recycling center in the future. All recycling events are posted on our website. A discussion was had around the issue.

Tax Collector: Mrs. Wanto reported that there is \$13,566.03 in unpaid taxes for 2016.

Solicitor's Report: Mr. Rodgers reported:

- Three Rivers Trust is not moving forward with the previously discussed farm project. We will not pursue the Developers Agreement, but we would like to do a final inspection of the property which is being scheduled. The Township has a concern about the three vacant houses on the property. A discussion was had around the issue.
- Site lines at the Entrance to Quaker Heights: Chief Wanto spoke with one of the owners and will meet with them to discuss which trees to remove.

Engineer's Report: Mr. Slagle reported:

- MS4- Mr. Slagle agreed that it was a good idea for Mr. A. Wanto, Ms. Rengers and Mr. Blumling to attend the Mock MS4 Inspection seminar because we will be inspected at some point.
- 132 Mound Street will start as soon as the weather breaks. It is a COG funded project at 100% with 0 local share.
- Maple Alley Storm Sewer Project: The project was awarded to the lowest bidder, Border Patrol, with a base bid of \$16,470.00 leaving a local share of \$220.00. This is another COG funded project.
- Three Rivers Trust: Under Solicitor's report.
- 2017 Paving Project: Bids were opened on Feb. 13, 2017 for the 2017 Paving Project. This project will include Kenney, Priscilla, Colonial, and William Penn Circle. The lowest bidder was R&B Contracting. The bids ranged from \$125,690 to \$145,427.25. The product is called Fortifi. Last year we paid \$9.68/SY and this year the same paving is \$7.52/SY at a 29% savings. We have money in Liquid Fuels that we could use for the paving to get all of Quaker Heights done.

MOTION: Mr. Stephansky made a motion to award the 2017 Project to R&B Contracting with a combined Base Bid of \$140,995.30 using the FORTI-FI Modified Wearing Course, seconded by Mrs. Barness, with all in favor.

- SALDO: Mr. Slagle is working with the Planning Commission to update the Subdivision and Land Ordinance.
- 2015/16 Paving Project: Mr. Slagle spoke to Shields Paving about the ponding at the entrance to Quaker Heights. They will fix the issue in the spring.

Fire Department Report: Mr. Bradel reported:

- CAD Training was a mutual aid classroom course taught by Allegheny County. Bell Acres and Leet, and Leetsdale attended.
- A mutual aid practice is scheduled in Leetsdale on Feb. 6th at Hussey Copper.

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- Materials have been procured to re-letter the truck and station signs to reflect the change to Station 308.

UNFINISHED BUSINESS

There was no unfinished business at the time.

NEW BUSINESS

Resolution 2017-05 (Appointment of Donna Adipietro to the QVAA Board)

MOTION: Mrs. Barness made a motion to accept Resolution 2017-05 appointing Donna Adipietro to represent Leet Township on the Quaker Valley Ambulance Board, seconded by Mr. Janaszek, with all in favor.

Resolution 2017-06 (Adoption of Police Policy and Procedures)

MOTION: Mrs. Barness made a motion to accept Resolution 2017-06, adopting the Leet Township Police Department Policy and Procedures, seconded by Mr. Janaszek, with all in favor.

Approval of Auditor Contract

MOTION: Mr. Stephansky made a motion to approve the O'Connor, Pagano and Associates contract for auditing services, seconded by Mr. Janaszek, with all in favor.

Possible Purchase of Lot 52, 53 and 11 Plum Street

Mr. Flevaris approached the Township about purchasing Lots 52, 53 and 11, which abut Plum Street Park, for \$27,500.00. If the Township does not purchase these, he will put them up for sale on April 1st. A discussion was had around the issue.

MOTION: Mr. Stephansky made a motion to authorize the Manager to negotiate with Mr. Flevaris for purchase of the property referenced in his letter, pending a title search and an appraisal, subject to final approval by the Board of Commissioners, seconded by Mrs. Barness, with all in favor.

Earth Day Event-Keep Leet Neat

Ms. Rengers and Mr. A. Wanto would like to promote a "Keep Leet Neat" cleanup day to be held on April 22nd. We will mobilize at Plum Street Park. We will have registration for the event, try to get donations from local business and reach out to the Little and Big Sewickley Creek Watershed Associations. We will have a cookout for the volunteers. A discussion was had around the issue. The Commissioners were in agreement. It will be posted in the Newsletter.

Website

Mr. Stephansky is very impressed with the Township's new website.

Fern Hollow Nature Center

MOTION: Mr. Stephansky made a motion to donate \$500.00 to Fern Hollow Nature Center, seconded by Mr. Janaszek, with all in favor.

PUBLIC PARTICIPATION

A few residents in Quaker Heights were concerned about the prospect of having a basketball court placed at the end of Pilgrim Drive. Charlie Volk, a 6th grader, approached the Board about installing a court for his 6th grade project.

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Charlie was asked to petition the neighbors to see who was in favor of, fundraise, and design the project. A discussion was had around the issue. No decisions have been made at this point.

EXECUTIVE SESSION

MOTION: Mrs. Barness made a motion to go into Executive Session to discuss personnel issues at 8:10 p.m., seconded by Mr. Janaszek, with all in favor.

The Board came out of Executive Session at 8:50 p.m. after discussing personnel issues.

ADJOURNMENT

MOTION: There being no further business, Mrs. Barness made a motion to adjourn. The motion was seconded by Mr. Stephansky, with all in favor.

Respectfully Submitted:

Betsy Rengers, Secretary