

LEET TOWNSHIP BOARD OF COMMISSIONERS

April 10, 2017

Minutes of the Board of Commissioner's Regular Meeting

The Regular Meeting of the Leet Township Board of Commissioners was brought to order at 7:00 p.m. by President Bradel in the Leet Township Municipal Building, 198 Ambridge Ave., Fair Oaks, PA 15003. Commissioners present were Gary Bradel, John Stephansky, Susan Barness, Jim Janaszek and Jeff Besong.

Also present:

Bill Rodgers, Solicitor

Donna Adipietro, Resident

Wayne Hyjek, Mgr. /Treasurer

Wayne Deluca, Solicitor

Betsy Rengers, Assistant Manager/Sec.

Dan Slagle, Engineer

Amy Wilson, Resident

Ron Wilson, Officer

Bill Wanto, Chief

Tom Jones, Resident

APPROVAL OF MINUTES

MOTION: Mrs. Barness made a motion to approve the minutes of the Regular meeting minutes of March 13, 2017, as submitted, seconded by Mr. Janaszek.

APPROVAL OF BILLS PAYABLE

MOTION: Mr. Stephansky made a motion to pay the bills listed on Bill List 04-2017, seconded by Mr. Janaszek, with all in favor.

COMMITTEE REPORTS

Public Works Report: Mr. Stephansky read the Public Works Report for March as submitted by Rick Watach, Foreman:

Activities:

- Crew spent 21 hours on snow removal. Crew was needed 30 times this winter.
- Spent 106 hours working on equipment. The leaf machine has been repaired.
- Spent 9 hours on street sign post.
- Spent 12 hours clearing piles of brush and leaves where we dump.
- Spent 11 hours on Plum Street Park. The park will open April 10th.
- Spent 7 hours trimming trees.
- Spent 7 hours repairing pot holes and ruts on streets.

Upcoming Work

- Grass cutting
- Participate in "Keep Leet Neat" cleanup day on April 22nd.

MS4 Report:

Water Testing: Andy Wanto took water samples at Little Sewickley Creek in Walker Park. All samples came back with acceptable findings.

Sewickley Valley Community Fund: Sewickley Valley Community Fund is sponsoring a MS4 Project lead by John Schwend, Edgeworth Manager. They would like to hire an intern to work on the MS4 Public Outreach Program. The cost of the intern will be approximately \$5,000.00. SVCF will sponsor \$2,000.00 of the project and are asking Leet Township to participate through help with funding and management of the intern. This will benefit Quaker Valley residents only.

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MOTION: Mrs. Barness made a motion to have the manager send a letter of support for the MS4 Community Project and allocate a proportionate share of funds as deemed appropriate by the manager.

Public Safety Report: Mr. Janaszek reported that there were 69 calls in March and listed the various types of calls.

Recognition of Officer Ron Wilson for Outstanding Life Saving Efforts: Mr. Janaszek called Officer Ron Wilson to the front and read aloud a letter from J. R. Henry at Quaker Valley Ambulance Authority regarding the saving of a life by Officer Ron Wilson. Mr. Janaszek then presented with a "lifesaving" pin to Officer Wilson.

Finance Report: Mrs. Barness reported that as of 3/31/2017:

| | |
|--------------------------|-------------|
| FNB General Fund | \$23,510.94 |
| FNB Liquid Fuels | \$82,780.40 |
| FNB Escrow | \$3,586.62 |
| FNB Emergency Reserve | \$1,126.28 |
| FNB Fireman's Truck Fund | \$7,097.16 |
| FNB Capitol Reserve | \$364.20 |
| FNB Debit Card Fund | \$2,866.41 |
| PLGIT Class | \$364.20 |

Treasurers/Manager's Report: Mr. Hyjek reported:

- The contractor started work on the Maple Alley Storm Sewer Project.
- We may want to consider having Plum Street Park surveyed with the impending purchase of the Flevaris property. Mr. Slagle has a product that can produce a survey within 1 foot of the property line. A discussion is had around the issue.

MOTION: Mr. Stephansky made a motion to have Plum Street Park surveyed, seconded by Mr. Janaszek, with all in favor.

Health and Sanitation: Ms. Rengers has e-mailed Waste Management several times about issues with garbage not being collected and the trucks coming in too early.

QVCOG: Susan Hockenberry reviewed the recycling events and found that they were losing money. Susan and John Sebastien Valois, COG President, came up with a solution to fund the events through collection of the municipalities' 904 recycling grants. The COG will file for the grants and return the residential portion to the municipalities. A recycling committee will be formed with the intent of expanding recycling in the COG municipalities. The main reason for the committee is to improve communication and governance. A resolution was drafted and went to the COG Board where it passed and it is now before the Board of Commissioners. A discussion was had around the issue. The COG would like to know by the end of May if the Township will participate in the program. The Board will review and discuss the resolution.

PI Team: The COG is starting a PI Team- project ideation team- to come up with and present ideas to the COG. All are invited to participate.

Administration Fees: Avalon has opposed paying the Administration Fees as established by the COG Board. The Board voted to allow the President and the Executive Director to negotiate the fees with Avalon.

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Tax Collector: As of March 2017, we have collected \$48,688.90 with a discount of \$993.62 leaving a total of \$719,301.27 to be collected.

Solicitor's Report: Mr. Rodgers reported:

- Mr. Rodgers let the Board know that it has been a pleasure to serve the Board, but he will no longer be with the firm as of April 21st. The Firm will continue to represent the Township and Mr. Wayne Deluca, a close associate of the firm, will fill in in the interim, until the Firm rearranges their schedule. Mr. Rodgers is a resident of Leet Township and will stay in touch with us as a resident.
- Mr. Duluca was introduced to the Board.
- Mr. Rodgers has two personnel issues to discuss in Executive Session.
- We are waiting for the survey of the Flevaris property.

Engineer's Report: Mr. Slagle reported:

- **MS4:** The next MS4 Report is due May 30, 2018.
- **132 Mound Street Demolition:** Demolition started on 2/27/17 and was completed on 3/1/2017 with restoration to be completed when the weather breaks. We have prepared for the Commissioners review and approval Final Estimate #2 from Continental Construction in the amount of \$975.00 conditioned on the submittal of QVCOG's Close out Documents and final restoration of the property.

MOTION: Mrs. Barness made the motion to approve Final Estimate #2 from Continental Construction in the amount of \$975.00 conditioned on the submittal of QVCOG's Close-out Documents and final restoration of the property, seconded by Mr. Janaszek, with all in favor.

- **Maple Alley Storm Sewer Project:** The Maple Alley Storm Sewer Project was awarded to Border Patrol with a base bid of \$16,470.00 leaving the local share of \$220.00. The contract documents were executed and the notice to proceed issued. Construction started on 3/31/2017 and was completed on 4/4/ 2017 with restoration to be completed when the weather breaks. We believe that the project will come in under budget/bid.
- **Three Rivers Estate Plan:** We understand that another developer is interested in the 84 acre tract of land with the intentions of development of this property under the PRD Ordinance. It is possible to have between 80 to 120 units there.
- **2015-16 Paving Project:** Mr. Slagle has been in touch with Shields Paving regarding the ponding at the entrance to Quaker Heights. Shields maintenance bond expires 4/16/2017.
- **2017 Paving Project:** Bids were opened on February 13, 2017 for the 2017 Paving Project. The project was awarded to R&B Contracting and the project is in motion.
- **SALDO:** We have been working diligently with the Manager and Planning Commission on these issues.
- **McKay Subdivision:** The McKay's have submitted a lot consolidation plan that takes three lots and consolidates them into one. There are two building on the property, which he plans on combining. This plan will come before the Planning Commission. A discussion was had around the issue.

Fire Department Report: Mr. Bradel reported:

- In preparation for the arrival of the new fire engine, the 1993 Pierce/International engine was sold to Ambridge Borough.
- The \$200,000.00 PEMA loan proceeds were received and applied to the purchase of the new engine.
- The Department will attend and assist at the annual Easter Egg Hunt at Health South on April 15th.

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UNFINISHED BUSINESS

Ordinance 2017-01(Real Estate Tax Installment Payment Schedule)

MOTION: Mrs. Barness made a motion to approve Ordinance 2017-01, amending the collection dates for tax installment payments, seconded by Mr. Janaszek, with all in favor.

NEW BUSINESS

Approval to Advertise Ordinance 2017-02 (Exoneration of Certain Delinquent Real Estate Tax Claims)

This is for properties with low balances, such as \$5.00 per year, and it is more expensive to pursue than what is owed or the owner could not be found, such a company that is out of business. A short discussion was had around the issue.

MOTION: Mr. Stephansky made a motion to advertise Ordinance 2017-02 to exonerate certain delinquent real estate tax claims, seconded by Mr. Janaszek, with all in favor.

We will check with Portnoff to see if this can be done by resolution instead of by ordinance to save on advertising cost.

Approval to Advertise Ordinance 2017-03 (Street Opening Ordinance)

The Planning Commission recommended the Ordinance for approval to the Board of Commissioners.

MOTION: Mr. Stephansky made a motion to advertise Ordinance 2017-03 (Street Opening Ordinance), seconded by Mrs. Barness, with all in favor.

Approval to Advertise Ordinance 2017-04 (Planned Residential Development)

The Planning Commission recommended the Ordinance for approval to the Board of Commissioners. A Public Hearing is not necessary for this type of ordinance.

MOTION: Mr. Janaszek made a motion to advertise Ordinance 2017-04 for Planned Residential Developments, seconded by Mr. Besong, with all in favor.

Plum Street Incident: Mrs. Barness reported about a situation that occurred when the Public Works Department went to cut down a tree that is on our property, but hangs onto a neighbor's property. The Public Works Department cut down bushes on the neighbor's property which were entangled in the tree and the neighbor became irate. The Public Works has also cut down other bushes and shrubs along the park. The Public Works left and left the tree there. A discussion was had around the issue.

PUBLIC PARTICIPATION

There was no public participation.

EXECUTIVE SESSION

MOTION: Mrs. Barness made a motion to go into Executive Session to discuss personnel issues at 8:23 p.m., seconded by Mr. Janaszek, with all in favor.

MOTION: Mrs. Barness made a motion to ratify her previous motion regarding the Executive Session to say to include personnel, retirement and term contract negotiations, seconded by Mr. Janaszek, with all in favor.

MOTION: Mr. Stephansky made a motion to come out of Executive Session, seconded by Mrs. Barness, with all in favor.

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The time was 9:24.

MOTION: Mr. Stephansky made a motion for the Township to get together with Rick Watach to plan a retirement party of Rick's choosing, and purchase a plaque for his 29 years of service, seconded by Mr. Besong, with all in favor.

MOTION: Mr. Stephansky made a motion to execute the retirement agreement for Rick Watach, seconded by Mr. Janaszek, with all in favor.

ADJOURNMENT

MOTION: There being no further business, Mr. Stephansky made a motion to adjourn. The motion was seconded by Mrs. Barness, with all in favor.

Respectfully Submitted:
Betsy Rengers, Secretary